

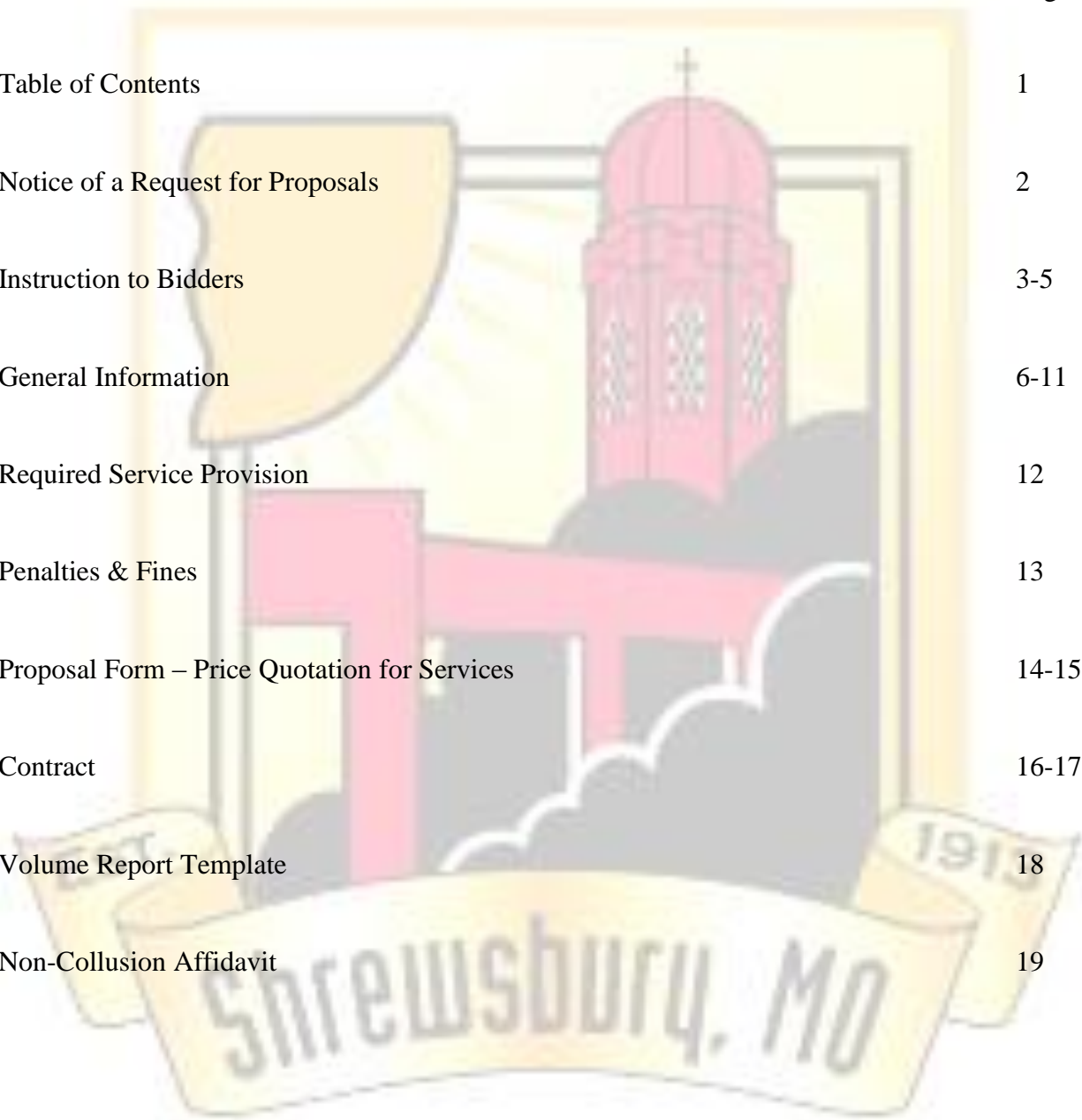
REQUEST FOR PROPOSALS



CITY OF SHREWSBURY, MISSOURI

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NOTICE OF A REQUEST FOR PROPOSALS

Proposals for the collection and disposal of RESIDENTIAL SOLID WASTE, RECYCLABLE MATERIALS, BULKY ITEMS AND YARD WASTE, for the Municipality of Shrewsbury, Missouri will be received by the **City Clerk's Office until 12:00 p.m. CDT, on Thursday, April 20th, 2017**, located within the Administrative Offices of the City of Shrewsbury, located at 5200 Shrewsbury Avenue, Shrewsbury MO, 63119. All submissions will be publically opened and reviewed shortly thereafter.

