

**CITY OF SHREWSBURY**  
**BOARD OF ALDERMEN**  
**WORK SESSION OF THE BOARD OF ALDERMEN**  
**January 27, 2015**

A Work Session of the Board of Aldermen of the City of Shrewsbury, Missouri was held at 6:00 p.m. this 27<sup>th</sup> day of January, 2015 in the Aldermanic Conference Room of City Hall for the transaction of such business that may come before the Board.

There were present:

Mayor .....	Felicity Buckley
Alderman .....	Elmer Kauffmann
Alderman .....	Mike Travaglini
Alderwoman.....	Chris Gorman
Alderman .....	Sam Scherer
Alderman .....	Ed Kopff
Alderman .....	Rick Steingrubby

There were also present:

City Attorney .....	Michael Daming
Director of Administration.....	Jonathan D. Greever
Director of Finance .....	Danielle Oettle
Parks Director.....	Chris Buck
Street Superintendent .....	Tony Wagner
City Clerk.....	Carly West
Fire Chief.....	Bill Fox
Police Chief.....	Jeff Keller

**Roll Call**

Mayor Buckley opened the meeting and City Clerk West commenced with the roll call. The entire Board was present.

**Approval of Minutes**

Mayor Buckley introduced the minutes for the January 13, 2015 regular session and opened the floor for discussion. There being no discussion, Alderman Travaglini made a motion to approve the minutes. Alderman Scherer seconded the motion, and it passed unanimously.

**Hear Citizens**

None.

**Purchase Requests**

Mayor Buckley noted that the first purchase request, the treadmills for the Parks Department, didn't need to be decided at the current meeting, but Mr. Buck was going to share some information he had gathered about purchasing them.

Mr. Buck stated that the City had been having trouble with two of the newer treadmills that had been purchased and that the warranties had worn off and the cost of repairing them was getting excessive. He stated that he had spoken with the Parks Director in Sunset Hills, and they cycle through treadmills every three years no matter what, and they would have two three year old treadmills that they were taking offline that were still in very good condition. He stated that they were the same brands that Shrewsbury currently has that are the two other treadmills that are not having any problems at all. He stated that they were willing to sell them for \$2,950 each, and noted that the two that were having problems had cost the City almost eight thousand dollars for both of them, plus the nearly two thousand dollars that had been spent to repair them, and they were middle-of-the-line. The higher quality treadmills generally cost around seven thousand dollars each new.

Alderman Steingrubby asked if the problem treadmills were the same brand, and Mr. Buck answered that they were both Precor brand, and noted that other Cities are having the same issues with that brand. He stated that if they were to purchase the treadmills from Sunset Hills, they would put one of them in the weight room so there would be five instead of four, and store the other one so there would be a back-up in case there were problems with the ones in the weight room. He stated that it should give the current treadmills another five years of life, at which point they could look at replacing them on a scheduled basis. He noted that there would be no warranty if the treadmills were purchased used, but that he had gone to look at them, and they were very high quality.

Mayor Buckley asked if the treadmill purchase would be over the budgeted amount, and Mr. Buck answered that there was \$1,000 budgeted for equipment, so it would be \$1,950 over budget, but also noted that the amount included repairs, and the City had spent \$1,500 the previous year on repairs.

Alderman Kopff asked how old the current treadmills are. Mr. Buck answered that the two that were having problems were three years old, and the other two were eight and ten years old, and those were True and Life Fitness brand, which were the brands of the treadmills that Sunset Hills was getting rid of. Alderman Steingrubby asked if the Precor machines were getting more use because they looked nicer and newer, and Mr. Buck answered that it was possible. He also noted that they were not suggesting that they remove the current machines, but that the used ones would be supplementing and backing up the current machines. Mayor Buckley asked if Sunset Hills has had any issues with the machines they would be selling, and Mr. Buck answered that they did not, but that they also have maintenance staff that does regular maintenance on all of their exercise equipment, so it was very well cared for. Alderman Kopff asked if they were planning on starting a replacement cycle, and Mr. Buck answered that they were.

Alderwoman Gorman noted that she liked the idea of having regular maintenance done on the equipment so it would last longer. Mayor Buckley noted that the decision would not be made at that meeting, but rather at the next.

Chief Keller stated that the Police Department had received a block grant for various safety equipment, and he was requesting approval to purchase ballistic helmets, rifle plate carriers, and pistol and magazine pouches, all of which would be 100% covered by the grant funds. He stated that the items were included in the New York State Procurement Cooperative Contract for purchase from Starr Uniform Center in the amount of \$4,088.00 and would be 100% reimbursed. Alderman Kauffmann made a motion to approve the purchase of tactical equipment from Starr Uniform Center in the amount of \$4,088.00. Alderman Steingrubby seconded the motion, and it passed unanimously.

Chief Keller stated the delay on ammunition delivery was so long that they had only in the past week received the ammunition that was purchased in 2013. He stated that there had been included in the 2015 budget \$6,332.00 for ammunition and that he would like to go ahead and order \$2,190 in ammunition for the practice pistols, and \$2,790 in rifle ammunition, both from Gulf State Distributors. He stated that they would not be purchasing off a cooperative bid, but that they had gotten quotes from several different distributors.

Alderman Kauffmann made a motion to approve the purchase of ammunition from Gulf States Distributors in the amount of \$4,980.00. Alderman Steingrubby seconded the motion and it passed unanimously.

