

# CITY OF SHREWSBURY BOARD OF ALDERMEN

## Work Session

May 22<sup>nd</sup>, 2012

A Board of Aldermen Work Session was held at 6:00 p.m. this 22<sup>nd</sup> day of May, 2012 in the Aldermanic Conference Room of the Shrewsbury City Center.

There were present:

Mayor.....	Felicity Buckley
Alderman.....	Elmer Kauffmann
Alderman.....	Mike Travaglini
Alderwoman.....	Chris Gorman
Alderman.....	Sam Scherer
Alderman.....	Ed Kopff
Alderwoman.....	Dee Wiecher

There were also present:

Director of Administration.....	Jonathan D. Greever
City Attorney.....	Michael K. Daming
Finance Director.....	Danielle Oettle
Director of Parks.....	Chris Buck
Police Chief.....	Jeff Keller
Fire Chief.....	Bill Fox
Street Superintendent.....	Tony Wagner

### Roll Call

Mayor Buckley opened the meeting and Director Greever commenced with the roll call. The entire Board of Aldermen was present.

### Hear Citizens

None

### Approval of Minutes

Mayor Buckley announced that the next item on the agenda was the approval of minutes of the April 10<sup>th</sup>, 2012 Board of Aldermen regular meeting. There being no discussion a motion was made by Alderwoman Gorman to pass the minutes of April 10<sup>th</sup>, 2012 as submitted. Alderman Travaglini seconded the motion and it was unanimously approved.

### Centennial Celebration Update

Mayor Buckley stated that the next item on the agenda was a progress update from the centennial celebration committee. Mr. Greg Lauter, centennial committee chair, took the floor and provided a brief summary of all the events planned and the projected cost associated with each of these events as well as an overview of all levels of sponsorship and the anticipated involvement at each level. He concluded his update by asking the

City to become a sponsor at a five thousand dollar level for the purchase of the banners displayed around the City Center, and to additionally reserve funds during the 2013 budget planning for the end of year centennial event.

Mayor Buckley then quickly polled the Board and received general consensus to approve the requested \$5,000.00 centennial sponsorship as an addendum to the 2012 budget. She concluded by stating that once it was determined how to allocate this request within the 2012 budget, the Board would formally vote on this motion at a future meeting.

#### **Bid presentation regarding City Hall treadmills**

Mayor Buckley stated that the next item on the agenda was the bid proposal for the replacement of treadmills at the City Center. Parks Director Chris Buck informed the Board that earlier that month, a second treadmill had stopped working. He stated that he recommended buying new treadmills, since cost of repair was high and would only provide a temporary solution to the issue. As a result, he stated that he had solicited bid proposals and had received three bids from Magnum Fitness Systems, SportArt Fitness, and Fitness Resource Group. Parks Director Buck stated that he recommended the Board accept the Fitness Resource Group bid at \$3,575.00 as the best bid.

Mayor Buckley asked if there was any discussion. There being no discussion, Alderman Kauffman made a motion to accept the bid from Fitness Resource Group to purchase the two treadmills at \$3,575.00. Alderman Scherer seconded the motion, and it was unanimously approved.

#### **Bid presentation regarding Solid Waste Services**

Mayor Buckley announced that the next item on the agenda was the bid presentation regarding the Solid Waste Services. Administration Director Jonathan Greever stated that the City was approaching the end of a five year contract with Christian Disposal Services for the provision of solid waste, recycling, yard waste, and bulky item pickup. He further stated that the City had issued an RFP for the provision of solid waste services to 13 major solid waste providers, had received and publically opened six bids, and had recognized five bids providing a qualified response to the RFP. Administration Director Greever additionally stated that he had forwarded to the Board six individual bid tabulation sheets, which outlined all levels of service for each bidder. He next informed the Board that the three lowest bidders were Allied Waste Services, IESI, and Christian Environmental Services. Director Greever then quickly overviewed each bid against the City's current contractual arrangement and informed the Board that all three lowest bids provided savings. He next informed the Board that since the City reserved the right to select the provider that presented the best option for the City as a whole, and that as such, the Board had the discretion to choose the provider it deemed the best option. Director Greever then asked if there was any discussion.

