

CITY OF SHREWSBURY
BOARD OF ALDERMEN
REGULAR SESSION OF THE BOARD OF ALDERMEN
December 10, 2013

A Regular Session of the Board of Aldermen of the City of Shrewsbury, Missouri was held at 7:00 p.m. this 10th day of December, 2013 in the Aldermanic Chambers of City Hall for the transaction of such business that may come before the Board.

There were present:

Mayor Felicity Buckley
Alderman Elmer Kauffmann
Alderman Mike Travaglini
Alderwoman..... Chris Gorman
Alderman Ed Kopff
Alderman Rick Steingruby

There were also present:

City Attorney Michael Daming
Director of Administration..... Jonathan D. Greever
Director of Finance Danielle Oettle
Parks Director..... Chris Buck
Street Superintendent Tony Wagner
Police Chief..... Jeff Keller
Fire Chief..... Bill Fox
City Clerk..... Carly West

Roll Call

Mayor Buckley opened the meeting and City Clerk West commenced with the roll call. A quorum of the Board was present.

Alderman Kauffmann requested a moment of silence for Chuck Wehner. He stated that Mr. Wehner was a former Alderman for the City of Shrewsbury who had died the previous week. He stated that until his health began to fail, Mr. Wehner was a life-long resident of the City, his father was a former Mayor of the City of Shrewsbury, he was extremely well-known in the City, and for many years played Santa for the children of St. Michael's School. Alderman Kauffmann stated that with his outgoing personality, Mr. Wehner was an ambassador for the City of Shrewsbury and that he will be greatly missed by those who knew him.

Presentation by Colin Hoock

Colin Hoock approached the podium to thank the Board for allowing him to carry out his project. He also stated that there had been some funds left over from the project, and presented it to the Board along with a framed collage of pictures of the project in progress. Mayor Buckley thanked Colin and complimented the work he had done. She stated that the funds would be dedicated to something related to Mr. Hoock's project.

Approval of Minutes

Mayor Buckley introduced the minutes for the November 19, 2013 work session opened the floor for discussion. There being no discussion, Alderwoman Gorman made a motion to approve the minutes. Alderman Steingrubby seconded the motion, and it passed unanimously.

Bills

Mayor Buckley introduced the bills submitted for payment, quickly reviewed each, and asked if there was any discussion. There being no discussion, Alderman Kauffmann made a motion to approve the bills submitted for payment. Alderman Kopff seconded the motion and they were unanimously approved.

Hear Citizens

Maureen Hoock of 7312 Melborne approached the podium and thanked Tony Wagner, the Public Works department, and the American Legion for working to get the flags near Colin Hoock's Centennial Wall lit and that she hoped their work would be recognized.

Public Hearing – Bell Missouri, LLC Special Use Permit

Mayor Buckley opened the public hearing to consider a Special Use Permit for Bell Missouri, LLC, for the operation of a Taco Bell. She stated that the Plan Commission had held their public hearing regarding the issue and had recommended that it be granted. There being no members of the public present to comment, Mayor Buckley closed the public hearing.

Public Hearing – FY 2014 Budget

Mayor Buckley opened the public hearing to consider the FY 2014 budget. There being no members of the public present to comment, Mayor Buckley closed the public hearing.

Annual Commercial Insurance Bid/Proposal Presentation

Kirk Gilleand and Steve Marsh with AHM were present to discuss the City's annual commercial insurance renewal. Mr. Gilleand stated that the renewal date was January 1, and directed the Board's attention to a break-out of 2013 compared to 2014 rates. He stated that there was a small increase in exposure, some minor auto increases, and that the rate has gone up 5-6%. He stated that there had been a trend where rates when down, but due to the cyclical nature, they are currently going up. Mr. Gilleand stated that they had not gone out to the market for 2014 because it was better not to do that as often.

Mr. Marsh stated that the market is constricting on municipalities, and that across the board, cities are seeing an increase. Mayor Buckley asked if the policy covered liability for discrimination cases, and Mr. Gilleand answered that it did.

Liquor Licenses

Alderman Kopff made a motion to table the consideration of the St. Michael's liquor license applications. Alderman Travaglini seconded the motion, and it passed unanimously.

Fire Department Washer/Extractor Bid Presentation

Fire Chief Bill Fox presented his bid memo, reminding the Board that \$10,000 had been allocated in the capital fund for the purchase of a washer/extractor for the fire department. He explained that the fire

department's protective gear is very expensive, and as it gets contaminated often, it needs to be cleaned a certain way, and that having this washer/extractor and dryer on-site will help save time and money in cleaning the gear. He further explained that the recommended extractor has a force of 100G. Chief Fox stated that there would need to be some minor work done to the building to accommodate a piece of equipment like this, so he recommended that the Board accept the bid of \$8,952.80 from S.Q.S. Incorporated. Alderman Travaglini made a motion to accept the bid from S.Q.S. Incorporated in the amount of \$8,952.80. The motion was seconded by Alderwoman Gorman and unanimously approved.

