

**CITY OF SHREWSBURY**  
**BOARD OF ALDERMEN**  
**WORK SESSION OF THE BOARD OF ALDERMEN**  
**April 30, 2013**

A Work Session of the Board of Aldermen of the City of Shrewsbury, Missouri was held at 6:00 p.m. this 30<sup>th</sup> day of April, 2013 in the Aldermanic Conference Room of City Hall for the transaction of such business that may come before the Board.

There were present:

Mayor .....	Felicity Buckley
Alderman .....	Elmer Kauffmann
Alderman .....	Ed Kopff
Alderman .....	Dee Wiecher
Alderman .....	Sam Scherer
Alderman .....	Mike Travaglini
Alderman .....	Chris Gorman

There were also present:

City Attorney .....	Michael K. Daming
Director of Administration.....	Jonathan D. Greever
Director of Parks.....	Chris Buck
Police Chief.....	Jeff Keller
Street Superintendent.....	Tony Wagner
City Clerk.....	Carly West

**Roll Call**

Mayor Buckley opened the meeting and City Clerk West commenced with the roll call. The entire Board was present.

Mayor Buckley requested a motion to table the Public Hearing to consider revisions to Chapters 410 and 415 of the Shrewsbury City Code as well as the first reading of Bill #2718. Alderman Travaglini made that motion, which was seconded by Alderwoman Gorman and unanimously approved.

**Public Hearing to Consider Revisions to Chapters 410 and 415 of the Shrewsbury City Code and the Approval of a Final Plat Submission for Re-Subdivision and Street Vacation.**

Brian Noland of Carmody MacDonald stood to represent the petitioners and presented the final plat for re-subdivision, and reminded the Board that it was unanimously approved by the Plan Commission the previous night, and that it was also substantially similar to the plat presented to the Board at a previous meeting. He stated that the only significant change was that the western entry point had been widened to accommodate an additional turn lane. He stated that the developers had been working with City staff and had submitted all documents required by code except those which presented an undue hardship, such as fully-engineered final improvement plans. He requested that the Board approve the final plat submission and the street vacation.

Alderwoman Wiecher noted that on the eastern entrance, there was the addition of a left exit lane. Mayor Buckley confirmed that, and Alderman Kauffmann asked if that change had been approved by MoDOT. She

stated that it had, and Alderman Kauffmann asked when it was approved. Bill Appelbaum of GJ Grewe answered that it had been approved in February during the conceptual approval phase.

Mayor Buckley asked if there were any other questions or comments from the Board or the public. Hearing none, she closed the Public Hearing.

### Hear Citizens

Carol Zale of 7330 Sutherland Avenue addressed the Board, stating her concern for Bill #2721 regarding hard-top driveway requirements, which was to be discussed later in the meeting. She stated that her driveway would be affected by this requirement, as it was currently paved with crushed limestone rock and has been for at least 35 years. She stated that she understood the requirement would not affect her immediately, but would cost her a significant amount of money when she sold her house, as her driveway was over 120 feet long, and it would cost somewhere between \$15,000 and \$30,000 to pave it properly. She stated her concern that the bill was in conflict with current residential and commercial standards that take into consideration stormwater run-off, and noted that the Board had recently voted to participate in the RainScape Rebates program, which specifically recommends a permeable surface as opposed to paving. She stated that the RainScape Rebates program receives funding from the Metropolitan Sewer District, who recommend that residential property owners reduce impervious surfaces. She further noted that properties on an uphill grade would possibly subject lower properties to run-off problems, possibly causing damage, soil erosion, or leaks in basements. She noted that the run-off from her property would wash into the street, but that would end up in the sewer system, causing undue stress on the system that could be avoided. She stated that the current requirements are appropriate and in keeping with environmental concerns.

Scott Zipfel of 5107 Shrewsbury Avenue and James and Heather Riordan of 5103 Shrewsbury Avenue addressed the Board to express their concern regarding the speed at which cars travel down Shrewsbury Avenue. He stated that on his stretch of road, there are 25 children under the age of 10, and it gets a great deal of traffic. He stated that the Riordan's son nearly got hit by a car the previous day. Mr. Zipfel requested that some kind of permanent solution be sought out so none of the children will be harmed. Mrs. Riordan stated that she believes that a child will be hit at some point, and that while they try to teach their children not to run in the street, there is still the danger that one of them will run out from behind a car parked along the side of the street and a driver who is doing everything correctly won't see that child. Mr. Riordan stated that since the speed trailer was parked at the end of the road, he was able to observe that there were some people driving upwards of 40 mph on the road, which has a speed limit of 20 mph.

