

CITY OF SHREWSBURY
BOARD OF ALDERMEN
REGULAR MEETING OF THE BOARD OF ALDERMEN
December 11, 2012

A Regular Meeting of the Board of Aldermen of the City of Shrewsbury, Missouri was held at 7:00 p.m. this 11th day of December, 2012 in the Aldermanic Chambers of City Hall for the transaction of such business that may come before the Board.

There were present:

Mayor Felicity Buckley
Alderman..... Elmer Kauffmann
Alderwoman..... Chris Gorman
Alderman..... Sam Scherer
Alderman..... Ed Kopff
Alderwoman..... Dee Wiecher
Alderman..... Mike Travaglini

There were also present:

Director of Administration..... Jonathan D. Greever
City Attorney Michael K. Daming
Finance Director Danielle Oettle
Director of Parks Chris Buck
Police Chief..... Jeff Keller
Fire Chief..... Bill Fox
Street Superintendent..... Tony Wagner
City Clerk..... Carly West

Roll Call

Mayor Buckley opened the meeting and City Clerk West commenced with the roll call. The full board was present.

Minutes

Mayor Buckley introduced the minutes from the November 13, 2012 Board of Aldermen meeting and asked if there was any discussion. There being no discussion, a motion to approve the minutes was made by Alderman Scherer. Alderwoman Gorman seconded the motion and they were unanimously approved.

Bills

Mayor Buckley introduced the bills submitted for payment, quickly reviewed each, and asked if there was any discussion. There being no discussion, Alderman Travaglini made a motion to approve the bills submitted for payment. Alderman Scherer seconded the motion and they were unanimously approved.

Hear Citizens

None

Bid Proposal Presentations

Director of Parks Chris Buck presented the bid proposals for air conditioning units for the multi-purpose room. Three bids were received, and Director Buck provided a brief summary, ultimately recommending that the Board accept the bid from Kirkwood Heating & Air Conditioning in the amount of \$17,000.00 as the lowest and best bid. Mayor Buckley asked if there was any discussion and there being none, Alderman Kauffmann made a motion to accept Kirkwood Heating & Air Conditioning's bid. Alderman Scherer seconded the motion, and it passed unanimously.

Director Buck next presented the bid proposals for pool management services for the summer of 2013. Four bids were received, and Director Buck provided a brief summary, ultimately recommending Midwest Pool Company in the amount of \$32,950.00 for management and \$98,810.00 for lifeguards. Although they were not the lowest bidder, two of the other bidders were located in Georgia and they did not have local offices, another included rain and/or slow days in their bid, and the City has worked with Midwest Pool Company in the past successfully. Mayor Buckley asked if there was any discussion and there being none, Alderman Travaglini made a motion to accept Midwest Pools' bid. Alderman Kauffmann seconded the motion, and it passed unanimously.

Finance Director Danielle Oettle presented the bid proposals for new accounting software. Six bids were received, and Director Oettle recommended Logics in the amount of \$38,120 for software and data conversion and \$15,000 annually for hosted maintenance. Although Logics was not the lowest bid and had higher annual maintenance costs, the quality of the software, the reputation of the company with other cities that have used them, the quality of the technical and customer support, and their history with conversion from Interfund to their software make them the vendor that Director Oettle would recommend. Alderwoman Wiecher asked about the fact that over time, the lower cost of the software would be cancelled out by the higher cost of hosted maintenance with Logics. Director Oettle acknowledged that over several years, another vendor would cost less, but that the other factors make Logics the vendor that she would recommend. Further discussion clarified that a long-term contract was not being signed and that generally, software updates are included in with the hosted maintenance agreement.

Planned Commercial Zone Sign Permit

Mayor Buckley introduced an application for a sign permit at 7225 Watson Road. Code Enforcement Officer Matt Stoll had reviewed and signed off on the application, and there being no discussion, Alderman Scherer made a motion to accept the application. Alderwoman Wiecher seconded the motion, and it passed unanimously.