Alderman Kopff asked for further explanation of the revenue sharing option referenced in one of the three bids. There was a quick discussion regarding the provisions of the concept.

Alderman Scherer stated that several residents in his ward had requested him to vote for continued services with the City's current solid waste provider.

Alderwoman Wiecher asked that the City perform reference checks on Allied Waste Services and IESI.

Director Greever stated that he would do so.

Alderman Travaglini suggested that the Board should table consideration of a bill adopting the agreement until reference checks had been completed.

Mayor Buckley then stated that the Board would reconvene in a work session scheduled for Thursday, May 24, 2012 at 5:30 pm.

**“Chicken Raising” modification ordinance second reading & consideration for passage**

Mayor Buckley introduced a second reading of Bill No. 2668 a bill providing for the raising of chickens domestically for private, non-slaughtering, non-commercial, non-breeding use and establishing regulations thereto by deleting Section 230.055 and replacing it with a new Section 230.055 of Chapter 230: Animal Regulations, of Title II: Public Health Safety and Welfare Code of the Municipal Code of the City of Shrewsbury, Missouri; by providing for the current maintenance of this code; by providing for the repeal of all conflicting ordinances; and by providing for the effective date of this ordinance. Mayor Buckley opened the Bill for discussion and asked the Board if it was satisfied with previous modifications made to eliminate a minimum lot size provision and to include language expressly restricting coop placement to rear yards only. She also asked the Board if they were satisfied with the maintenance of the setback requirements. Alderwoman Wiecher asked, based on a recent Post-Dispatch article, how many properties would be excluded due to the setback requirements. Mayor Buckley answered that there would be a significant number of properties excluded. Alderman Scherer asked if residents whose properties were excluded due to setback requirements could apply for a variance. The Mayor answered that a variance provision was built into this ordinance. There being no further discussion, a motion was made by Alderwoman Gorman, seconded by Alderman Travaglini, and unanimously passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only the second and final time. Alderwoman Gorman made a motion that Bill No. 2668 be adopted to become Ordinance No. 2663. Alderwoman Wiecher seconded the motion and upon roll call, the following vote was recorded. Alderman Kauffmann, “Aye”; Alderman Travaglini, “Aye”; Alderwoman Gorman, “Aye”; Alderman Scherer, “Aye”; Alderman Kopff, “Aye”; and Alderwoman Wiecher, “Aye”.

There being a majority of votes in favor, the Mayor declared the motion passed and that Bill No. 2668 was adopted as Ordinance No. 2663.

**Solid Waste contract bill consideration**

Mayor Buckley stated the next item on the agenda was a bill considering a solid waste contract, which had been previously tabled until the next meeting. There being no discussion, a motion was made by Alderman Travaglini to table this bill until the work session on Thursday, May 24, 2012 at 5:30 p.m.. It was seconded by Alderwoman Gorman, and unanimously approved.

**Discussion of an ordinance modifying the code provisions relating to the operation of vehicles on approach of authorized emergency vehicles**

Mayor Buckley announced that the next item on the agenda was discussion of an ordinance modifying the code provisions relating to the operation of vehicles upon the approach of authorized emergency vehicles. Police Chief Jeff Keller took the floor and informed the Board that the above mentioned ordinance needed to be amended to replicate the state statute which required motorists to move over or slow down on the approach of authorized emergency vehicles.

**Discussion regarding 2013 Community Development Block Grant Allocation**

Mayor Buckley introduced the 2013 CDBG allocation distribution discussion and handed the floor over to Director Greever for overview. Director Greever explained that it was once again time to apply for the upcoming year’s CDBG (Community Development Block Grant) fund allocation. He explained that the City was again eligible to receive up to \$20,000 in CDBG funds. He added that the City had previously used these funds by allocating \$15,000 for the City’s street repair projects and \$5,000 for the HIP program (Home

Improvement Program). Director Greever then informed the Board that it needed to discuss how it wished to allocate the current grant distribution. After a brief discussion, the Board instructed Director Greever to verify whether the grant allocation to the HIP program could be forfeited if not utilized and to verify the number of applicants for the same program in the previous year.

