

**CITY OF SHREWSBURY**  
**BOARD OF ALDERMEN**  
**WORK SESSION OF THE BOARD OF ALDERMEN**  
**August 27, 2013**

A Work Session of the Board of Aldermen of the City of Shrewsbury, Missouri was held at 6:00 p.m. this 27<sup>th</sup> day of August, 2013 in the Aldermanic Conference Room of City Hall for the transaction of such business that may come before the Board.

There were present:

Mayor .....	Felicity Buckley
Alderman .....	Ed Kopff
Alderman .....	Mike Travaglini
Alderwoman.....	Chris Gorman
Alderman .....	Elmer Kauffmann
Alderman .....	Sam Scherer
Alderman .....	Rick Steingrubby

There were also present:

City Attorney .....	Michael K. Daming
Director of Administration.....	Jonathan D. Greever
Director of Parks.....	Chris Buck
Police Chief.....	Jeff Keller
Street Superintendent.....	Tony Wagner
City Clerk.....	Carly West
Fire Chief.....	Bill Fox

**Roll Call**

Mayor Buckley opened the meeting and City Clerk West commenced with the roll call. A quorum of the Board was present.

**Approval of Minutes**

Mayor Buckley introduced the minutes for the August 13, 2013 regular session and opened the floor for discussion. There being no discussion, Alderman Travaglini made a motion to approve the minutes. Alderman Scherer seconded the motion, and it passed unanimously.

**Hear Citizens**

None Present.

**Historical Society Presentation**

Greg Meyer with the Shrewsbury Historical Society addressed the Board, and stated that the past year had been a very special year for Shrewsbury, and in the wave of support brought on by the Centennial, the Historical Society had been re-established. He stated that Patrice Russo, who was an archivist for Concordia Seminary, was leading the Society and that they had made a great deal of progress under her leadership. Mr.

Meyer stated that the Society was not looking to be a social or political society, but they were looking to be a true Historical Society and to preserve all that is unique and special in Shrewsbury.

Mr. Meyer stated that he was present to ask the Board for some help. He thanked the Board for the office space the Society had been given in the City Center. He stated that the first bit of help he would be requesting was to have one of the Aldermen on the Board of Directors for the Historical Society. He stated that they were going to have a three person Board – an officer of the Historical Society, a citizen of Shrewsbury, and he hoped one of the Aldermen would also be willing to serve to help keep the connection with the City.

Mr. Meyer further requested that the City put the Historical Society in the budget for the upcoming year. He stated that as the Society is starting fresh, they were requesting that the City appropriate \$1,000.00 for 2014, and then \$500.00 every subsequent year for basic supplies, upkeep, and maintenance. He stated that the Society would be having fundraisers, but those would be more for social and community events, and he hoped that the City would be able to provide for the basics.

Mayor Buckley stated that the Historical Society had done an excellent job so far and thanked Mr. Meyer for all of his hard work. Alderwoman Gorman asked if there would be memorabilia displayed at the Fall Festival, and Mr. Meyer stated that since it would be outside, it would be difficult, and as they had already committed to a booth, they would not have someone available to stay in the ballroom with a larger scale display.

#### **Street Repair Bid Presentation**

Street Superintendent Tony Wagner stated that he had received three bids for the supervision, labor, material, equipment to mill and overlay Kain Drive. He recommended that the City accept the bid from Leritz Contracting Inc. for \$15,925.00 as the lowest and best bid. Alderman Kauffmann asked if Leritz had done Hazel and Weil, and Mr. Wagner confirmed that they had. Mayor Buckley noted that the repairs were to finish up the project that was done at the Seminary. Alderman Kauffmann made a motion to accept the bid from Leritz Contracting, Inc. in the amount of \$15,925.00. Alderman Scherer seconded the motion, and it was passed unanimously.

#### **Reappointment and Approval of Municipal Judge**

Mayor Buckley stated that the Board was required to reappoint the Municipal Judge every two years. She opened the floor for discussion. There being none, Alderman Travaglini made a motion to reappoint Judge Richard Bumb as Shrewsbury's Municipal Judge. Alderwoman Gorman seconded the motion, and it passed unanimously.