Ordinances**(Bill No. 2693)**

Mayor Buckley reintroduced Bill No. 2693 for a second and final reading. She reminded the Board that Bill No. 2693 was a bill approving the fiscal year 2013 budget for the City. Mayor Buckley asked if there was any discussion. There being no discussion, a motion was made by Alderman Scherer, seconded by Alderman Travaglini, and unanimously passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only the second and final time. The Mayor opened the floor for final discussion. There being no discussion, Alderman Scherer made a motion that Bill No. 2693 be adopted to become Ordinance No. 2685. Alderman Travaglini seconded the motion and upon roll call, the

following vote was recorded. Alderman Kauffmann, "Aye"; Alderman Travaglini, "Aye"; Alderwoman Gorman, "Aye"; Alderman Scherer, "Aye"; Alderman Kopff, "Aye"; and Alderwoman Wiecher, "Aye".

There being a majority of votes in favor, the Mayor declared the motion passed and that Bill No. 2693 was adopted as Ordinance No. 2685.

(Bill No. 2694)

Mayor Buckley reintroduced Bill No. 2694, a bill adopting minimum salary ranges to be paid to policemen, firemen, administrative and general employees of the City. Mayor Buckley asked if there was any discussion. There being none, a motion was made by Alderman Travaglini, seconded by Alderman Scherer and unanimously passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only the second and final time. The Mayor opened the floor for final discussion. There being no discussion, Alderman Travaglini made a motion that Bill No. 2694 be adopted to become Ordinance No. 2686. Alderman Scherer seconded the motion and upon roll call, the following vote was recorded. Alderman Kauffmann, "Aye"; Alderman Travaglini, "Aye"; Alderwoman Gorman, "Aye"; Alderman Scherer, "Aye"; Alderman Kopff, "Aye"; and Alderwoman Wiecher, "Aye".

There being a majority of votes in favor, the Mayor declared the motion passed and that Bill No. 2694 was adopted as Ordinance No. 2686.

(Bill No. 2695)

Mayor Buckley reintroduced Bill No. 2695, a bill authorizing the renewal of the lease between the City of Shrewsbury Improvement Corporation and the City of Shrewsbury for the tenancy of the Shrewsbury City Center by the City. Mayor Buckley opened the Bill for discussion. There being no discussion, a motion was made by Alderman Scherer, seconded by Alderwoman Wiecher, and unanimously passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only the second and final time. The Mayor opened the Bill for final discussion. There being no discussion, Alderman Scherer made a motion that Bill No. 2695 be adopted to become Ordinance No. 2687. Alderwoman Gorman seconded the motion and upon roll call, the following vote was recorded. Alderman Kauffmann, "Aye"; Alderman Travaglini, "Aye"; Alderwoman Gorman, "Aye"; Alderman Scherer, "Aye"; Alderman Kopff, "Aye"; and Alderwoman Wiecher, "Aye".

There being a majority of votes in favor, the Mayor declared the motion passed and that Bill No. 2695 was adopted as Ordinance No. 2687.

(Bill No. 2696)

Mayor Buckley reintroduced Bill No. 2696, a bill authorizing the Mayor to execute a contract with the Village of Mackenzie to continue providing police services to said village for a term beginning January 1, 2013 through December 31, 2013. Mayor Buckley opened the Bill for discussion. There being no discussion, a motion was made by Alderman Kauffmann, seconded by Alderman Scherer, and unanimously passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only the second and final time. The Mayor opened the Bill for final discussion. There being no discussion, Alderman Kauffmann made a motion that Bill No. 2696 be adopted to become Ordinance No. 2688. Alderman Scherer seconded the motion and upon roll call, the following vote was recorded. Alderman Kauffmann, "Aye"; Alderman Travaglini, "Aye"; Alderwoman Gorman, "Aye"; Alderman Scherer, "Aye"; Alderman Kopff, "Aye"; and Alderwoman Wiecher, "Aye".

There being a majority of votes in favor, the Mayor declared the motion passed and that Bill No. 2696 was adopted as Ordinance No. 2688.