Mayor Buckley stated that she had met with the Riordans and Mr. Zipfel, and she had discussed the matter with Chief Fox, who was looking into the possibility of speed humps as opposed to speed bumps, and that she had also spoken with Chief Keller about it. Chief Keller explained that there are permanent, solar-powered speed detectors that could be attached to poles to make people more aware of their speed. Mr. Riordan noted that the road is downhill, which exacerbates the problem, and most of the people they have noticed speeding are using the road to get to the City Center.

Mayor Buckley stated that there was a grant program the Police Department was looking into, and Chief Keller explained that it was for safe school zones, and the location of St. Michael's would put that stretch of road in the two-mile school zone required. Mr. Zipfel asked if there were any studies that had been done comparing the measures allowed by the grant to speed bumps or speed humps. Chief Keller answered that he would have to check.

Alderman Travaglini asked about having a special speed zone with double fines, and Chief Keller answered that they have had those in the past and could look into re-instating one or extending it from the area around St. Michael's to Shrewsbury Avenue. Alderman Scherer noted that he sees police patrolling that particular street quite a bit, but that it could still be increased so people get in the habit of driving slower in that area.

The possibility of installing a stop sign halfway down Shrewsbury Street was raised, and Mayor Buckley pointed out that it might be an issue to choose where it would be placed and parking in front of some home would be lost. She stated that she would be speaking with Chief Fox to come up with a solution.

### **Approval of Minutes**

Mayor Buckley introduced the minutes for the April 9, 2013 Regular Session and asked if there was any discussion. There being no discussion, a motion to approve the minutes was made by Alderwoman Gorman. Alderman Travaglini seconded the motion and they were unanimously approved.

### **CTS Presentation – Energy Savings Contract**

Ellie Blankenship and Jim Thurman with CTS Group were present to discuss the energy efficiency of the City Center building. Ms. Blankenship discussed some of the goals and challenges cities face with updating their facilities and making them more energy efficient. She explained their program and how funding and payment works, as compared to traditional construction projects, and how the process of updating to increase energy efficiency would proceed. Ms. Blankenship explained the energy consumption and costs for the City of Shrewsbury, and she briefly touched on the many points of entry and the security of the building. She and Mr. Thurman gave some of their recommendations for how the building could be upgraded to improve the infrastructure of the City Center building. She concluded by giving a background on their company and some of the projects they have completed in the area.

Alderwoman Gorman asked about the security that Ms. Blankenship had mentioned, and Ms. Blankenship answered by explaining some of the specific features they had considered.

### **Request for Approval of Parks Purchase of Two-Way Radios**

Parks and Recreation Director Chris Buck stated that the staff for the summer camps had met with Lt. Vargas and Cpl. Foltz to discuss safety issues, and it was decided that in addition to current safety measures, the Parks Department should invest in a set of two-way radios so all camp staff can stay in contact at all times. He stated that this had been needed for several years, and noted that the purchase of these radios was not included in the Parks budget, but he felt very strongly that it was not something that could be put off for another year. Mr. Buck presented pricing from four different vendors, and recommended that the radios be purchased from Best Buy in the amount of \$999.60. Mayor Buckley noted that typically, a purchase in this amount would not come before the Board for approval, but with the budget being as tight as it is, it seemed more appropriate to bring it to the Board's attention.

Alderman Kauffmann made a motion to approve the purchase of two-way radios from Best Buy in the amount of \$999.60. Alderman Scherer seconded the motion, and it was approved unanimously.

### **Presentation Regarding In-Car Laptop Computers**

Police Chief Jeff Keller addressed the Board, explaining that the budget included the purchase of two vehicles, which had been put into service. At the time the budget was completed, some of the factors of the purchase, such as the trade-in value of the old vehicles, the exact purchase price, and the cost of the equipment that would go into the vehicles. Now that the new vehicles are in service, the Police Department was left with approximately \$5,200 left over from that budget item, and with only one vehicle in the fleet left without a laptop in the car, it had been decided that \$4,800 would be put toward the purchase of a laptop for that car so the entire fleet would be outfitted and it wouldn't need to be in the budget for the following year.