Municipal Goals for the Provision of Residential Solid Waste Services:

1. Constrain Collection Cost Increases
2. Ensure dependable, timely, efficient collection services
3. Reduction of non-recycling solid waste tonnage sent to landfills/transfer stations
4. Increase recycling collection as a percentage of total solid waste collection

The Municipality reserves the right to reject any and all proposals, and to accept any proposal that is deemed advantageous, beneficial or expeditious for the Municipality, as determined by the Municipality in its sole and absolute discretion. No proposal may be withdrawn for a period of sixty (60) days after proposal opening. Proposals may be corrected for clerical or typographical mistakes, but may not be corrected due to a bidder's mistake in judgment. The determination of the acceptability or lack thereof of the proposed correction will be rendered by the Municipality, within its sole and absolute discretion.

Proposal forms, specifications, contract documents and other appropriate papers may be reviewed at City Hall, or may be obtained for a non-refundable cost of twenty-five (\$25.00) dollars per set from the Municipality. Two copies of the Proposal Documents must be returned in a sealed envelope marked "**Residential Solid Waste Sanitation Services Proposal**", issued to the attention of the **Shrewsbury City Clerk**.

INSTRUCTION TO BIDDERS

1. Sealed proposals will be received by the Municipality until **12:00 p.m., (CDT), Thursday, April 20th, 2017.**
2. The Proposal Documents must be returned in duplicate in a sealed envelope marked **“Residential Solid Waste Collection Services Proposal”**, issued to the attention of the **Shrewsbury City Clerk.**
3. Bidders must submit proposals for all required services in order to be considered unless otherwise instructed.
4. Any bidder may withdraw his/her proposal at any time prior to the scheduled opening time for the proposals.
5. Each proposal shall be made on the attached Proposal Form, which shall be signed, with the full name of each proprietorship, partnership, limited liability company, or corporation submitting it. The proposal of a proprietorship shall be signed by the owner; partnership by one of the general partners; corporation or limited liability company by a duly authorized officer thereof stating his/her title. The duly authorized representative’s complete mailing address, telephone number, and email address must be stated.
6. Each bidder shall, on a separate sheet, provide a statement of the bidder’s financial condition and a list of the equipment the bidder will commit for use to fulfill the provisions of these specifications. Included in the list will be the model, year, and type of equipment.
7. Each bidder shall complete and submit the attached Non-Collusion Affidavit.
8. Each bidder shall provide a list of all municipalities under contract in St. Louis County or three (3) references to municipal contracts for the provision of residential solid waste collection services, which it has provided within the previous three (3) years within the St. Louis Metropolitan Area. If no such contract(s) exist, the bidder must provide at least three (3) references from the nearest municipalities served.
9. Each bidder shall, on an attached sheet, provide a full-service line description (from start to finish) of their Solid Waste, Recyclable, Bulky Item, and Yard Waste collection operations.

10. Each bidder shall, on the attached sheet, provide a list of charges for the required services.
11. Each bidder shall submit a comprehensive list of all primary and secondary landfills, transfer stations, and recycling centers to be utilized through the life of the contract and any contingency plans in the event such facilities are closed. All landfills used by haulers must be approved and/or permitted by the applicable federal, state and local authorities.
12. A **performance bond**, or escrow that is acceptable to the Municipality in lieu of a performance bond, will be required from the successful bidder as described in the specifications. This performance bond will be equal to the estimated first-year contract price.
13. The Municipality may conduct any investigation that it deems necessary of a bidder to determine the ability of a bidder to perform the work. Bidders shall furnish information regarding their qualifications upon the reasonable request of the Municipality. The Municipality reserves the right to reject any proposal if the evidence suggests the bidder does not have ~~has~~ the proper qualifications to perform the work in accordance with the Contract Agreement.
14. It is the intent of the Municipality to award the Contract Agreement to the lowest responsible bidder, provided the proposal has been submitted in accordance with the requirements of the bidding documents. However, the Municipality also reserves the right to accept the proposal which, in the Municipality's sole and absolute judgment, is in the best interest of, and most advantageous for the Municipality. The Municipality reserves the right to waive irregularities, reject any or all proposals, or to hold proposals for up to sixty (60) days, and to award the proposal, which it deems in its sole and absolute discretion, is in the best interest of the Municipality. **The Municipality will reject a proposal not accompanied by a bid bond** or by other data required by the Bidding Documents. It reserves the right to both reject a proposal which is in any way incomplete or irregular and to reopen the bidding process at a later date if all proposals are rejected.
15. Each proposal must be accompanied by a **bid bond** equal to ten percent (10%) of the estimated first-year contract price in the form of a certified check, a cashier's check or bond payable to the Municipality. All such bid bonds or checks will be returned to the respective, unsuccessful bidders within sixty (60) days after the proposals are opened, but will not be returned until a contract is executed with the successful bidder. The successful bidder's bid bond will be returned to the Contractor after the Contract is executed and a satisfactory performance bond is delivered to the Municipality.