### **Ordinances**

#### **(Bill No. 2812)**

Mayor Buckley introduced Bill No. 2812, a bill authorizing a contract with Midwest Pool Management of America, Ltd. for pool maintenance and management, and asked if there was any discussion. There being no discussion, a motion was made by Alderman Travaglini, seconded by Alderwoman Gorman, and unanimously passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only for the first time. Mayor Buckley opened the floor for discussion. There being no discussion, a motion was made by Alderman Travaglini, seconded by Alderwoman Gorman, and unanimously passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only for the second time. Mayor Buckley opened the floor for final discussion. There being no discussion, Alderman Travaglini made a motion that Bill No. 2812 be adopted to become Ordinance No. 2800. Alderwoman Gorman seconded the motion and upon roll call, the following vote was recorded: Alderman Kauffmann, "Aye"; Alderman Travaglini, "Aye"; Alderwoman Gorman, "Aye"; Alderman Scherer, "Aye"; Alderman Kopff, "Aye"; and Alderman Steingrubby, "Aye".

There being a majority of votes in favor, the Mayor declared the motion passed and that Bill No. 2812 was adopted as Ordinance No. 2800.

#### **(Bill No. 2813)**

Mayor Buckley introduced Bill No. 2813, a updating the Municipal Code and Personnel Manual to remove and references to the previously disbanded Police Personnel Board, and asked if there was any discussion. There being no discussion, a motion was made by Alderman Travaglini, seconded by Alderwoman Gorman, and unanimously passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only for the first time. Mayor Buckley opened the floor for discussion. There being no discussion, a motion was made by Alderman Travaglini, seconded by Alderwoman Gorman, and unanimously passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only for the second time. Mayor Buckley opened the floor for final discussion. There being no discussion, Alderman Travaglini made a motion that Bill No. 2813 be adopted to become Ordinance No. 2801. Alderwoman Gorman seconded the motion and upon roll call, the following vote was recorded: Alderman Kauffmann, "Aye"; Alderman Travaglini, "Aye"; Alderwoman Gorman, "Aye"; Alderman Scherer, "Aye"; Alderman Kopff, "Aye"; and Alderman Steingrubby, "Aye".

There being a majority of votes in favor, the Mayor declared the motion passed and that Bill No. 2813 was adopted as Ordinance No. 2801.

### **Board Consideration of February Regular Meeting Time and Date**

Mayor Buckley stated that she, Alderman Kauffmann, Alderwoman Gorman, and Mr. Greever would be unavailable for the next regular Board meeting on Tuesday, February 10<sup>th</sup>, and Mr. Greever suggested that the meeting be moved to Tuesday, February 17<sup>th</sup> at 7:00 p.m. Alderman Travaglini made a motion to move the February Regular Meeting to February 17, 2015 at 7:00 p.m. Alderman Scherer seconded the motion and it passed unanimously.

**Old & New Business**

Alderman Travaglini asked when the City would begin discussions on hiring new police officers with the opening of Walmart. Mayor Buckley stated that two new positions would need to be created, and that in the budget, funds were allocated for overtime pay since the City does not have a solid opening date yet, although she felt that the beginning of September was a realistic date at this point. She suggested that at the next meeting, creating two new positions would be on the agenda, and they would also need to look at how hiring new officers would affect the budget and decide if they wanted to stay with overtime pay in the budget or if they wanted to alter the budget to allocate for those new officers.

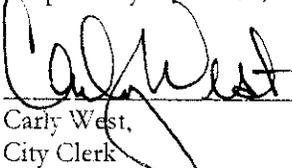
Alderman Kauffmann asked Chief Keller when he felt the new officers should begin, and Chief Keller stated that his preference would be before the store opens, and clarified that he would like the officers to start in July or August. Alderman Travaglini asked Chief Keller how long he expected the process to take, and Chief Keller answered that they would need to start soon, and that they already had a conditional offer out to replace Officer Bommarito, and that beginning the process again for the other two officers could take around three months. Mayor Buckley noted that she would have Ms. Oettle begin working on the budget and see how these new hires would best fit into the budget.

Mayor Buckley reminded the Board that work was continuing on both the personnel manual and the compensation study and that the goal was to try to wrap up work on the personnel manual soon and then figure out when the best time to implement any compensation changes would be.

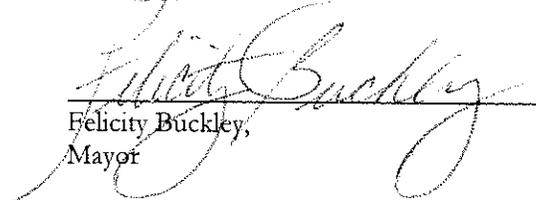
**Closed Session**

Alderman Travaglini made a motion to enter into a closed session pursuant to RSMo 610.021 (1). Alderman Kauffmann seconded the motion and upon roll call, the following vote was recorded: Alderman Kauffmann, "Aye"; Alderman Travaglini, "Aye"; Alderwoman Gorman, "Aye"; Alderman Scherer, "Aye"; Alderman Kopff, "Aye"; Alderman Steingrubby, "Aye".

Respectfully submitted,

  
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Carly West,  
City Clerk

ATTEST:

  
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Felicity Buckley,  
Mayor