Police Department Ammunition Bid Presentation

Police Chief Jeff Keller stated that ammunition purchase had been included in the 2014 budget, but there are such long delays in receiving the ammunition that he hoped to get the 2014 purchase underway as soon as possible. He explained that he was proposing to purchase off the state-wide contract, and that \$8,650 had been budgeted for 2014 ammunition purchase, but they were asking to purchase \$6,340 worth of practice ammo. He stated that it would not be the entire purchase for the year, but the remaining amount needed would be calculated later in the year and this was the amount he wanted to purchase to get the 2014 order in process. Alderman Kauffmann made a motion to approve an ammunition purchase in the amount of \$6,340 from the state contract. Alderman Kopff seconded the motion, and it passed unanimously.

Copier Purchase Bid Presentation

Alderman Travaglini made a motion to table the copier purchase bid presentation. Alderman Kopff seconded the motion and it passed unanimously.

Ordinances

(Bill No. 2754)

Mayor Buckley introduced Bill No. 2754, a bill authorizing the Mayor to execute the 2014 Rejis agreement. The Mayor opened the floor for discussion. There being no discussion, a motion was made by Alderman Travaglini, seconded by Alderman Kopff, and passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only the first time. The Mayor opened the floor for discussion. There being no discussion, a motion was made by Alderman Travaglini, seconded by Alderman Kopff and passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only the second and final time. Mayor Buckley opened the floor for final discussion. There being no discussion, Alderman Travaglini made a motion that Bill No. 2754 be adopted to become Ordinance No. 2744. Alderman Kopff seconded the motion and upon roll call, the following vote was recorded: Alderman Kauffmann, "Aye"; Alderman Travaglini, "Aye"; Alderwoman Gorman, "Aye"; Alderman Kopff, "Aye"; Alderman Steingrubby, "Aye".

There being a majority of votes in favor, the Mayor declared the motion passed and that Bill No. 2754 was adopted as Ordinance No. 2744.

(Bill No. 2755)

Mayor Buckley introduced Bill No. 2755, a bill authorizing the Mayor to execute the 2014 Village of Mackenzie agreement. The Mayor opened the floor for discussion. There being no discussion, a motion was made by Alderman Kauffmann, seconded by Alderwoman Gorman, and passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only the first time. The Mayor opened the floor for discussion. There being no discussion, a motion was made by Alderman Kauffmann, seconded by Alderwoman Gorman and passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only the second and final

time. Mayor Buckley opened the floor for final discussion. There being no discussion, Alderman Kauffmann made a motion that Bill No. 2755 be adopted to become Ordinance No. 2745. Alderwoman Gorman seconded the motion and upon roll call, the following vote was recorded: Alderman Kauffmann, "Aye"; Alderman Travaglini, "Aye"; Alderwoman Gorman, "Aye"; Alderman Kopff, "Aye"; Alderman Steingrubby, "Aye".

There being a majority of votes in favor, the Mayor declared the motion passed and that Bill No. 2755 was adopted as Ordinance No. 2745.

(Bill No. 2756)

Mayor Buckley introduced Bill No. 2756, a bill authorizing the City Center lease agreement renewal with the City of Shrewsbury Improvement Corporation. The Mayor opened the floor for discussion. There being no discussion, a motion was made by Alderman Kauffmann, seconded by Alderman Kopff, and passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only the first time. The Mayor opened the floor for discussion. There being no discussion, a motion was made by Alderman Kauffmann, seconded by Alderman Kopff and passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only the second and final time. Mayor Buckley opened the floor for final discussion. There being no discussion, Alderman Kauffmann made a motion that Bill No. 2756 be adopted to become Ordinance No. 2746. Alderman Kopff seconded the motion and upon roll call, the following vote was recorded: Alderman Kauffmann, "Aye"; Alderman Travaglini, "Aye"; Alderwoman Gorman, "Aye"; Alderman Kopff, "Aye"; Alderman Steingrubby, "Aye".

There being a majority of votes in favor, the Mayor declared the motion passed and that Bill No. 2756 was adopted as Ordinance No. 2746.