16. Should the successful bidder fail or refuse to execute the required performance bond and the Contract Agreement within fifteen (15) working days after the Board of Aldermen's adoption of the Contract Agreement, it shall forfeit its bid bond to the Municipality as liquidated damages for such failure or refusal.
17. All changes in specifications as herein set forth will only be issued by written addendum. No changes issued in an oral communicative form will be authorized or considered binding. All questions regarding the specifications shall be directed in writing to the Shrewsbury City Clerk at 5200 Shrewsbury Avenue, Shrewsbury MO, 63119 no later than five (5) business days prior to the date of the proposal opening which is April 20, 2017.



GENERAL INFORMATION

The residential solid waste collection services shall conform to each of the Municipality's ordinances regarding the handling, collection, storage, and removal of all solid waste, recyclable, bulky items and yard waste. The following minimum specifications must be met.

1. **Residential Dwelling Unit (RDU's):** Defined as any single-family unit, two-family unit, four-family unit, and all condominiums and apartment complexes comprised of up to four units per building.
2. **Curb Collection** - The Contractor shall provide solid waste, recycling, bulky item, and yard waste collection removal and disposal service to all RDU's (including condominiums) within the corporate limits of the City of Shrewsbury. On collection days all refuse containers and items of refuse shall be placed at a designated collection point. The Contractor will not be required to collect refuse from the interior of an RDU.
3. **Backdoor Collection (Optional Service):** This is an optional service, which a resident may opt into. The Contractor shall provide the additional rates for providing rear yard collection services on the Proposal Form below. If the resident elects to receive this additional service, then the corresponding additional rates on the Proposal Form shall apply. For this service, the Contractor shall collect solid waste at the rear of the resident's property. This service will be billed directly to the resident. All recycling, bulky items, and yard waste will be picked up at the curb.
4. **Collection Vehicles:** Contractor is to furnish the necessary vehicles for the collection of solid waste, recycling, bulky items, and yard waste in fully contained, leak-proof vehicles, provided with tops or coverings to guard against spillage, and shall conceal said contents from view. These vehicles must be kept covered and closed at all times, except during loading or unloading.
5. **Definitions** - Whenever the terms "solid waste", "recycling", "yard waste", and "bulky items" are used in these Proposal Documents, they shall be construed to meaning the following:
 - a) **Solid Waste:** All semi-solid and solid waste derived from and during the procurement, storage, processing, cooking, and consumption of food materials of animal, vegetable or synthetic origin which are intended for and are used by residents, for the refreshment or sustenance of human beings or animals. Solid waste shall not include dead animals, animal parts, household hazardous waste such as wet paint, pesticides, strong clean air

agents, tires, auto batteries, and combustibles of all kinds. Solid waste shall not include ashes stored in ash pits, parts of trees, bushes, and soil, mortar, plaster, concrete, bricks, stone, gravel, sand and all waste or leftover materials resulting from grading, excavation, construction, alteration, repair or wrecking of buildings, structures, walls, roofs, roads, streets, walks or other facilities and such items of rubbish whose weight, size, dimension, and shape require more than one man for removal.

b) Recycling:

a. Containers:

- i. bottles and jars - (clear, brown, green) does not include window glass, dinnerware or ceramics
- ii. Aluminum and metal food cans
- iii. Aluminum trays and foil
- iv. Aseptic packaging and gable top containers (milk and juice cartons)
- v. Steel cans and tins

b. Containers:

- i. Glass

c. Plastics:

