

CITY OF SHREWSBURY
BOARD OF ALDERMEN
REGULAR SESSION OF THE BOARD OF ALDERMEN
February 25, 2014

A Regular Session of the Board of Aldermen of the City of Shrewsbury, Missouri was held at 6:00 p.m. this 25th day of February, 2014 in the Aldermanic Conference Room of City Hall for the transaction of such business that may come before the Board.

There were present:

Mayor	Felicity Buckley
Alderman.....	Elmer Kauffmann
Alderman.....	Mike Travaglini
Alderwoman.....	Chris Gorman
Alderman.....	Sam Scherer
Alderman.....	Ed Kopff
Alderman.....	Rick Steingrubby

There were also present:

City Attorney	Michael Daming
Director of Administration	Jonathan D. Greever
Director of Finance	Danielle Oettle
Street Superintendent.....	Tony Wagner
Fire Chief.....	Bill Fox
Acting City Clerk.....	Mónica Llorián

Roll Call

Mayor Buckley opened the meeting and Acting City Clerk Llorián commenced with the roll call. The entire Board was present.

Mayor Buckley stated that before the start of the meeting she requested a moment of silence in memory of Mr. John O'Brien. Mr. O'Brien, she stated, was once an Alderman in Shrewsbury and very active in the community.

Approval of Minutes

Mayor Buckley introduced a motion to amend the agenda to table the consideration of the minutes for the January 28, 2014 work session and opened the floor for discussion. There being no discussion, Alderman Scherer made a motion to approve the minutes. Alderman Kopff seconded the motion, and it passed unanimously.

Bills

Mayor Buckley introduced the bills submitted for payment, quickly reviewed each, and asked if there was any discussion. There being no discussion, Alderman Travaglini made a motion to approve the bills submitted for payment. Alderwoman Gorman seconded the motion and they were unanimously approved.

Hear Citizens

Mr. Tom Hoffman, a law student at Saint Louis University introduced himself to the Board. He stated he was sitting in on the meeting for a class and that he would soon be working for Gilmore and Bell.

Hot Tar Melter Bid Presentation

Street Superintendent Tony Wagner presented bids for a hot tar melter and recommended that the Board accept the bid from PMSI (Granite City, IL) in the amount of \$37,000.00 as the lowest and best bidder. Alderman Scherer made a motion to accept the bid from PMSI (Granite City, IL) in the amount of \$37,000.00. Alderman Kopff seconded the motion, and it passed unanimously.

Radar Units Bid Presentation

Police Chief Jeff Keller presented bids for the purchase of radar units for the patrol vehicles and recommended that the Board accept the bid from Applied Concepts/Stalker Radar, who had won a statewide bid, in the amount of \$10,311.00. Alderman Travaglini made a motion to accept the bid from Applied Concepts/Stalker Radar in the amount of \$10,311.00. Alderwoman Gorman seconded the motion, and it passed unanimously.

Liquor License Application

Mayor Buckley presented the application for a liquor license for wine tasting submitted by Shop 'n Save. She opened the floor for discussion. After no discussion, Alderman Scherer made a motion to approve the application. Alderman Steingrubby seconded the motion, and it was approved unanimously.

Ordinances**(Bill No. 2766)**

Mayor Buckley introduced Bill No. 2766, a bill amending Chapter 340 of Title III: Traffic Code by adding a new Section 340.260 to regulate construction and work zones, and amending Chapter 300, Section 300.020 of Title III: Traffic Code of the Municipal Code of the City of Shrewsbury by adding definitions for terms utilized in the new Section 340.260. Mayor Buckley asked if there was any discussion. There being no discussion, a motion was made by Alderman Scherer, seconded by Alderman Kopff, and unanimously passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only for the first reading. The Mayor opened the floor for final discussion. There being no discussion, a motion was made by Alderman Scherer, seconded by Alderman Kopff, and unanimously, passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only for the second and final reading. Mayor Buckley opened the floor for final discussion. There being no discussion, Alderman Scherer made a motion that Bill No. 2766 be adopted to become Ordinance No. 2755. Alderman Kopff seconded the motion and upon roll call, the following vote was recorded. Alderman Kauffmann, "Aye"; Alderman Travaglini, "Aye"; Alderwoman Gorman, "Aye"; Alderman Scherer, "Aye"; Alderman Kopff, "Aye"; and Alderman Steingrubby, "Aye".

