

**CITY OF SHREWSBURY**  
**BOARD OF ALDERMEN**  
**WORK SESSION OF THE BOARD OF ALDERMEN**  
**January 28, 2014**

A Work Session of the Board of Aldermen of the City of Shrewsbury, Missouri was held at 6:00 p.m. this 28<sup>th</sup> day of January, 2014 in the Aldermanic Conference Room of City Hall for the transaction of such business that may come before the Board.

There were present:

Mayor ..... Felicity Buckley  
Alderman ..... Elmer Kauffmann  
Alderman ..... Mike Travaglini  
Alderwoman..... Chris Gorman  
Alderman ..... Sam Scherer  
Alderman ..... Ed Kopff  
Alderman ..... Rick Steingrubby

There were also present:

City Attorney ..... Michael Daming  
Director of Administration..... Jonathan D. Greever  
Director of Finance ..... Danielle Oettle  
Parks Director..... Chris Buck  
Street Superintendent ..... Tony Wagner  
Police Chief..... Jeff Keller  
Fire Chief..... Bill Fox  
City Clerk..... Carly West

**Roll Call**

Mayor Buckley opened the meeting and City Clerk West commenced with the roll call. The entire Board was present.

**Approval of Minutes**

Mayor Buckley introduced the minutes for the January 14, 2014 work session and opened the floor for discussion. There being no discussion, Alderman Travaglini made a motion to approve the minutes. Alderwoman Gorman seconded the motion, and it passed unanimously.

**Hear Citizens**

Guillermo Rodriguez of 5421 Kenrick Parke Dr. addressed the Board and began by thanking the Board for closing Trianon Parkway. He continued by offering his compliments from the Rotary Club of Webster Groves to Mayor Buckley for her presentation at their last meeting. He stated that she had done an excellent presentation and question-and-answer session regarding the Kenrick Plaza redevelopment and public funding, and presented her a letter of thanks from the Rotary Club.

### February Regular Meeting Date Discussion

Mayor Buckley stated that she and three of the Board members would be at the Missouri Municipal League Legislative Conference on the date of the next Regular Session, February 11<sup>th</sup>. Director of Administration Jonathan Greever stated that the plan was to change the meeting to February 18<sup>th</sup>. Mayor Buckley stated that City Attorney Mike Daming would be unavailable, so she proposed that the date be moved to February 25<sup>th</sup>, with a Work Session happening at 6 p.m. and a Regular Session happening at 7 p.m. Alderman Travaglini made a motion to move the Regular Session of February 11<sup>th</sup> to February 25<sup>th</sup> at 7 p.m. and keep the Work Session time and date the same. Alderwoman Gorman seconded the motion, and it passed unanimously.

### Ordinances

#### **(Bill No. 2764)**

Mayor Buckley introduced Bill No. 2764, a bill authorizing the Mayor to execute an easement agreement in favor of Brian & JoyLynn Waganer with respect to certain portions of Melborne Avenue. The Mayor opened the floor for discussion. There being no discussion, a motion was made by Alderman Scherer, seconded by Alderman Kopff, and passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only the first time. The Mayor opened the floor for discussion. There being no discussion, a motion was made by Alderman Scherer, seconded by Alderman Kopff and passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only the second and final time. Mayor Buckley opened the floor for final discussion. There being no discussion, Alderman Scherer made a motion that Bill No. 2764 be adopted to become Ordinance No. 2753. Alderman Kopff seconded the motion and upon roll call, the following vote was recorded: Alderman Kauffmann, "Aye"; Alderman Travaglini, "Aye"; Alderwoman Gorman, "Aye"; Alderman Scherer, "Aye"; Alderman Kopff, "Aye"; Alderman Steingrubby, "Aye".

There being a majority of votes in favor, the Mayor declared the motion passed and that Bill No. 2764 was adopted as Ordinance No. 2753.

