

**SHREWSBURY FIRE DEPARTMENT  
APPLICATION FOR EMPLOYMENT**

**Notice to Applicant:** The City of Shrewsbury is an equal opportunity employer. It is our policy to consider all applicants for employment based on their qualifications, skills and abilities for the position, with or without accommodation. We consider all applicants without regard to race, color, religion, ancestry, gender, age, national origin, disability, military or veteran status, or any other protected status.

**Personal Information**

Name: \_\_\_\_\_ Social Security: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
(Last) (First) (MI)

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

**Position Information**

Position Applied For: \_\_\_\_\_

Are you legally eligible for employment in the U. S.? Yes  No

To the Best of your knowledge, would you be able to perform all the essential functions of the position, with or without reasonable accommodations? Yes  No

(See Probationary Firefighter Job Description for list of essential functions.)

**Education - Use additional information sheet on Page three (3) if more room is required.**

School / Institution	Major or Area of Study	Degree or Number of Years

**Professional Licenses / Certifications**

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**Employment History (please print) Please list your employment for the past seven (7) years, with the most recent employment first. Use additional information sheet on Page three (3) if more room is required.**

Current: _____ Telephone: _____
Address: _____
Position: _____ Dates: _____
Reason for Leaving: _____
Previous: _____ Telephone: _____
Address: _____
Position: _____ Dates: _____
Reason for Leaving: _____
Previous: _____ Telephone: _____
Address: _____
Position: _____ Dates: _____
Reason for Leaving: _____
Previous: _____ Telephone: _____
Address: _____
Position: _____ Dates: _____
Reason for Leaving: _____

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**Please list 3 professional references**

Full Name		Relationship	
Company		Phone	
E-Mail		Years Known	
Full Name		Relationship	
Company		Phone	
E-Mail		Years Known	
Full Name		Relationship	
Company		Phone	
E-Mail		Years Known	

**ADDITIONAL INFORMATION**

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**Disclaimer and Signature (please read carefully)**

1. I certify that all statements are true and complete to the best of my knowledge. I authorize investigation of all information contained in this application.
2. I authorize any person, organization or company listed on this application to furnish to the City of Shrewsbury any and all information concerning my previous employment, education and qualifications for employment, and hereby release any such person, organization or company from any liability that may result from furnishing such information.
3. I understand that any falsification, misrepresentation or omission of facts called for herein will be sufficient cause for rejection of my application for employment. In the event I am employed, I understand that I may be terminated from employment in the event of any falsification, misrepresentation or omission of facts called for herein.
4. I understand that any position I am offered may be contingent upon my passing a physical examination, drug/alcohol test, psychological examination, and/or criminal background screening. I authorize the City of Shrewsbury to obtain a copy of my criminal record from any law enforcement agency for use in processing this application.
5. I understand, based on the position I have applied for, I may be subject to additional testing/screening, including but not limited to a personality profile assessment. I further understand that I may be subject to a credit check in compliance with the Fair Credit Reporting Act (FCRA) regulations, and that if I am, I will be provided additional forms for this purpose.
6. I understand, if I am employed by the City of Shrewsbury, that I will be required to provide verification of my identity and employment authorization to work in the U.S.  
I understand and agree to the information above.

**IMPORTANT!! By entering your name and date below, you are legally signing your application.**

**Application Submittal must include:**

1. Completed Shrewsbury Fire Department Application for Employment
2. Copy of High-School Diploma or Completion of General Education Certificate (GED)
3. Copy of Greater St. Louis Fire Academy Professional Firefighter Certificate
4. Copy of Missouri Paramedic (EMT-P) License
5. Copy of Driver's License
6. St. Louis County / City Criminal History Records Check  
or
7. Criminal History Records Check from County or State of residence if other than St. Louis City or County.

**Additional Items that may be included in your application submittal but are not required include:**

- Resume
- Copies of additional Fire or EMS professional certifications or licenses
- Copies of Educational Diplomas or Official Transcripts

\_\_\_\_\_  
**Applicants Signature**

\_\_\_\_\_  
**Date**