There being a majority of votes in favor, the Mayor declared the motion passed and that Bill No. 2766 was adopted as Ordinance No. 2755.

(Bill No. 2767)

Mayor Buckley introduced Bill No. 2767, a bill amending Chapter 340 of Title III: Traffic Code by adding a new Section 340.270 to regulate active emergency zones and amending Chapter 300, Section 300.020 of Title III: Traffic of the Municipal Code of the City of Shrewsbury by adding definitions utilized in the new Section 340.270. Mayor Buckley asked if there was any discussion. There being no discussion, a motion was made by

Alderman Travaglini, seconded by Alderman Kopff, and unanimously passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only for the first reading. The Mayor opened the floor for final discussion. There being no discussion, a motion was made by Alderman Travaglini, seconded by Alderman Kopff, and unanimously passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only for the second and final reading. Mayor Buckley opened the floor for final discussion. There being no discussion, Alderman Travaglini made a motion that Bill No. 2767 be adopted to become Ordinance No. 2756. Alderman Kopff seconded the motion and upon roll call, the following vote was recorded. Alderman Kauffmann, "Aye"; Alderman Travaglini, "Aye"; Alderwoman Gorman, "Aye"; Alderman Scherer, "Aye"; Alderman Kopff, "Aye"; and Alderman Steingrubby, "Aye".

There being a majority of votes in favor, the Mayor declared the motion passed and that Bill No. 2767 was adopted as Ordinance No. 2756.

(Bill No. 2768)

Mayor Buckley introduced Bill No. 2768, a bill amending Chapter 215: Abandonment of Vehicles of Title II: Public Health, Safety, and Welfare of the Municipal Code of the City of Shrewsbury, Missouri. The Mayor opened the floor for discussion. Alderman Kauffmann stated that he had concerns that the bill may not provide residents enough time, in some cases, for an automobile to pass inspection for the renewal of license plates in the event of an illness or financial hardship. He added that would like to see more time, such as (30) day warning period before the resident would be issued a summons. Mayor Buckley asked Alderman Kauffmann how much time he believed a resident should be provided to become compliant. Alderman Kauffmann requested that the ordinance be changed so that a resident had more time to remediate the noncompliance and would therefore not have to appear in court.

Mayor Buckley asked how much time was typically given once a resident was cited and the time they had to appear in court. Police Chief Keller stated approximately (2) months.

Alderman Scherer asked if there was a process by which a resident could avoid appearing in court if they discussed the situation with the officer who would be issuing them the citation. Director of Administration Greever added that an abandoned vehicle could fall under nuisances and that in that case, the individual would be given a period of time to correct the violation before appearing in court. Director Greever stated that most issues like this do not require going to court and that only those that do not comply after the second notice are those that end up in municipal court. Alderman Kauffmann asked that this ordinance would be handled that same way that nuisance properties were handled. Director Greever stated that the ordinance could include specific compliance regulations, but in doing so, would restrict the flexibility with which the city staff could address and assist the residents in each matter. City Attorney Daming stated, in keeping with Director Greever's point, that there was no restrictive policy enforcement in the current version of ordinance.

Alderman Travaglini asked which department would cite the vehicle in these situations: the police department or building and housing department. He also asked if citation would automatically put the matter in court. Director Greever mentioned that it could be handled by either department. Chief Keller added that the process trajectory would depend on where the complaint originated. Once they respond to the call, he continued, they would see how much time they would need to comply and would therefore make contact with that resident at a later time. Chief Keller suggested that it would be more appropriate and feasible to handle these matters with internal procedures rather than with an explicitly stated formal municipal court compliance process.

Alderman Kopff asked if the City had gotten any complaints with how nuisance properties had been handled. He stated that these abandoned vehicles would be handled like a nuisance and that he had not heard of any complaints about the process. Alderman Kauffmann stated that he had heard of one case where a resident was upset that they had been sent to court. Alderman Kopff asked if the resident had received proper notice

prior to being sent to court. Alderman Kauffmann stated that this resident had said no. Alderman Kopff asked Alderman Kauffmann what case to which he was referring. Alderman Kauffmann stated that did not want to discuss the particular case at that meeting.

Mayor Buckley asked Chief Keller if he was comfortable with the language of the ordinance for his officers to implement. Chief Keller said he was comfortable with the way the ordinance was written and stated that his officers could work with the residents so they would not have to go to court.

Mayor Buckley stated that she did not want violations to take months to correct. Alderman Kopff stated that he use to receive many complaints that some nuisances took too long to be corrected until the process was recently improved.