- i. PET soda, milk, water, and flavored beverage bottles (#1 clear and green plastic resin)
- ii. HDPE detergent and fabric softener containers (#2 colored plastic resin)
- iii. PVC narrow neck containers only (#3 plastic resin); examples include health and beauty aid products, household cleaners
- iv. LDPE grocery containers (#4 plastic resin); examples include margarine tubs, frozen dessert cups, six and twelve pack rings)
- v. PP grocery containers (#5 plastic resin); examples include yogurt cups, narrow neck syrup and ketchup bottles
- vi. #7 plastic resin grocery - narrow neck containers only

d. Paper:

- i. Newspaper, including inserts (remove plastic sleeve)
- ii. Magazines, catalogues and telephone books
- iii. Kraft, (brown paper) bags
- iv. Office, computer, notebook and gift wrap paper
- v. Chipboard (cereal, cake and food mix boxes, gift boxes, etc.)
- vi. Carrier stock (soda and beer can carrying cases)

- vii. Junk mail and envelopes
 - viii. Paperback books (does not include hard cover books)
 - ix. Cardboard (no waxed cardboard)
- c) **Yard Waste:** Includes yard waste that will fit in a lidded trash can or biodegradable paper bag. Yard waste includes grass clippings, leaves, vines, hedges and shrub trimmings, tree trimmings, and tree limbs. Residents may bundle limbs with twine or rope (bundle dimensions must not exceed 4-feet in length and 18-inches in diameter.) Yard waste does not include dirt or rocks.
- d) **Bulky Items:** Includes those items other than normal household trash including, but not limited to: appliances, furniture, and any other items which cannot be safely and conveniently loaded into a solid waste transportation vehicle. Specifically excluded are concrete and bricks, vehicle parts, tires, abandoned cars and car parts, whole trees, and construction materials.
6. **Bulky Item Pick-Ups:** Bulky Item pick-ups are designated dates, provided at least once per quarter, and advertised to residents by the Contractor, during which bulky items will be picked up curbside. These include items that cannot be disposed of at landfills, but does not include hazardous waste or construction materials generated by contractors.
7. **Christmas Tree Disposal:** The Contractor will be required to pick up Christmas trees at the curbside during the month of January on the resident's regular yard waste collection day.
8. **Holiday Schedule:** No collections shall be required on the six annual legal holidays. Each pick-up day of the holiday week after the holiday will be serviced one day late. The Contractor shall provide to the Municipality with a list of the Contractor's recognized holidays.
9. **Collection Routes** - The Contractor shall further establish routes for the collection of solid waste, recycling, and yard waste. The Contractor's collection schedule and collection routes shall be filed with the Director of Administration of the City.
10. **Municipality Owned Facilities:** The Contractor will be required to provide solid waste and recycling collection services to all Municipality owned facilities at no additional cost to the Municipality. These collections will be considered incidental to the contract. This service will include the provision of at least one two-cubic yard, or larger, container at each location outlined below.
- a. 4400 Shrewsbury Avenue (Public Safety Building)

- b. 5200 Shrewsbury Avenue (City Hall/Community Center)
- c. 7309 Melbourne (Public Works Facility)
- d. 7407 Sutherland (Aquatic Center – Seasonal)

The trash receptacles will be emptied two (2) times per week, or as requested by the Municipality. Any new municipal facilities constructed or purchased during the duration of the contract shall be provided the same service at a mutually agreeable price.

11. **Collection Times:** No collection shall be made before 7:00 a.m. or after 5:00 p.m., except by expressed, written authorization of Jonathan D. Greever, Director of Administration of the Municipality. No collections shall be made from any types of premises on Sundays. Saturdays will only be allowed for missed pick-ups and for holiday weeks as described above.
12. **Residential Containers:** Solid waste refuse shall be stored in standard trash receptacles, supplied by the hauler, one per dwelling unit, which have a maximum capacity of sixty-five (65) gallons or in a container as designated by the Municipality and supplied by the resident or unit owner. Recycling shall be stored in standard containers with a minimum capacity of eighteen (18) gallons and a maximum capacity of sixty-five (65) gallons, supplied by the hauler, one per dwelling unit. Yard waste shall be stored in a container or biodegradable paper bags supplied by the resident.
13. **Cleanliness:** When in the performance of these collection services, the Contractor and its employees shall not misplace or scatter the receptacles, the lids, or any trash, recycling or yard waste contained within them upon any public place, or private street, alley, or drive. The Contractor furthermore agrees to replace any receptacle or receptacle lid damaged by it or its employees must leave each collection location in a neat and clean condition. The Contractor will not be allowed to transfer solid waste, recycling, or yard waste from truck to truck in residential areas. In addition, the Contractor will not be allowed to store containers of any kind in common areas or in the City's right-of-way. If an unsightly or unsanitary condition results from an action of the Contractor, the Contractor shall respond and correct the issue to the satisfaction of the City within four (4) hours of notification.
15. **Customer Service Standards:** All complaints received by the Contractor or Municipality before 12:00 p.m. shall be resolved by 5:00 p.m. on the day the complaint was received. All complaints received after 12:00 p.m. shall be resolved by 12:00 p.m. the next day. The Contractor shall maintain a daily log of all complaints received and the time that the complaint was resolved. The Contractor shall provide a weekly report to the Municipality, which will include copies of the daily reports for the prior week.

