

CITY OF SHREWSBURY
BOARD OF ALDERMEN
WORK SESSION OF THE BOARD OF ALDERMEN
November 27, 2012

A Work Session of the Board of Aldermen of the City of Shrewsbury, Missouri was held at 6:00 p.m. this 27th day of November, 2012 in the Aldermanic Conference Room of City Hall for the transaction of such business that may come before the Board.

There were present:

Mayor Felicity Buckley
Alderman Elmer Kauffmann
Alderwoman Chris Gorman
Alderman Sam Scherer
Alderman Ed Kopff
Alderwoman Dee Wiecher
Alderman Mike Travaglini

There were also present:

Director of Administration Jonathan D. Greever
City Attorney Michael K. Daming
Finance Director Danielle Oettle
Director of Parks Chris Buck
Police Chief Jeff Keller
Fire Chief Bill Fox
Street Superintendent Tony Wagner
City Clerk Carly West

Roll Call

Mayor Buckley opened the meeting and Director Greever commenced with the roll call. The full board was present.

Annual Commercial Insurance Bid/Proposal Presentation

Finance Director Danielle Oettle introduced Steve Marsh and Kirk Gilleand with AHM to present the commercial insurance proposal. Mr. Marsh stated that the program was essentially the same as the previous year. He gave an overview of the proposal, and explained the coverage that was included in the policy. He detailed the crime policy included in the proposal, and how coverage for expenses and employee theft would impact the cost of the policy. He stated that the general liability was up slightly, partially due to some court cases that had been decided. He explained the liquor coverage, and the need for that when the City holds events where liquor is sold or served, because some groups that serve or sell liquor might not have sufficient insurance.

Street Superintendent Tony Wagner asked if the policy covered athletic events like the youth soccer league, and Mr. Marsh answered that the liability coverage would take care of any accidents that would happen on City property. Mr. Marsh continued explaining the coverage, including administrative, law enforcement, public entity management liability, and other types of coverage. Mr. Marsh stated that commercial auto coverage was the same as the previous year and was standard. He explained the excess liability, or "umbrella" insurance, and stated that in the past year, claims had been very low.

Mr. Marsh presented the comparison page, which shows the premiums for the past year and the current proposal. He stated that the areas of increase, aside from the crime policy, are the liability coverage, which are mostly all up by

approximately 6%. He noted that he was not sure what increase Hartford would propose, and that he had called some other companies which were not interested in providing a quote. Mr. Gilleand discussed the services provided by AHM, which include claims and loss management, as well as a review of the employee manual to ensure it is in compliance. He further noted that an inspection of the property had been conducted, and there was a concern about the roof. Parks Director Chris Buck noted that there were roof repairs in progress.

Public Hearing to Consider the Proposed Budget for the Fiscal Year 2013

Finance Director Oettle stated that no changes were made from the last draft sent out, and the information presented was a summary of the budgeting process so members of the public would be able to understand how the budget was created. She gave an overview of the 2013 budget, stating that staffing levels were being maintained, there were no increases in employee pay, a 10% increase in health insurance premiums was factored in, and current service levels were being maintained. Ms. Oettle presented a comparison of the proposed 2013 and the 2012, which show a 19% decrease in deficit. She showed a breakdown of revenue and expenses by fund and a budget-to-actual breakdown of the previous five years. Alderman Scherer noted that over the past five years, the City has been under budget overall. Ms. Oettle displayed charts of the 2013 proposed revenues and the 2013 appropriations, as well as a five-year history of expenses and revenues. She presented capital budget by department, as well as the debt service accounts.

There were no members of the public present, so Mayor Buckley closed the public hearing.

Police Patrol Vehicles Bid/Proposal Presentation

Police Chief Jeff Keller stated that he had included the purchase of new vehicles in the 2013, and he would like to purchase the Ford Explorer off the State contract. He noted that there was a backlog for that vehicle, so if it were ordered immediately, it would not be received until after January 1, 2013. He stated that Joe Machens Ford in Columbia had the State contract, and the net cost would be \$44,546.00. Alderman Kauffmann made a motion to accept the bid from Joe Machens in that amount. Alderman Scherer seconded the motion, and it passed unanimously.

Ordinances

(Bill No. 2693)

Mayor Buckley introduced Bill No. 2693, a bill approving the 2013 budget of the City of Shrewsbury, Missouri, appropriating from the revenue and reserves of the City funds therefore and providing for adjustments thereof. A motion was made by Alderman Scherer, seconded by Alderwoman Wiecher, and unanimously passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only first time. Mayor Buckley asked if there was any discussion, and there was not.

(Bill No. 2694)

Mayor Buckley introduced Bill No. 2694, a bill adopting minimum salary ranges to be paid to policemen, firemen, administrative, and general employees of the City of Shrewsbury, Missouri. A motion was made by Alderman Scherer, seconded by Alderman Travaglini, and unanimously passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only first time. Mayor Buckley asked if there was any discussion. Alderwoman Wiecher asked if the dates were correct, and noted that it needed to be changed. Mayor Buckley stated that it would be changed for the second reading.

(Bill No. 2695)

Mayor Buckley introduced Bill No. 2695, a bill authorizing the annual renewal of the lease dated March 1, 2008, between the City of Shrewsbury, Missouri, Improvement Corporation and the City of Shrewsbury, Missouri, for the tenancy of the Shrewsbury City Center by the City. A motion was made by Alderman Kauffmann, seconded by Alderman Travaglini, and unanimously passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only first time. Mayor Buckley asked if there was any discussion, and there was not.

(Bill No. 2696)

Mayor Buckley introduced Bill No. 2696, a bill authorizing the Mayor to execute a contract with the Village of Mackenzie to continue providing police services to said Village for a term beginning on January 1, 2013 through December 31, 2013. A motion was made by Alderman Kauffmann, seconded by Alderman Scherer and unanimously passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only the first time. Mayor Buckley asked if there was any discussion, and there was not.

Nomination & Approval of a Nominee to the Board of Adjustment

Mayor Buckley stated that a letter had been received from Paul Knese to resign from the Board of Adjustment, and she was nominating Andrew Checkley, who came at the recommendation of City Attorney Mike Daming. Mr. Daming stated that Mr. Checkley was the president of MLP Development, a real estate development firm. Alderwoman Gorman made a motion to accept Mr. Checkley's nomination for the Board of Adjustment. Alderman Kopff seconded the motion, and it passed unanimously.

Old Business

None

New Business

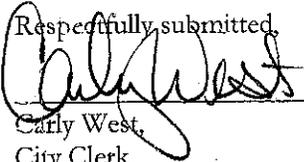
Mayor Buckley distributed information for a meeting regarding the potential South County Connector, and Director Greever noted that the speaker was the former Mayor of Milwaukee.

Closed Session

Alderman Elmer Kauffman made a motion that the Board adjourn to closed session with closed record and closed vote. Alderman Travaglini seconded the motion and upon roll call, the following vote was recorded. Alderman Kauffmann, "Aye"; Alderman Travaglini, "Aye"; Alderwoman Gorman, "Aye"; Alderman Scherer, "Aye"; Alderman Kopff, "Aye"; and Alderwoman Wiecher, "Aye".

Adjournment:

Alderman Travaglini made a motion to adjourn the meeting. Alderman Kauffmann seconded the motion and it was unanimously passed. The regular meeting adjourned at 6:40 p.m.

Respectfully submitted,


Carly West,
City Clerk

ATTEST:

Felicity Buckley,
Mayor