#### **(Bill No. 2765)**

Mayor Buckley introduced Bill No. 2765, a bill creating a new Section 110.050(C) regarding emergency hiring procedures. Police Chief Jeff Keller explained that the police department was encountering a situation where their normal hiring process may not be sufficient, and that he would like to have a provision in place to make an emergency hire if necessary. The Mayor opened the floor for discussion. There being no discussion, a motion was made by Alderman Steingrubby, seconded by Alderman Scherer, and passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only the first time. The Mayor opened the floor for discussion. There being no discussion, a motion was made by Alderman Steingrubby, seconded by Alderman Scherer and passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only the second and final time. Mayor Buckley opened the floor for final discussion. There being no discussion, Alderman Steingrubby made a motion that Bill No. 2765 be adopted to become Ordinance No. 2754. Alderman Scherer seconded the motion and upon roll call, the following vote was recorded: Alderman Kauffmann, "Aye"; Alderman Travaglini, "Aye"; Alderwoman Gorman, "Aye"; Alderman Scherer, "Aye"; Alderman Kopff, "Aye"; Alderman Steingrubby, "Aye".

There being a majority of votes in favor, the Mayor declared the motion passed and that Bill No. 2765 was adopted as Ordinance No. 2754.

**(Bill No. 2766)**

Mayor Buckley introduced Bill No. 2766, a bill adding a new Section 340.260 to regulate construction and work zones. Chief Keller explained that the purpose of the bill was to bring the City's Code in line with state statutes and keeping violations involving construction and work zones in Shrewsbury's municipal court instead of sending them to the County.

**(Bill No. 2767)**

Mayor Buckley introduced Bill No. 2757, a bill adding a new section 340.270 regulating active emergency zones. Chief Keller explained that the purpose of the bill was also to bring the City's Code in line with state statutes to keep violations involving active emergency zones in Shrewsbury's municipal court instead of sending them to the County.

**(Bill No. 2768)**

Mayor Buckley introduced Bill No. 2768, a bill amending Chapter 215 regarding abandoned vehicles. She reminded the Board that the topic had been broached before, and the Board had discussed implementing a permitting process for keeping unlicensed vehicles. She stated that the inspectors felt that having a permit would be difficult to manage and there were better ways to deal with the issue.

Alderman Kauffmann stated that there was no provision for someone who would be working on rebuilding a car or situations of financial hardship. Mayor Buckley agreed that those situations could be taken into consideration, with a time constraint included.

Alderman Travaglini asked how far the discussion had gotten before, and Mayor Buckley answered that it had not gotten very far and confirmed that no preliminary conclusions had been drawn other than that everyone was interested in addressing the issue. Alderman Travaglini asked if there were other municipalities that had ordinances that could be review, and Mayor Buckley answered that there were. She stated that she wanted to make sure she had a sense of the Board's intentions so she knew how the ordinance could be drafted. Some of the things discussed were that cars must be licensed, cars must be parked in a driveway and not in a yard, and not allowing extensive car repairs on driveways, but requiring a garage.

Alderman Kauffmann asked if it would be possible to see what other municipalities had in their ordinances, and Mayor Buckley answered that most of them were available online. Mr. Greever stated that ordinances from approximately 10 different municipalities had been reviewed in the creation of the draft ordinances the Aldermen had been given. Additionally, Mr. Greever and Chief Keller had discussed the ordinance, and Mr. Daming had drafted it based on those discussions. Chief Keller stated that the ordinance was fairly standard and less restrictive than many other municipalities.

Alderman Kauffmann pointed out that Shrewsbury lots tended to be fairly small and many did not have garages, so there needed to be some flexibility. Alderwoman Gorman stated that the small lot size was exactly why there needed to be a more restrictive ordinance. Mayor Buckley asked that the Board members review the proposed ordinance, and that cars needed to be licensed, or garaged, or gotten rid of.