16. **Customer Service Center (CSC):** The Contractor will operate and maintain a Customer Service Center with the following minimum standards:
- A. Maintain full operation during the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.
 - B. During such time, all calls must be answered by a live Customer Service Representative within a reasonable period of wait time (no call shall be placed on hold for longer than 10 minutes). The issue must be addressed
 - C. During all other times, calls to the CSC will be received by an answering service or machine, and promptly addressed during the immediately following full operation hours.
 - D. The Contractor will implement procedures approved by the Municipality whereby complaints can be received through electronic platforms and mediums, including but not limited to e-mail, web site, and facsimile.
17. **Publicity:** The Solid Waste Collection Contractor shall provide information promoting recycling and reduction of solid waste and adequate publicity to all residential dwelling units within the Municipality as to the change over of collection service prior to the initiation of said service. Moreover, Contractor shall provide costs of all services to residents for each year of the contract and any optional years prior to the initiation of said service. In addition, Contractor shall provide information on day(s) for bulky item pick up. This publicity shall include, but not be limited to, advertisement in a local newspaper of general circulation; at least one mailing to each residential dwelling unit within the corporate limits of the Municipality indicating the date of change-over, costs of services for each year of contract, the day of collection for the types of collections, what items are collected and how they are to be stored, and the telephone number, fax number, e-mail address and web site of the Contractor's office where questions or complaints can be handled. Such publicity shall be approved by the Director of Administration or his/her designee of the Municipality prior to distribution publication. The Contractor must annually distribute promotional material to the residents, encouraging recycling and source reduction. This publication must be approved by the Municipality prior to issuance.
18. **Insurance:** The Contractor shall provide a certificate of insurance which shall indemnify and hold harmless the Municipality from any liability, claim, damage, or cause of action which may be sustained by or asserted against the Municipality, directly or indirectly, or in any manner arising out of the performance or failure of performance on the part of the Contractor, and shall cover each vehicle used in the work covered by this agreement. The amount of such liability insurance shall not be less than \$3,000,000 single limit coverage. In addition, the Contractor shall carry Worker's Compensation

Insurance in such amount as is prescribed by the statutes of the State of Missouri. The insurance shall be maintained in force during the term of this contract. Said insurance shall be carried in a firm or corporation satisfactory to the Municipality and duly licensed or permitted to carry on such business in the State of Missouri. Such insurance policy or policies shall be filed with the Municipality together with the certificate of the insurer that the policy or policies are in full force and effect and that same will not be altered, amended, or terminated without sixty (60) days prior written notice having been given to the Municipality. All certificates of insurance shall specifically list the Municipality as an additional insured with respect to the policies related to the specifications and the Contract Agreement.

19. **Laws:** The Contractor will be required to obtain all licenses and permits and comply with all ordinances as provided in the Shrewsbury Municipal Code to the extent that they are not inconsistent with the provisions of the Contract and specifications. The Contractor shall at all times comply with all ordinances and regulations of St. Louis County, and any rules and regulations issued by the State of Missouri.
20. **Volume Report:** Prior to the fifteenth of the following month, the Contractor shall complete the trash/recycling/yard waste monthly volume report. Each quarter, it will also provide a bulky item report. In addition, the Contractor shall make recommendations as to how they can increase the tonnage of recyclable material. No payment shall be sent to the Contractor where the City pays the bill unless the volume is current.



REQUIRED SERVICE PROVISION

The Contractor shall have the responsibility to collect, haul and dispose of all household trash, recyclables, bulky items and yard waste between 7:00 a.m. and 5:00 p.m. These items will be collected in properly identified trucks. (“Properly identified trucks” means the name, address, and phone number of the Contractor and designation of type of material being collected must be displayed on the truck.) All these services, vehicles, equipment, and collected materials, as described below, are to comply with Missouri Solid Waste Law and local City and County regulations.