(Bill No. 2757)

Mayor Buckley introduced Bill No. 2757, a bill granting a Special Use Permit to Bell Missouri, LLC for the operation of a Taco Bell at 7237 Watson Road. The Mayor opened the floor for discussion. There being no discussion, a motion was made by Alderman Travaglini, seconded by Alderman Kopff, and passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only the first time. The Mayor opened the floor for discussion. There being no discussion, a motion was made by Alderman Travaglini, seconded by Alderman Kopff and passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only the second and final time. Mayor Buckley opened the floor for final discussion. There being no discussion, Alderman Travaglini made a motion that Bill No. 2757 be adopted to become Ordinance No. 2747. Alderman Kopff seconded the motion and upon roll call, the following vote was recorded: Alderman Kauffmann, "Aye"; Alderman Travaglini, "Aye"; Alderwoman Gorman, "Aye"; Alderman Kopff, "Aye"; Alderman Steingrubby, "Aye".

There being a majority of votes in favor, the Mayor declared the motion passed and that Bill No. 2757 was adopted as Ordinance No. 2747.

(Bill No. 2758)

Mayor Buckley introduced Bill No. 2758, a bill adopting the 2014 budget. The Mayor opened the floor for discussion. There being no discussion, a motion was made by Alderman Travaglini, seconded by Alderman Kopff, and passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only the first time. The Mayor opened the floor for discussion. There being no discussion, a motion was made by Alderman Travaglini, seconded by Alderman Kopff and passed in

accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only the second and final time. Mayor Buckley opened the floor for final discussion. There being no discussion, Alderman Travaglini made a motion that Bill No. 2758 be adopted to become Ordinance No. 2748. Alderman Kopff seconded the motion and upon roll call, the following vote was recorded: Alderman Kauffmann, "Aye"; Alderman Travaglini, "Aye"; Alderwoman Gorman, "Aye"; Alderman Kopff, "Aye"; Alderman Steingrubby, "Aye".

There being a majority of votes in favor, the Mayor declared the motion passed and that Bill No. 2758 was adopted as Ordinance No. 2748.

(Bill No. 2759)

Mayor Buckley introduced Bill No. 2759, a bill adopting the 2014 minimum salary schedule. The Mayor opened the floor for discussion. There being no discussion, a motion was made by Alderwoman Gorman, seconded by Alderman Kopff, and passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only the first time. The Mayor opened the floor for discussion. There being no discussion, a motion was made by Alderwoman Gorman, seconded by Alderman Kopff and passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only the second and final time. Mayor Buckley opened the floor for final discussion. There being no discussion, Alderwoman Gorman made a motion that Bill No. 2759 be adopted to become Ordinance No. 2749. Alderman Kopff seconded the motion and upon roll call, the following vote was recorded: Alderman Kauffmann, "Aye"; Alderman Travaglini, "Aye"; Alderwoman Gorman, "Aye"; Alderman Kopff, "Aye"; Alderman Steingrubby, "Aye".

There being a majority of votes in favor, the Mayor declared the motion passed and that Bill No. 2759 was adopted as Ordinance No. 2749.

(Bill No. 2760)

Mayor Buckley introduced Bill No. 2760, a bill authorizing the codification agreement with Sullivan Publications/General Code. The Mayor opened the floor for discussion. There being no discussion, a motion was made by Alderman Kauffmann, seconded by Alderman Kopff, and passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only the first time. The Mayor opened the floor for discussion. There being no discussion, a motion was made by Alderman Kauffmann, seconded by Alderman Kopff and passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only the second and final time. Mayor Buckley opened the floor for final discussion. There being no discussion, Alderman Kauffmann made a motion that Bill No. 2760 be adopted to become Ordinance No. 2750. Alderman Kopff seconded the motion and upon roll call, the following vote was recorded: Alderman Kauffmann, "Aye"; Alderman Travaglini, "Aye"; Alderwoman Gorman, "Aye"; Alderman Kopff, "Aye"; Alderman Steingrubby, "Aye".

There being a majority of votes in favor, the Mayor declared the motion passed and that Bill No. 2760 was adopted as Ordinance No. 2750.

(Bill No. 2761)

Alderman Kopff made a motion to table the reading and consideration of Bill No. 2761. Alderman Travaglini seconded the motion, and it passed unanimously.

(Bill No. 2762)

Mayor Buckley introduced Bill No. 2762, a bill authorizing the limited execution of an agreement in the Clasen case. The Mayor opened the floor for discussion. There being no discussion, a motion was made by Alderman Kopff, seconded by Alderman Steingrubby, and, with Alderman Kauffmann abstaining, passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only the first time. The Mayor opened the floor for discussion. There being no discussion, a motion was made by Alderman Kopff, seconded by Alderman Steingrubby and, with Alderman Kauffmann abstaining, passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only the second and final time. Mayor Buckley opened the floor for final discussion. There being no discussion, Alderman Kopff made a motion that Bill No. 2762 be adopted to become Ordinance No. 2752. Alderman Steingrubby seconded the motion and upon roll call, the following vote was recorded: Alderman Kauffmann, "Abstain"; Alderman Travaglini, "Aye"; Alderwoman Gorman, "Aye"; Alderman Kopff, "Aye"; Alderman Steingrubby, "Aye".