**Ordinances****(Bill No. 2714)**

Mayor Buckley introduced Bill No. 2714, a bill approving a final plat submitted by Kenrick Developers, L.L.C. Mayor Buckley asked if there was any discussion. There being no discussion, a motion was made by Alderman Scherer, seconded by Alderman Kopff, and unanimously passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only the first time. The Mayor opened the floor for final discussion. There being no discussion, a motion was made by Alderman Scherer, seconded by Alderman Kopff, and, with Alderwoman Wiecher opposed, passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only the second and final time. Alderman Scherer made a motion that Bill No. 2714 be adopted to become Ordinance No. 2706. Alderman Kopff seconded the motion and upon roll call, the following vote was recorded. Alderman Kauffmann, "Abstain"; Alderman Travaglini, "Aye"; Alderwoman Gorman, "Aye"; Alderman Scherer, "Aye"; Alderman Kopff, "Aye"; and Alderwoman Wiecher, "Nay".

There being a majority of votes in favor, the Mayor declared the motion passed and that Bill No. 2714 was adopted as Ordinance No. 2706.

**(Bill No. 2715)**

Mayor Buckley introduced Bill No. 2715, a bill authorizing the Mayor to execute an easement agreement in favor of Kenrick Developers, L.L.C. with respect to certain portions of Trianon Parkway Drive. Mayor Buckley asked if there was any discussion. There being no discussion, a motion was made by Alderman Travaglini, seconded by Alderwoman Gorman, and unanimously passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only the first time. The Mayor opened the floor for final discussion. There being no discussion, a motion was made by Alderman Travaglini, seconded by Alderwoman Gorman, and, with Alderwoman Wiecher opposed, passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only the second and final time.

Alderwoman Wiecher noted that two readings were happening in the same meeting, and stated that she did not think it was proper. Mayor Buckley noted that her comments were a very serious accusation, because it implies that the City is doing something dishonest, and stated that she would repeatedly stand up for what she has said in the past, which is that the letter of the law is what is done, and the spirit of the law is why it is done. She stated that the letter of the law allows for two readings either in one meeting or spread over two separate meetings. She further stated that the reason for this, in her opinion, was to ensure that the community was aware of what the Board was doing and so the Board would have adequate time to consider the issues before them. She stated that after two and a half years of debate and vetting the issue, she could not see a purpose in separating the readings, as it does not provide any further information for the Board or the community. Mayor Buckley stated that she felt it was completely unfounded to suggest that the Board is doing something that is not up-front and honest.

Alderman Travaglini made a motion that Bill No. 2715 be adopted to become Ordinance No. 2707. Alderwoman Gorman seconded the motion and upon roll call, the following vote was recorded. Alderman Kauffmann, "Abstain"; Alderman Travaglini, "Aye"; Alderwoman Gorman, "Aye"; Alderman Scherer, "Aye"; Alderman Kopff, "Aye"; and Alderwoman Wiecher, "Nay".

There being a majority of votes in favor, the Mayor declared the motion passed and that Bill No. 2715 was adopted as Ordinance No. 2707.

**(Bill No. 2716)**

Mayor Buckley introduced Bill No. 2716, a bill vacating certain portions of Trianon Parkway Drive. A motion was made by Alderwoman Gorman, seconded by Alderman Travaglini, and unanimously passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only the first time. The Mayor opened the floor for final discussion. There being no discussion, a motion was made by Alderwoman Gorman, seconded by Alderman Travaglini, and, with Alderwoman Wiecher opposed, passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only the second and final time. Alderwoman Gorman made a motion that Bill No. 2716 be adopted to become Ordinance No. 2708. Alderman Travaglini seconded the motion and upon roll call, the following vote was recorded. Alderman Kauffmann, "Abstain"; Alderman Travaglini, "Aye"; Alderwoman Gorman, "Aye"; Alderman Scherer, "Aye"; Alderman Kopff, "Aye"; and Alderwoman Wiecher, "Nay".

There being a majority of votes in favor, the Mayor declared the motion passed and that Bill No. 2716 was adopted as Ordinance No. 2708.

**(Bill No. 2717)**

Mayor Buckley re-introduced Bill No. 2717, a bill amending the littering section of the Shrewsbury Municipal Code. Mayor Buckley asked if there was any discussion. There being no discussion, a motion was made by Alderman Scherer, seconded by Alderman Travaglini, and passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only the second and final time. Mayor Buckley opened the floor for final discussion. There being no discussion, Alderman Scherer made a motion that Bill No. 2717 be adopted to become Ordinance No. 2709. Alderman Kopff seconded the motion and upon roll call, the following vote was recorded. Alderman Kauffmann, "Aye"; Alderman Travaglini, "Aye"; Alderwoman Gorman, "Aye"; Alderman Scherer, "Aye"; Alderman Kopff, "Aye"; and Alderwoman Wiecher, "Aye".