- a) Trash: Municipality will choose frequency of service and location of pick up based on quotation sheet. Municipality will at a minimum comply with the base service level required under St. Louis County Ordinance 607. The total weight of each trash container is not to exceed sixty (60) pounds when loaded.
- b) Recycling is to be picked up **once a week** in Contractor supplied containers, not to exceed sixty-five (65) gallons, from the curb line. The total weight of each recycling container is not to exceed sixty (60) pounds when loaded. Refer to the definition of recycling on pages 5 and 6 for those items that are recyclable.
- c) Yard waste: Municipality will choose service based on quotation sheet. Yard Waste can be in containers or biodegradable paper bags. Limbs can be bundled and placed at the curb for pick-up. Limbs/bushes will be securely bundled with a diameter of less than 18 inches in diameter, with a maximum length of less than sixty (60) inches and a maximum weight of sixty (60) pounds. Christmas trees should be cut in half if the length is more than 8 feet. All tinsel and ornaments must be removed from Christmas trees.
- d) There will be no scavenging by the contractor or his authorized personnel.
- e) Large household items (Bulky Items): are to be collected on a quarterly basis. The resident will be able to set out an unlimited number of items on the designated pick up day.
- f) The Contractor will provide solid waste services to all City owned facilities at no additional cost. These collections will be considered incidental to the contract.
- g) The Contractor will provide suitable containers for City sponsored special events at mutually agreeable prices.

PENALTIES AND FINES

- a) The Contractor shall pay as liquidated damages in the amount of Five Hundred Dollars (\$500.00) per day for failure to comply with the provisions of the contract for service.
- b) In addition to the provisions of the Performance Bond, if the Contractor fails to service the Municipality on a timely basis, the Contractor shall forfeit payment for services not performed unless remedied to the satisfaction of the Municipality.
- c) Contractor shall defend, indemnify, and hold harmless the Municipality, its public officials, and its employees from and against any and all claims or costs arising in any way as a result of the performance or failure to perform on the part of Contractor, or any approved subcontractor, under this agreement.
- d) The contract shall not be assignable or transferable by the Contractor, nor shall any service be performed by a subcontractor for the Contractor without the prior written consent of the Municipality.
- e) Should the Contractor miss the collection of any of the services from a customer and fail to resolve the complaint on the same day as reported, then a credit of Five Dollars (\$5.00) per missed service shall be credited on the next bill.
- f) In the event of an emergency or failure by the Contractor to be able to adequately perform residential waste collection services, the Contractor shall immediately contact the Director of Administration or his designee of the Municipality. If a live voice-to-voice conversation is not possible, the Contractor shall contact the Police Department or the police provider for the Municipality. The Contractor shall follow the instructions of the Municipality to insure the public health, safety and welfare of the Municipality.

PROPOSAL FORM **PRICE QUOTATION FOR SERVICES**

Please list individual proposals for service items to be reviewed and selected by the Municipality

Cost of Services per Residential Dwelling Unit/Per Month

(Three year contract with optional year(s) four and five)

Solid Waste Collection:

Year 1 Year 2 Year 3 Year 4 Year 5

Once per week curbside collection

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Once per week rear-yard collection

--	--	--	--	--

Twice per week curbside collection

--	--	--	--	--

Twice per week rear-yard collection

--	--	--	--	--

Recycling Collection:

Once per week curbside collection

--	--	--	--	--

Yard Waste Collection

(10 bag limit per household):

Once per week curbside year-round
(container or biodegradable bag)

--	--	--	--	--

Once per week curbside seasonal
(March - November)
(container or biodegradable bag)

--	--	--	--	--

Bulky Item Collection:

Once per quarter
(unlimited items, on designated day)

--	--	--	--	--

Residential Container(s):

Rental of a 65 gallon toter
(for trash service)

--	--	--	--	--

Rental of a 65 gallon toter
(for recycling service)

--	--	--	--	--

Senior Citizens Discount:

Discount (all services)

--	--	--	--	--

Name of Bidder:

Mailing Address:

Telephone Number:

E-Mail Address:

Fax Number:

Signature

Printed Name

Corporate Seal

Title

Attest to Seal

Subscribed and sworn to before me this ____ day _____, 2017.