#### **Six Month Budget Review**

Finance Director Danielle Oettle reviewed the summary she had provided. She noted that revenue totaled \$2,989,445, which was \$2,288 less than the previous year at the same time. Expenses totaled \$3,818,286, which was \$187,159 more than the previous year at the same time. She stated that General Fund revenue is 47.9% of budget and 1.1% more than the previous year at the same time, and reviewed some of the specifics of what comprised the revenue. General Fund expenses were 47.8% of budget and 2% less than the previous year at the same time and reviewed some of those specifics.

Ms. Oettle stated that Sales Tax Revenue was up from the previous year and displayed a graph detailing yearly sales tax revenue. She reported that Parks and Recreation revenues were down and explained the reasons for that, but overall, the City is trending right around where the budget projected. She noted that expenses in the Capital Improvement fund was up, but the major purchases for the year had already taken place, so the numbers were mostly right on target.

Alderman Kopff asked Ms. Oettle if there were any areas in which she was concerned, and Ms. Oettle stated that as long as revenue continued as they had, everything looked to be on-budget. She noted that property taxes came in at the end of the year. Mayor Buckley asked if Ms. Oettle was projecting that the City would not be coming in under budget as had been the case in the two previous years, and Ms. Oettle stated that if the redevelopment project began and permits were being issued, it would have a major impact on the budget. Otherwise, the numbers would be very close to budget.

### Ordinances

#### **(Bill No. 2741)**

Mayor Buckley re-introduced Bill No. 2741, a bill amending the Municipal Code to update the General Penalty section 100.090. The Mayor opened the floor for discussion. There being no discussion, a motion was made by Alderman Scherer, seconded by Alderman Kopff, and passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only the second and final time. Mayor Buckley opened the floor for final discussion. There being no discussion, Alderman Scherer made a motion that Bill No. 2741 be adopted to become Ordinance No. 2731. Alderman Kopff seconded the motion and upon roll call, the following vote was recorded. Alderman Kauffmann, "Aye"; Alderman Travaglini, "Aye"; Alderwoman Gorman, "Aye"; Alderman Scherer, "Aye"; Alderman Kopff, "Aye"; Alderman Steingrubby, "Aye".

There being a majority of votes in favor, the Mayor declared the motion passed and that Bill No. 2741 was adopted as Ordinance No. 2731.

#### **(Bill No. 2742)**

Mayor Buckley re-introduced Bill No. 2742, a bill updating Schedule III of Title III: Traffic Code, listing zones in which parking is prohibited. The Mayor opened the floor for discussion. There being no discussion, a motion was made by Alderman Kopff, seconded by Alderman Steingrubby, and passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only the second and final time. Mayor Buckley opened the floor for final discussion. There being no discussion, Alderman Kopff made a motion that Bill No. 2742 be adopted to become Ordinance No. 2732. Alderman Steingrubby seconded the motion and upon roll call, the following vote was recorded. Alderman Kauffmann, "Aye"; Alderman Travaglini, "Aye"; Alderwoman Gorman, "Aye"; Alderman Scherer, "Aye"; Alderman Kopff, "Aye"; Alderman Steingrubby, "Aye".

There being a majority of votes in favor, the Mayor declared the motion passed and that Bill No. 2742 was adopted as Ordinance No. 2732.

#### **(Bill No. 2743)**

Mayor Buckley introduced Bill No. 2743, a bill implementing basic landscaping regulations in commercial districts. The Mayor began by noting some of the changes that had been made, both since work began on it the previous year, and since Alderman Steingrubby, who is a master landscaper, had been elected. She noted that the ordinance was only in C1 and C2 zoned areas, and that the City was not going to be passing any ordinance regulating residential landscaping at this time. Mayor Buckley noted that in the bill, the Zoning Administrator, who would be the Building Commissioner, had been given a great deal of latitude, as there were properties that would not be able to conform to some of the provisions of the ordinance. She also noted that if and when larger developments come in, or if numerous projects came in at once, the ordinance would allow for the Building Commissioner to appoint a consultant to review plans.

Mayor Buckley noted some of the changes that had been made, which included minor measurement variations. She stated that this bill would make a positive impact along Watson Road as more development occurs, and that in the future, M1 Zones might be considered.

Alderman Kopff noted that sweet gum trees were not excluded in the bill, and Mayor Buckley stated that there was a tree list, and Alderman Steingrubby had edited the list of acceptable trees, adding several that had not been included. He also excluded a few invasive species, and that sweet gum trees had been excluded. Alderman Kauffmann asked what trees Alderman Steingrubby considered invasive, and Alderman Steingrubby answered that most had previously been excluded, but he had also removed Sawtooth Oak, as well as all varieties of flower pear trees.