There being a majority of votes in favor, the Mayor declared the motion passed and that Bill No. 2717 was adopted as Ordinance No. 2709.

**(Bill No. 2719)**

Mayor Buckley introduced Bill No. 2719, a bill adding switchblade knives to the list of weapons to the Shrewsbury Municipal Code. Mayor Buckley asked if there was any discussion, and noted that the purpose of this ordinance was to keep the Code up-to-date with current State Statutes. There being no discussion, a motion was made by Alderman Scherer, seconded by Alderman Kopff, and unanimously passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only the first time.

**(Bill No. 2720)**

Mayor Buckley introduced Bill No. 2720, a bill amending the named insurance provider in the Shrewsbury Municipal Code. Mayor Buckley noted that this was also to update the Code, and asked if there was any discussion. There being no discussion, a motion was made by Alderman Scherer, seconded by Alderman Kopff, and unanimously passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only the first time.

**(Bill No. 2721)**

Mayor Buckley introduced Bill No. 2721, a bill requiring driveways have a hard-top surface, and that this be a requirement enforced during a housing inspection triggered by a change of resident or ownership. Mayor Buckley noted that the City's housing stock is aging, and the concern is that perhaps the time to ensure that houses are being kept up in an appropriate manner is when they change owners or occupants. She noted that Ms. Zale's earlier points were very good and homes with more historical aspects should be taken into consideration, but the concern being addressed by this bill was houses with gravel driveways that were not thick enough and we basically mud paths or tire marks on the lawn that were eyesores. She noted that she understood that although there was always a reason that a bill was written, there were often times a domino effect, and she appreciated Ms. Zale coming to the meeting and making the points that she had. Mayor Buckley stated that the Board should ensure that the community is kept up to a certain standard, but that homes like Ms. Zale's which were historic in nature and kept up very well presented an exception.

Alderwoman Wiecher asked if there were any permeable surface specifications that could be written in for the exceptions, and Building Commissioner Jim Wilder answered that it was possible, but what he would prefer is a general statement of the industry standard for a weather-resistant surface, and that other methods may be permissible. In this way, if someone had an alternate permeable surface, they could present it for review, which allows for any new inventions that come along, but the Code would only require what was actually necessary for a driveway. Alderwoman Wiecher noted that the wording in the bill implies that it must be either concrete or asphalt, and she wondered if there was a way to include other options. Mayor Buckley agreed with Alderwoman Wiecher, and stated that alternatives should not be mandated either, because it could get very expensive to use new, alternate permeable materials. Mayor Buckley also noted that the expense of paving a very long driveway like Ms. Zale has can become prohibitive.

Alderman Kauffmann noted that the bill was in conflict with the RainScape Rebate program and that water run-off was a problem in the City. He suggested that there be some sort of depth requirement for gravel driveways that could be enforced. Mayor Buckley stated that the Code Enforcement department has issues with simple maintenance such as people keeping their lawns mowed, and monitoring the depth of gravel on a driveway could be difficult. She suggested that the Board members go out into the community and look at some of the driveways in question, because there is a standard that the community should be presenting, and there are some properties that are not being kept up to that standard. She noted that the changes being proposed were very minimal.

Alderman Travaglini asked if there would be a requirement in the occupancy inspection that the driveway be paved if this bill were to pass. Mayor Buckley answered that it would be when the house changed hands, and Alderman Travaglini stated that it would almost need to be done during the occupancy inspection in order to enforce the requirement. Alderwoman Wiecher noted that the bill mentions change in occupancy, and if someone were to be added to a household, that change would trigger this requirement. Alderman Travaglini stated that the way a real estate contract is written, if a seller does not object to anything that an occupancy inspection would require, and they are agreeing to do everything required, it would include having to pave the driveway. He stated that it would pose a hardship, and even if the deal to sell the house did not go through, he asked if the driveway would be required to be paved at that time, since an inspection had taken place. Mayor Buckley asked how he deals with this in other communities, and Alderman Travaglini answered that he doesn't know of any other communities requiring that driveways be paved. He agreed that having a paved driveway does add value, but the cost would be huge for a homeowner such as Ms. Zale. He suggested that if the bill were to be considered, it be altered to state that the driveway from the street to the building line be paved, so at least the visible part of the house is updated. Ms. Zale stated that she is also concerned about run-off, because she would have to consider the drainage issue that would arise from paving her driveway.