There being no further discussion, a motion was made by Alderman Steingrubby, seconded by Alderman Scherer, and passed by a majority of the board (5-1, with Alderman Kauffmann voting "Nay") in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only for the first reading.

(Bill No. 2769)

Mayor Buckley introduced Bill No. 2769, a bill amending certain sections of Title IV: Land Use, Chapter 420: Plan Commission by amending Chapter 420.030: Duties, for discussion. Mayor Buckley stated that this bill addressed and clarified the responsibilities of the Plan Commission, particularly as they pertain to the comprehensive plan.

(Bill No. 2770)

Mayor Buckley introduced Bill No. 2770, a bill authorizing the Mayor to enter into an agreement with Preferred Resource Network, Inc. D/B/A Personal Assistant Services for the provision of employee assistance program services. Mayor Buckley asked if there was any discussion. There being no discussion, a motion was made by Alderwoman Gorman, seconded by Alderman Scherer, and unanimously passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only for the first reading. The Mayor opened the floor for discussion. There being no discussion, a motion was made by Alderman Scherer, seconded by Alderman Kauffmann, and unanimously, passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only for the second and final reading. Mayor Buckley opened the floor for final discussion. There being no discussion, Alderwoman Gorman made a motion that Bill No. 2770 be adopted to become Ordinance No. 2757. Alderman Steingrubby seconded the motion and upon roll call, the following vote was recorded. Alderman Kauffmann, "Aye"; Alderman Travaglini, "Aye"; Alderwoman Gorman, "Aye"; Alderman Scherer, "Aye"; Alderman Kopff, "Aye"; and Alderman Steingrubby, "Aye".

There being a majority of votes in favor, the Mayor declared the motion passed and that Bill No. 2770 was adopted as Ordinance No. 2757.

Mayor Buckley introduced a motion to amend the agenda for the next item of business to add a first reading, second reading and consideration of Bill No. 2771. There being no discussion, a motion was made by Alderman Travaglini, seconded by Alderwoman Gorman, and, with Alderman Kauffmann abstaining, passed with a majority of votes in favor of the motion (5 in favor, 0 against, 1 abstaining).

(Bill No. 2771)

Mayor Buckley introduced Bill No. 2771, a bill approving an amended and restated petition to establish the Kenrick Plaza Community Improvement District and authorizing and directing City Officials to take certain actions relating thereto. Mayor Buckley asked if there was any discussion. There being no discussion, a motion was made by Alderman Travaglini, seconded by Alderwoman Gorman, and, with Alderman

Kauffmann abstaining, passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only for the first reading. The Mayor opened the floor for discussion. There being no discussion, a motion was made by Alderman Travaglini, seconded by Alderwoman Gorman, and, with Alderman Kauffmann abstaining, passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only for the second and final reading. Mayor Buckley opened the floor for final discussion. There being no discussion, Alderman Travaglini made a motion that Bill No. 2771 be adopted to become Ordinance No. 2758. Alderwoman Gorman seconded the motion and upon roll call, the following vote was recorded. Alderman Kauffmann, "Abstain"; Alderman Travaglini, "Aye"; Alderwoman Gorman, "Aye"; Alderman Scherer, "Aye"; Alderman Kopff, "Aye"; and Alderman Steingrubby, "Aye".

There being a majority of votes in favor, the Mayor declared the motion passed and that Bill No. 2771 was adopted as Ordinance No. 2758.

Department Head Reports

Director of Finance Danielle Oettle reported that she was in the process of closing out the financials. She was preparing for the upcoming audit in April. Director Oettle further stated that the Finance department was still working on the conversion of the new software as well as new account procedures in the department.

Street Superintendent Tony Wagner presented his written report, and gave an overview of the department's work during the recent snow storms. He stated that the snow plow mechanism on the 1999 truck came apart during the last snow. His crews were able to make it through the snow storm without it. He stated that the street sweeper's hydraulic motor recently went out. Superintendent Wagner stated that the dealer would have charged him \$1200 to replace it but he was able to fix it in-house for \$450.

Police Chief Jeff Keller stated that the new patrol vehicles had arrived in January and had been very useful during the snow storm with their four wheel drive capabilities. He spoke briefly of the promotional process for hiring eligibility within the department. He stated that he was currently reviewing resumes. Additionally, he stated that the Lieutenant Catlett was continuing his FBI training in Washington D.C. and would be returning March 28th, 2014. Mayor Buckley complimented the Police department on their recent award for the design on the patrol vehicles. Chief Keller stated that Officer Greg Haug and other fellow officers had assisted in the creation of the design.