Alderman Kauffmann again pointed out that there needed to be a hardship allowance in the ordinance. Alderwoman Gorman stated that she would like there to be a time limit for hardship cases, and Mr. Daming explained that it would be difficult to include a hardship allowance. He stated that having a hardship would be a defense stated to a judge instead of something included in an ordinance. Alderman Kauffmann stated that different judges would rule differently. Alderman Travaglini asked if a hardship exemption would get to a judge, or if a case like that could be handled by City Hall. Mayor Buckley stated that having a hardship would be something you would discuss with a judge if a violation were to occur, and that there is enough

communication with the municipal judge and prosecuting attorney that they would know what the City's expectations were. Alderman Travaglini and Alderwoman Gorman both agreed that it would be better to allow those cases to be dealt with by the court system instead of expecting the administration department or the Aldermen to deal with those cases.

Mayor Buckley stated that police officers also shouldn't be making those decisions on the spot, and agreed that Alderman Kauffmann was right in wanting to make sure hardship cases could be pled, but that's what the court system was for. She stated that the court in Shrewsbury was generally good at working with residents. Alderman Kauffmann asked if there would be court costs charged to residents in those cases. Ms. Oettle answered that the judge could waive those costs. Mr. Daming stated that it would be at the judge's discretion.

Alderman Travaglini stated that he felt it was most fair to leave those kinds of decisions to the judge. Mayor Buckley stated that she felt that would be the best way Alderman Kauffmann's concerns were met.

### **Old Business**

None.

### **New Business**

Chief Keller stated that in the 2014 budget, there had been funds designated for additional in-car microphones for the squad cars. He explained that with the purchase of the new camera systems, 8 additional microphones would be needed. He further stated that the camera systems were purchased off the federal cooperative contract, and the microphones would also be bought off that contract. The amount for the microphones was \$371.00 per microphone plus a \$25.00 delivery cost, making the total \$2993.00, which was less than the budgeted amount. Alderman Travaglini made a motion to purchase the microphones off the federal contract in the amount of \$2993.00. Alderman Scherer seconded the motion, and it passed unanimously.

Mayor Buckley thanked Mr. Rodriguez for attending the Board meeting and stated that she had enjoyed addressing the Webster Groves Rotary. She noted that there had been many questions about the Kenrick Plaza Redevelopment project and she hoped that the members had gained a better understanding of the project from her presentation.

Mayor Buckley reported that the organization Better Together would be meeting on January 29<sup>th</sup> at 4:00 p.m., and that Common Sense for St. Louis would also be meeting soon. She stated that the groups had interest in the City/County merger issue. Alderman Travaglini confirmed the time and date and confirmed that he would be going, as did Alderman Kopff.

Mayor Buckley stated that the Comprehensive Plan was still being worked on, and that due to the nature of the document, City Attorney Mike Daming was involved in the process. She assured the Board that progress was being made. She further explained that the department heads were meeting regularly on the personnel manual, and that meetings would be held more frequently.

Fire Chief Bill Fox announced that the next CERT class would be beginning that Thursday, and that 22 residents and 2 non-residents would be attending, with some previous graduates helping out. Alderwoman Gorman asked how many had participated in the previous class, and Chief Fox answered that there had been 20.

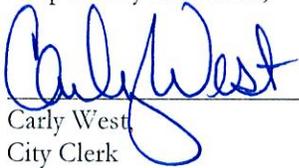
Closed Session

Mayor Buckley explained that there had been some concerns about an aspect of the redevelopment project, but it had been cleared up, and no changes had been made. Alderman Travaglini made a motion that the agenda be amended to delete the closed session. Alderwoman Gorman seconded the motion, and it passed unanimously.

Adjourn

Alderman Travaglini made a motion to adjourn. Alderman Kauffmann seconded the motion, and it passed unanimously. The work session adjourned at 6:25 p.m.

Respectfully submitted,

  
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Carly West  
City Clerk

ATTEST  
  
Felicity Buckley,  
Mayor