Notary Public

RESIDENTIAL SOLID WASTE SANITATION SERVICES

CONTRACT

BASE TERM LENGTH: THREE YEARS
EXTENSION OPTIONS: TWO SEPARATE, ONE YEAR CITY OPTIONS
COLLECTION SERVICES: INCLUDES TRASH, RECYCLING, BULKY ITEMS, AND YARD WASTE

This agreement, made and entered into this ___ day of _____, 2017, by and between the City of Shrewsbury, Missouri, hereinafter called the “City” and _____, hereinafter called the “Contractor.”

WITNESSETH THAT:

In consideration of the premises and of the mutual promises, the parties hereto do mutually promise, covenant and agree as follows:

The Contractor hereby agrees to furnish all labor, materials, and equipment called for in the General Information, Services to be Provided, Penalties and Fines, Price Quotation for Services, Non-Collusion Affidavit and other documents submitted pursuant to the Contractor’s proposal (collectively “Proposal Documents” attached hereto and incorporated within this agreement) and shall perform all work necessary as required in the Proposal Documents according to the specifications therein.

The Contractor further agrees that he/she is fully informed regarding all of the conditions affecting the work to be done, and labor and materials to be furnished for the proper completion of this contract, and that this information was secured by personal investigations.

The said Contractor agrees further to begin work no later than June 1st, 2017 as explained in the City’s Request of Proposals and actual proposal document for this work. The Contractor agrees that he/she will fully comply with all federal and state laws and regulations and local ordinances of the City and County. In the event of a termination of the contract by the Contractor or by the City, the Contractor shall be entitled to receive payment only for actual work performed.

The Contractor expressly warrants that he/she has employed no third person to solicit or obtain this contract on his behalf, or promised or agreed to pay to any third party.

The City agrees that the Contractor shall be compensated in the manner and in the amount provided in the Proposal Documents, subject to Contractor’s full performance of its obligations as described herein and in the Proposal Documents. Contractor agrees to defend, indemnify, and hold harmless the City, its public officials, and employees from and against all claims or costs arising in any way as a result of the performance or failure to perform on the part of Contractor, or any approved subcontractor, under this agreement.

IN WITNESS WHEREOF, the parties hereto have hereunto affixed their hands and seal this _____ day of MAY, 2017.

CONTRACTOR AUTHORIZATION

BY: _____ DATE: _____
CONTRACTOR

ATTEST: _____ DATE: _____

CITY OF SHREWSBURY AUTHORIZATION

BY: _____ DATE: _____
FELICITY BUCKLEY, MAYOR

ATTEST: _____ DATE: _____
KATHY MARLOCK, CITY CLERK



VOLUME REPORT TEMPLATE

TRASH/RECYCLING/YARD WASTE MONTHLY VOLUME REPORT FOR THE CITY OF SHREWSBURY

MONTH: _____

YEAR: _____

	TONS	MTD	YTD	
TRASH	<input type="text"/>	<input type="text"/>	<input type="text"/>	
RECYCLE	<input type="text"/>	<input type="text"/>	<input type="text"/>	
YARD WASTE	<input type="text"/>	<input type="text"/>	<input type="text"/>	
BULKLY ITEMS (TONS)	Qtr. 1	Qtr. 2	Qtr. 3	Qtr. 4
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Percent of households utilizing recycling services each month. _____

Recommendation for increasing the volume of recycling materials collected.

NON-COLLUSION AFFIDAVIT

STATE OF _____

COUNTY OF _____

_____, being first duly sworn, deposes and says that he is _____* (sole owner, partner, president, secretary, etc.) of _____, the party making the foregoing proposal; that such proposal is not made in the interest of or on behalf of any undisclosed person, partnership, company, association, organization or corporation; that such proposal is genuine and not collusive or sham; that said bidder had not directly or indirectly induced or solicited any other bidder to put in a false or sham proposal, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a directly or indirectly, sought by agreement, communication or conference with any one to fix the proposal price of said bidder or of any other bidder, or to fix any overhead, profit or cost element of awarding the contract or any one interested in the proposed contract; that all statements submitted in his proposal price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid and will not pay any fee in connection therewith to any corporation, partnership, company, association, organization, proposal depository, or to any member or agent thereof, or to any other individual except to such person or persons as have a partnership or other financial interest with said bidder in his general business.

SIGNED:

Signature _____

Title _____

Subscribed and sworn to before me this ____ day of _____, 2017.

Seal of Notary

Notary Public