There being a majority of votes in favor, the Mayor declared the motion passed and that Bill No. 2762 was adopted as Ordinance No. 2751.

(Bill No. 2763)

Mayor Buckley introduced Bill No. 2763, a bill authorizing the contract with AHM for the 2014 commercial insurance services. The Mayor opened the floor for discussion. There being no discussion, a motion was made by Alderman Kopff, seconded by Alderwoman Gorman, and passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only the first time. The Mayor opened the floor for discussion. There being no discussion, a motion was made by Alderman Kopff, seconded by Alderman Kauffmann and passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only the second and final time. Mayor Buckley opened the floor for final discussion. There being no discussion, Alderman Kopff made a motion that Bill No. 2763 be adopted to become Ordinance No. 2752. Alderman Kauffmann seconded the motion and upon roll call, the following vote was recorded: Alderman Kauffmann, "Aye"; Alderman Travaglini, "Aye"; Alderwoman Gorman, "Aye"; Alderman Kopff, "Aye"; Alderman Steingrubby, "Aye".

There being a majority of votes in favor, the Mayor declared the motion passed and that Bill No. 2763 was adopted as Ordinance No. 2752.

Resolutions

Mayor Buckley introduced a resolution approving a tax-exempt financing compliance policy and procedure for the City of Shrewsbury. A motion to pass Resolution 13-05 was made by Alderman Kopff, seconded by Alderwoman Gorman, and passed with Alderman Kauffmann abstaining from the vote.

Old Business

None.

New Business

Mayor Buckley stated that road closing signs would be going up at Trianon and Watson, Trianon and Kenrick Manor, and Kenrick Manor and Laclede Station Road, and they would be up for 30 days to allow people time to find alternate routes. She also reported that she would be meeting with the developers to get a better timeline for when the work would be happening.

Department Head Reports

Fire Chief Bill Fox presented his written report and mentioned a class on severe weather that was being held at the Public Safety building.

Street Superintendent Tony Wagner presented his written report and commended Colin Hooch for the wall he built, and mentioned that the lights that were currently in place were temporary while the permanent fixtures were being shipped. He stated that he had been working on getting lighting in place for the flags by the wall before the lack of lighting was reported on. He stated that the American Legion took over the land shortly before the lighting became an issue and had been moving forward with that project since they gained responsibility for the land. Mayor Buckley complimented the flags and expressed her gratitude to the American Legion Post members. Mr. Wagner also stated that while plowing snow, there had been an issue with his truck and the electric panel that was under the dashboard. He stated that he thought he would be able to rebuild the light bar and would keep the Board updated.

Finance Director Danielle Oettle presented her written report, and noted that with the passage of the budget and insurance renewal, she would be sending out yearly insurance notices to employees and would be getting a hard copy of the budget sent out to the Board members shortly. She also stated that they were working on making sure all accounts were correct with the new software.

Parks and Recreation Director Chris Buck presented his written report and stated that he had hired a new Recreation Assistant, Alison Stoehner. He also stated that there would be a Holiday Bazaar coming up, and that, with the help of Public Works, the timeline had been framed and mounted in the hallways of the City Center.

Police Chief Jeff Keller presented his written report. He reminded the Board of a Local Law Enforcement Block Grant that he had applied for previously in the amount of \$9,772 for the purchase of four sets of tactical equipment. He reported that the final approval had been received, and the City would be paying 10% of that cost, with the grant paying the remaining amount. He also mentioned a \$1,000 grant the police department had received each of the previous two years from the St. Louis Area Police Chiefs Association to go toward CALEA accreditation, and stated that they had received the third and final year of that grant.

Director of Administration Jonathan Greever presented his written report, and noted that the Board of Directors of the ECDC had voted to accept Brentwood and Rock Hill into the consortium.

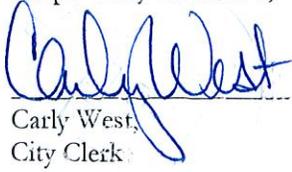
Mayor's Report

Mayor Buckley further explained the ECDC, stating that it allowed Shrewsbury to work with other cities to ensure that services aren't being duplicated. She also stated that it was the last meeting of the year, and that she was very proud to have served during the Centennial Year, and complimented all of the Centennial Committee members on the work they have done.

Adjourn

Alderman Travaglini made a motion to adjourn. Alderman Kauffmann seconded the motion, and it passed unanimously. The work session adjourned at 7:45 p.m.

Respectfully submitted,



Carly West,
City Clerk

ATTEST:


Felicity Buckley,
Mayor