There being no further discussion, a motion was made by Alderwoman Gorman, seconded by Alderman Kopff, and passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only the first time.

### **Comprehensive Plan Discussion**

Mayor Buckley provided to the Aldermen an outline for the new Comprehensive Plan, stating that the Plan was a very large undertaking, and the materials provided would be for long-term use. She stated that she had been reviewing Comprehensive Plans from many different municipalities over the past year in order to begin work on Shrewsbury's Comprehensive Plan, and that developing one would take quite a while. She explained that Comprehensive Plans were Planning and Zoning documents, so she would also be getting input from the Plan Commission and would be working on the Plan section by section with both the Board of Aldermen and the Plan Commission.

Mayor Buckley noted that Shrewsbury is almost completely built out, so the Plan would be different than some, in that there is not much empty land that needed to be considered. She explained that the materials she had provided was a basic outline that was similar to the previous Comprehensive Plan. She stated that the department heads would be providing input from their department regarding various parts of the Plan.

Mayor Buckley stated that the Plan would begin with the various community facilities, and would continue with traffic circulation, which would outline who maintains what roads, road grants, the South County Connector, and other traffic issues now and in the future. She stated that many cities do a complete traffic survey when writing a Comprehensive Plan, but that she felt it was really only necessary when considering specific developments or improvement areas.

Mayor Buckley moved on to the economic development section, stating that the purpose of economic development could be as narrow or broad as the City felt was necessary. She stated that it could include not only projects that bring jobs or revenue to the City, but also projects that promote further development by way of public recognition or increasing public interest in the area.

Mayor Buckley noted that City Attorney Mike Daming would be reviewing the Comprehensive Plan at some point, but that would be further along in the project and she was simply presenting the beginnings of an outline of the Plan. She stated that Watson would be discussed in different sections, and the PGAV corridor study would be included in those sections. She noted that the PGAV study indicated that the City needed to be in closer contact with property owners along the corridor. She also stated that public funding would be touched on in the Plan, as well as Planned Urban Development for some of the properties that have large, open, empty parking lots.

Mayor Buckley also mentioned the City Square that was planned in the original Comprehensive Plan and if it should be further addressed. She stated that there had been interest in possibly naming the area along Big Bend similar to how Old Orchard and Old Webster had been named, and that could be addressed in the

Plan. She stated that she would be more in favor of protecting the homes along that area as opposed to developing retail there.

Mayor Buckley addressed the issue of the sale of any City-owned land, stating they would need to decide how that would happen if it were ever to happen. Discussion was held regarding green space being sold. Mayor Buckley stated that the next section, infrastructure, was mostly a matter of fact, other than minor things such as upgraded gutters.

Mayor Buckley explained some of the socioeconomic information that she had obtained, noting that it would be mostly Census information in chart form. She stated that it was good information to have to see if there was a shifting demographic that needed to be addressed. She also stated that if anyone had any requests for information that they thought should be included, it should be considered.

The final section would be land use, and as she had noted earlier, the City was mostly built out, but they would be looking to make sure all of the land use was the best it could be, but not much would be changing. She reiterated that it would take some time to complete the Plan.

**Old Business**

None

**New Business**

Mayor Buckley noted that there would be a meeting the following day, August 28<sup>th</sup>, at 12:30 at St. Louis County Council Chambers regarding HCR25, which is a joint committee that will be reviewing the question of whether the various municipalities should exist separately or be forced to merge. She stated that the Suburban Mayors group is reviewing the item and working on the issue.

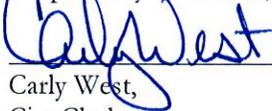
Mayor Buckley reported that the graffiti on the trestle bridge over Watson had been cleaned and while some good progress has been made, there is still a great deal of room for improvement.

Mayor Buckley reported that Chief Keller had submitted the SUVs to a contest in Law and Order magazine, and they had been recognized by that publication.

**Adjourn**

Alderman Travaglini made a motion to adjourn the meeting, which was seconded by Alderman Kauffmann and passed unanimously. The regular meeting adjourned at 7:00 p.m.

Respectfully submitted,

  
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Carly West,  
City Clerk

ATTEST:

  
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Felicity Buckley,  
Mayor