(Bill No. 2697)

Mayor Buckley introduced Bill No. 2697, a bill authorizing the Mayor to enter into a contract with Crawford, Bunte, Brammeier (CBB) for the provision of traffic impact consultation services. Mayor Buckley opened the Bill for discussion. There being no discussion, a motion was made by Alderman Travaglini, seconded by Alderman Scherer, and unanimously passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only the first time. Mayor Buckley opened the Bill for discussion. There being no discussion, a motion was made by Alderman Travaglini, seconded by Alderman Scherer, and passed (with one "nay" from Alderwoman Wiecher) in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only the second and final time. The Mayor opened the Bill for discussion. Alderwoman Wiecher questioned why, if the City knew about the need for this study, both the first and second readings were happening in one night. Mayor Buckley replied that it had been pushed back repeatedly, and she believed that there had been adequate notification of the public and that the law allowed for the first and second readings to be in the same meeting to allow the Board to move forward in a timely manner. Alderwoman Wiecher expressed her opinion that in the interest of full disclosure to the public, the first and second readings should be held at separate meetings. Mayor Buckley stated that the proper notices were posted and emailed to the constituents so they would have adequate notice to come to the meeting to voice concerns. Alderman Kauffmann noted that per the previous agreement, GJ Grewe would be funding this study. There being no further discussion, Alderman Travaglini made a motion that Bill No. 2697 be adopted to become Ordinance No. 2689. Alderman Scherer seconded the motion and upon roll call, the following vote was recorded. Alderman Kauffmann, "Aye"; Alderman Travaglini, "Aye"; Alderwoman Gorman, "Aye"; Alderman Scherer, "Aye"; Alderman Kopff, "Aye"; and Alderwoman Wiecher, "Nay".

There being a majority of votes in favor, the Mayor declared the motion passed and that Bill No. 2697 was adopted as Ordinance No. 2689.

(Bill No. 2698)

Mayor Buckley introduced Bill No. 2698, a bill authorizing the Mayor to enter into a contract with The Lawrence Group for the provision of landscape architectural review services. Mayor Buckley opened the Bill for discussion. Alderman Kauffmann noted that GJ Grewe was also going to be funding this project per the previous funding agreement. There being no further discussion, a motion was made by Alderman Scherer, seconded by Alderwoman Gorman, and unanimously passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only the first time. Mayor Buckley opened the Bill for discussion. There being no discussion, a motion was made by Alderman Scherer, seconded by Alderwoman Gorman, and passed (with one "nay" from Alderwoman Wiecher) in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only the second and final time. The Mayor opened the Bill for discussion, and Alderwoman Wiecher again expressed her opposition to the Bill being read for the first and second time in the same meeting as it is not an emergency. Mayor Buckley noted that she was not aware of any sort of "emergency" provision and that the law allows for two readings at the discretion of the City. There being no further discussion, Alderman Travaglini made a motion that Bill No. 2698 be adopted to become Ordinance No. 2690. Alderwoman Gorman seconded the motion and upon roll call, the following vote was recorded. Alderman Kauffmann, "Aye"; Alderman Travaglini, "Aye"; Alderwoman Gorman, "Aye"; Alderman Scherer, "Aye"; Alderman Kopff, "Aye"; and Alderwoman Wiecher, "Nay".

There being a majority of votes in favor, the Mayor declared the motion passed and that Bill No. 2698 was adopted as Ordinance No. 2690.

(Bill No. 2699)

Mayor Buckley introduced Bill No. 2699, a bill authorizing the Mayor to enter into a contract for professional services with AHM Financial Group LLC for the provision of securing, negotiating, and procuring the placement of property and liability insurance coverages for the City and to assist the City in the preparation of any and all applications, underwriting data, and other information required by an insurer for the purposes of issuing an insurance policy in the state of Missouri. Mayor Buckley reminded the Board that a presentation had been made at the last work session, and she opened the Bill for discussion. There being no discussion, a motion was made by Alderman Scherer, seconded by Alderman Travaglini, and unanimously passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only the first time. Mayor Buckley opened the Bill for discussion. There being no discussion, a motion was made by Alderman Travaglini, seconded by Alderwoman Gorman, and passed unanimously in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only the second and final time. The Mayor opened the Bill for discussion. There being no discussion, Alderman Travaglini made a motion that Bill No. 2699 be adopted to become Ordinance No. 2691. Alderwoman Gorman seconded the motion and upon roll call, the following vote was recorded. Alderman Kauffmann, "Aye"; Alderman Travaglini, "Aye"; Alderwoman Gorman, "Aye"; Alderman Scherer, "Aye"; Alderman Kopff, "Aye"; and Alderwoman Wiecher, "Aye".

There being a majority of votes in favor, the Mayor declared the motion passed and that Bill No. 2699 was adopted as Ordinance No. 2691.

