



HOLIDAY BAZAAR

**Shrewsbury Parks and Recreation Holiday Bazaar
Application for Participation
Date: Saturday December 16th
Please return by November 24th**

PLEASE READ CAREFULLY

RULES

1. This is 1 day event. You may start setting up Saturday at 7am. You need to be finished setting up by 9am Saturday.
2. The show starts at 9am and runs till 2pm.
3. The exhibitor is expected to remain in the show area and is responsible for his or her own work and sales. The City of Shrewsbury is not Liable for theft, damage, loss of work or personal injury.
4. The entry fee is \$20.00 per booth space for the day. Space are 6X8 and include one table. Extra tables maybe used but must fit in the 6X8 space. You will be asked to move all items into the provided booth space. Also, there is no electricity provided to Arts and Crafts booths.
5. This is an indoor event taking place in the Shrewsbury City Center.
6. Exhibitors must display only items that were approved on application. Items that may cause harm to any visitor will not be permitted. This includes rubber band guns or other projectile firing devices. Any infringement of these rules will result in the removal from the show. The committee reserves the right to restrict the sale of items that in the cities judgment can unreasonable damage or liter park grounds. The city also reserves the right to request removal of any entry considered inappropriate.
7. Booth payments will be processed as soon as approved by the Shrewsbury Parks Department. However booth assignments will not be made till December 1st, 2016. All applications will be acknowledged and refunds made to those not accepted.
8. Please retain this sheet for your information and return the enclosed application.
9. Handmade Vendors my sign up at any time. Direct Sales vendors may start to Ap-
ply November 1st.
10. Vendors will not be accepted until both their application and payment is received by the Parks Department.
11. Direct Sales Vendors will be accepted in order of application and payment received.

If you have further questions please contact Lauren 314-647-1003, or by email at LMayer@cityofshrewsbury.com



For Office Use Only: Booth # _____

PLEASE COMPLETE AND RETURN

PLEASE PRINT CLEARLY

Name _____ E-MAIL _____

Business Name _____

Address _____ City/State/Zip _____

Phone _____

Detailed Description of Items to be sold _____

I would like _____ Space(s) on December 16th Enclosed is my Check for \$ _____

Sales Tax # _____

Special Needs/Request _____

1. I certify that I have read and understand all the rules of the Shrewsbury Parks and Recreation Holiday Bazaar. The exhibitor is expected to remain in the show area and is responsible for his or her own work and sales. The City of Shrewsbury is not Liable for theft, damage, loss of work or personal injury.

Applicant's Signature _____

Enclosed:

- _____ Signed and completed Application
- _____ Copy of Missouri's Sales Tax Certificate
- _____ Check for \$20.00 per space payable to the City of Shrewsbury
- _____ Photo or Brochure of my work

Mail to: Shrewsbury Parks and Recreation
 5200 Shrewsbury Ave
 Shrewsbury MO 63119
 Attention: Lauren Mayer

For office use only: Fee paid _____ Check # _____ Date Received _____