Alderman Travaglini asked how many houses would be affected by this bill, and Mayor Buckley stated that she did not have an exact count, and again suggested that the Board members look around town to see to

what extent this is actually an issue. Alderman Kauffmann asked about shared driveways, and Mayor Buckley noted that driveways that are directly side-by-side would be different than a shared driveway, and she did not know of any shared driveways that were not paved. Alderman Travaglini agreed that it would be an issue, and Mr. Wagner noted that there was a driveway on Laclede Station Road that was a shared gravel driveway. Mayor Buckley suggested tabling the bill and asked the Board members to continue to consider the issue. She further noted that when a driveway was paved, it would be engineering a way to avoid causing damage to other people's properties. Alderman Travaglini agreed that a paved driveway was an improvement and would add value to a home, but he was concerned that a bill such as this one could be fraught with unintended consequences.

Alderman Kauffmann made a motion that the issue be tabled. Alderman Scherer seconded the motion, and it was approved unanimously.

### **Old Business**

Alderwoman Gorman stated that the tour of the historical homes was excellent and commended the Centennial Committee on a job well done. Mayor Buckley stated that the Centennial Committee had done an excellent job, and had done well with finding new and different venues for their events that would attract various demographics of the community.

Alderman Kauffmann stated that the addition at Kenrick Seminary was very well done, and especially noted that the new brickwork matched the existing brickwork perfectly. Mayor Buckley agreed, and stated that Shrewsbury has a great deal of non-profit and not-for-profit that is a great benefit to the City in many ways.

### **New Business**

Mayor Buckley stated that she had received a phone call from a concerned citizen regarding bulky trash pick-up, and the number of trash pickers who see the date for bulky trash pick-up on the website and come to take items that were meant to be thrown away. She stated that a child had left their crutches too close to the bulky trash and they had been taken away. She also stated that there was a concern regarding the amount of time before trash pick-up when people could put things out, as there is nothing in the Code mandating the time for bulky trash pick-up. Alderwoman Wiecher suggested putting a notice on the website asking people not to put trash out more than a certain amount of time in advance of the pick-up time. Alderman Kauffmann noted that some older residents need help putting out large items and can only get help at certain times that would fall outside of a 24-hour window, and Mayor Buckley noted people who had put things out on Friday before going out of town. Alderman Travaglini stated taking the dates off the website simply wouldn't be an option, because that's where most people get their information and would be upset if it weren't listed.

Mayor Buckley stated that court night is getting very full, and it will need to be addressed in the near future. She stated that the police are doing an excellent job of enforcing the laws, and while they would not be addressing it right then, everyone needed to be thinking about what the best solution would be, and there would be some cost involved.

Mayor Buckley stated that the Webster 4<sup>th</sup> of July parade was coming up, and the Centennial Committee was probably going to be putting something together, but the Board needed to be thinking about if they wanted to be in the parade.

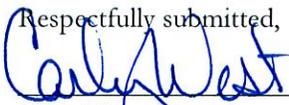
Mayor Buckley acknowledged the time and effort Alderwoman Wiecher had put into being on the Board, and that the City was greatly indebted to her. She presented Alderwoman Wiecher with a plaque, which read, "Alderwoman Dee Wiecher, in recognition and appreciation of your dedication and service to the community, presented May 14, 2013."

**Adjourn to Closed Session:**

Alderman Elmer Kauffmann made a motion that the Board adjourn to a closed session with closed record and closed vote. Alderman Scherer seconded the motion and upon roll call, the following vote was recorded. Alderman Kauffmann, "Aye"; Alderman Travaglini, "Aye"; Alderwoman Gorman "Aye"; Alderman Scherer, "Aye"; Alderman Kopff, "Aye"; and Alderwoman Wiecher, "Aye".

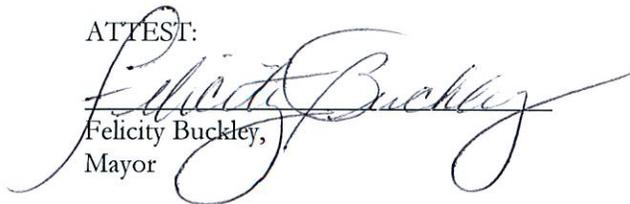
The regular meeting adjourned at 7:25 p.m.

Respectfully submitted,



Carly West,  
City Clerk

ATTEST:



Felicity Buckley,  
Mayor