(Bill No. 2700)

Mayor Buckley introduced Bill No. 2700, a bill authorizing the Mayor to enter into an agreement with Logics LLC to provide financial software and implementation services for a Logics Application Solution Suite. Mayor Buckley opened the Bill for discussion. There being no discussion, a motion was made by Alderman Scherer, seconded by Alderwoman Gorman, and unanimously passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only the first time. Mayor Buckley opened the Bill for discussion. There being no discussion, a motion was made by Alderman Scherer, seconded by Alderwoman Gorman, and passed unanimously in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only the second and final time. Alderman Scherer made a motion that Bill No. 2700 be adopted to become Ordinance No. 2692. Alderwoman Gorman seconded the motion and upon roll call, the following vote was recorded. Alderman Kauffmann, "Aye"; Alderman Travaglini, "Aye"; Alderwoman Gorman, "Aye"; Alderman Scherer, "Aye"; Alderman Kopff, "Aye"; and Alderwoman Wiecher, "Abstain".

There being a majority of votes in favor, the Mayor declared the motion passed and that Bill No. 2700 was adopted as Ordinance No. 2692.

Old Business

None

New Business

Alderman Kauffmann clarified that there were no further meetings of the Board of Aldermen scheduled for the month of December.

Department Head Reports

Fire Chief Bill Fox presented his written report and noted that his department is approximately \$21,500.00 ahead in ambulance collections as compared to last year and commended his staff on that fact. He also noted that new laws regarding Medicaid reimbursement played a role in that amount. Chief Fox also stated that he had distributed the emergency protocol sheet to each Alderperson per the Mayor's request. Chief Fox's final item was that the fire department is in the process of scheduling the CERT program for next year, tentatively set to begin at the end of January.

Street Superintendent Tony Wagner presented her written report and noted that the banners have been going up according to schedule. He also stated that the winter's supply of salt had come in. Additionally, he updated on Weil Avenue and stated that it should be all paved by Friday, December 14th in the evening.

Police Chief Jeff Keller stated that he had completed the hiring process on one of the positions he had open, and the new employee will be starting on December 26th. He stated that they are working on the background check for the person they hope to hire for the other opening.

Parks Director Chris Buck presented his written report and noted that the winter brochure is complete and should be to the residents the following week. He reminded the Board that this will be the last print version that is mass-mailed to all residents, that the brochure will be online going forward, and that all should be prepared for questions regarding this matter. Director Buck further stated that Westport Pools had been working on a water main issue at the pool and that some of the concrete had to be dug up for the repairs. Finally, Director Buck reported that he has been making phone calls to work on re-establishing the Park Board and he hoped the first meeting could happen at the first of the year.

Finance Director Danielle Oettle reported that the hard copy of the budget would be published over the next few weeks and reported on end-of-year reporting. She further stated that the insurance company had prepared an executive summary on the personnel manual

Mayor's Report:

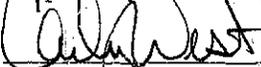
Mayor Buckley stated that the public hearing for the TIF commissioners would be January 9th at 7pm in the Ballroom at the City Center. She further reminded the Board that the Centennial Celebration would kick off on January 19th at 6pm in the Ballroom. Mayor Buckley concluded by reporting on the collaborative economic development meeting she attended, and directed the Board's attention to the booklet she received and passed out dealing with sustainable development ordinances. She expressed her interest in the City looking in to having ordinances in place to deal with issues such as solar panels.

Director of Administration Jonathan Greever briefly discussed the hiring process for the new Building Commissioner and gave an overview of the person hired, Mr. Jim Wilder, including his education, certification, and other qualifications.

Adjournment:

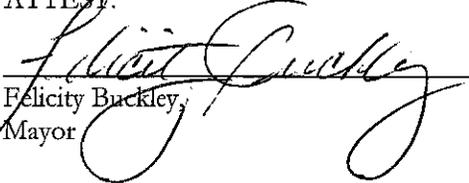
Alderman Travaglini made a motion to adjourn the meeting. Alderman Kauffmann seconded the motion and it was unanimously passed. The regular meeting adjourned at 7:42 p.m.

Respectfully submitted,



Carly West,
City Clerk

ATTEST:



Felicity Buckley,
Mayor