Director Greever concluded the discussion by informing the Board that a Public Hearing for the Community Development Block Grant allocation had been scheduled for June 12, 2012.

### **Budget 2012: 1<sup>st</sup> quarter review**

Mayor Buckley stated that the next item on the agenda was the 1<sup>st</sup> Quarter Review for the 2012 Budget. Finance Director Danielle Oettle took the floor and began by stating that a summary of all funds indicated that revenues totaled \$1,324,429 in the first quarter, which was \$9,880 greater than the same period in the previous year. Director Oettle then stated that the general fund revenues totaled \$1,199,416, which was \$1,094 less than the same period in the previous year. She further stated that while utility tax revenue, fines, and forfeitures were down significantly in the first quarter, there was an increase in revenue from sale taxes, building and permit fees, and parks and recreation program fees when compared to the first quarter of fiscal year 2011. Director Oettle continued added that general fund expenditures totaled \$1,395,025, which was \$161,707 greater than the same period in the previous year. She further explained that the majority of these increases in expenditures were due to the increase in payments from the General Fund toward the retirement of the 2008 Leasehold Revenue Bonds, with the remaining increase in expenditures due to an overall increase in benefit payments for health insurance and LAGERS (pension).

### **Election of New Board President**

Mayor Buckley stated that the next item on the agenda was the election of the President of the Board. Before beginning the process, she stated that this election was held annually and that the sitting President was Elmer Kauffmann. She then asked if Alderman Kauffman was interested in continuing in this role and if any other Board member was interested. Alderman Kauffmann stated that he would consider it an honor to continue to serve in the same capacity for the Board. Alderman Travaglini made a motion to nominate Alderman Elmer Kauffmann as President of the Board. Alderwoman Gorman seconded the motion and the Board unanimously approved it.

### **Old Business**

None

### **New Business**

Administration Director Greever announced that this year's Municipal League Installation Dinner was scheduled for Thursday, May 31 from 6:30 p.m. to 9:30 p.m. and stated that if anyone was interested, they needed to notify him immediately.

Alderman Kopff stated that in the past, St. Michael's School had extended the resident rate for pool passes to all families who had children enrolled in the school. He further stated that St. Michael's School, now operating as Holy Cross Academy, wanted to continue that practice and was seeking Board approval.

Mayor Buckley asked if there was any discussion. There being no discussion, Alderman Scherer made a motion to allow Holy Cross Academy to continue the policy for all families with enrolled students. Alderwoman Gorman seconded the motion, and it was unanimously approved.

Mayor Buckley informed the Board that a water line break had occurred at the pool and had necessitated a temporary emergency fix in order for the pool to open for Memorial Day weekend. She stated that the cost was approximately three to five thousand dollars.

**Closed Session**

Alderman Kauffmann made a motion to enter into a closed session following the Board of Aldermen work session. Such closed meeting, he continued, with closed vote and closed record would take place in the aldermanic conference room and said meeting, vote, and records would be closed pursuant to RSMo 610.021 (12). Alderman Travaglini seconded the motion and the following roll call vote was recorded. Alderman Kauffmann, "Aye"; Alderman Travaglini, "Aye"; Alderwoman Gorman, "Aye"; Alderman Scherer, "Aye"; Alderman Kopff, "Aye"; Alderwoman Wiecher, "Aye".

There being a majority of votes in favor, the Mayor declared the motion passed and stated that the board would enter into a closed session.

**Adjournment:**

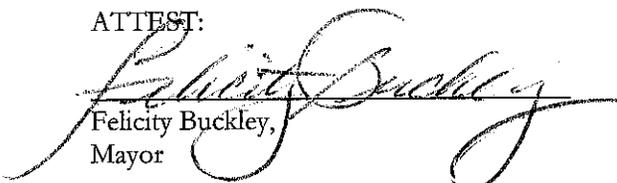
Alderman Travaglini made a motion to adjourn the work session. Alderwoman Gorman seconded the motion and it was unanimously passed. The work session adjourned at 7:18 p.m.

Respectfully submitted,



Jonathan D. Greever,  
Director of Administration/City Clerk

ATTEST:

  
Felicity Buckley,  
Mayor