Fire Chief Bill Fox presented his written report and noted that he had received a nice email from Mrs. Margaret O'Brien, thanking the fire department for the care and transport of her husband, Mr. John O'Brien. He stated that the department had also received a nice card from DaVita Dialysis for its assistance on a machine of DaVita Dialysis' that had been malfunctioning. Chief Fox stated that the CERT class was halfway through the program and was hoping to have a graduation ceremony at the April board meeting. Mayor Buckley asked how many were in the current class and Chief Fox stated that they had started out with twenty-one enrollees but currently had nineteen in the class.

Director of Administration Jonathan Greever presented his written report. He mentioned a legislative update pertaining to bills on cell phone towers that are making their way through the senate that would take away municipal zoning privileges. He presented an update on the Kenrick Plaza Redevelopment Project. Director Greever stated that the department head review on the personal manual had just completed and that he would soon be meeting with the HR consultant. Finally, he overviewed the recent city managers' workshop that he had attended.

Mayor's Report

Mayor Buckley mentioned, on behalf of Parks Director Chris Buck who was at a conference, that the City of Shrewsbury would be participating with the Webster Groves Chamber of Commerce for the Easter Run "Bunnies on the Lose", which would be held on April 19th, 2014. Kenrick Glennon seminary, she continued,

had opened their grounds as part of the race. She stated that she received a very nice message from an individual that had recently appeared in the Shrewsbury Municipal Court. The individual had stated that they had been treated very nicely and respectfully by Judge Bumb. Mayor Buckley concluded that Mr. Greg Meyer had recently been elected to chair the Shrewsbury Parks Board, and that on March 24th, 2014, there would be a community meeting at city hall for residents to provide input for the parks plan.

Old Business

None.

New Business

Mayor Buckley stated that she had looked at other cities' website pages and was looking for new concepts for to bring to Shrewsbury's website. She stated that she was interested in adding a business page for the website. Also, she mentioned added a link to the local chamber of commerce. Finally, Mayor Buckley asked that the members of the Board take a look at the website and volunteer any suggestions.

Closed Session

Alderman Travaglini made a motion to enter into a closed session pursuant to RSMo 610.021 (1, 3, 9, 13). Alderwoman Gorman seconded the motion and upon roll call, the following vote was recorded: Alderman Kauffmann, "Aye"; Alderman Travaglini, "Aye"; Alderwoman Gorman, "Aye"; Alderman Scherer, "Aye"; Alderman Kopff, "Aye"; and Alderman Steingrubby, "Aye". The board entered the close session at 6:50 p.m.

At 7:15 p.m., Alderman Travaglini made a motion to adjourn the close session and reenter the open regular meeting. Alderwoman Gorman seconded the motion and it was unanimously approved.

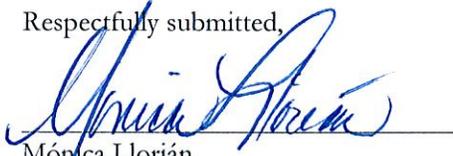
Alderman Travaglini made a motion to amend the agenda to reenter the new business portion of the open, regular meeting. Alderman Scherer seconded the motion and it was unanimously approved.

Mayor Buckley then stated that she and Director Oettle had recently held a meeting with a compensation and classification consulting company to discuss the City's salary schedule, which had become outdated, particularly in light of the pay increase freeze that had remained in effect for the previous four years. She continued by stating that the goal would be to update the schedule in order to ensure that positions remained competitively compensated. She stated that an early retirement plan policy might also be considered. She stated that this process would require an RFP.

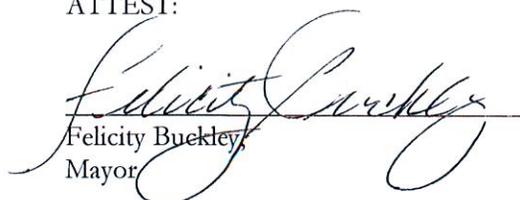
Adjournment

Alderman Travaglini made a motion to adjourn the regular meeting. Alderman Kauffmann seconded the motion, and it passed unanimously. The regular session adjourned at 7:18 p.m.

Respectfully submitted,


Mónica Llorián,
Acting City Clerk

ATTEST:


Felicity Buckley,
Mayor