

**CITY OF SHREWSBURY**  
**BOARD OF ALDERMEN**  
**WORK SESSION OF THE BOARD OF ALDERMEN**  
**October 27, 2015**

A Work Session of the Board of Aldermen of the City of Shrewsbury, Missouri was held at 6:00 p.m. this 27<sup>th</sup> day of October, 2015 in the Aldermanic Conference Room of City Hall for the transaction of such business that may come before the Board.

There were present:

Mayor.....	Felicity Buckley
Alderman.....	Elmer Kauffmann
Alderman.....	Mike Travaglini
Alderwoman.....	Chris Gorman
Alderman.....	Sam Scherer
Alderman.....	Ed Kopff
Alderman.....	Rick Steingrubby

There were also present:

City Attorney .....	Michael Daming
Director of Administration .....	Jonathan D. Greever
Director of Finance .....	Danielle Oettle
Street Superintendent.....	Tony Wagner
Police Chief.....	Jeff Keller
Parks Director .....	Chris Buck
Interim Fire Chief.....	Ken Buss
City Clerk.....	Mónica Llorián

**Roll Call**

Mayor Buckley opened the meeting and City Clerk Llorián commenced with the roll call. The entire Board was present.

The board entered a public hearing to consider a Special Use Permit. After holding the public hearing, the Board re-entered the public meeting.

**Approval of Minutes**

Mayor Buckley introduced the minutes for the October 13, 2015 regular meeting and opened the floor for discussion. There being no discussion, Alderman Travaglini made a motion to approve the minutes. Alderman Kauffmann seconded the motion, and it passed unanimously.

**Hear Citizens**

None

### **Annual Liquor License Renewals**

Mayor Buckley introduced the liquor licenses submitted for sale of all intoxicating liquor at retail in original package including Sundays for Riya Energy, LLC. A motion was made by Alderman Scherer to approve the renewal of all liquor licenses. The motion was seconded by Alderman Steingrubby, and it passed unanimously.

### **Ordinances**

#### **(Bill No. 2840)**

Mayor Buckley introduced Bill No. 2840, a bill granting a special use permit to South Side Property, LLC and Riya Energy, LLC for the operation of an automobile service station located at 7250 Lansdowne in the City of Shrewsbury; further providing for certain conditions in connection with said special use permit and further providing penalties for the violation of said conditions and all other laws and ordinance of the City of Shrewsbury, Missouri. She opened the floor for discussion, and there being none, a motion was made by Alderman Travaglini, seconded by Alderman Scherer, and unanimously passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only for the first time. Mayor Buckley opened the floor for discussion. There being no discussion, a motion was made by Alderman Travaglini, seconded by Alderman Scherer, and unanimously passed in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only for the second time. Mayor Buckley opened the floor for final discussion. There being no discussion, Alderman Travaglini made a motion that Bill No. 2840 be adopted to become Ordinance No. 2829. Alderman Scherer seconded the motion and upon roll call, the following vote was recorded: Alderman Kauffmann, "Aye"; Alderman Travaglini, "Aye"; Alderwoman Gorman, "Aye"; Alderman Scherer, "Aye"; Alderman Kopff, "Aye" and Alderman Steingrubby, "Aye";

There being a majority of votes in favor, the Mayor declared the motion passed and that Bill No. 2840 was adopted as Ordinance No. 2829.

### **Discussion**

Mayor Buckley introduce the discussion of the Automobile Use Tax. She turned the discussion over to Director Oettle. Director Oettle stated that the City has until November of 2016 to get the issue on the ballot.

Director Greever stated that February, April, August and November are the voting opportunities for 2016. Director Greever stated that most will do it at the general municipal election in April. Director Oettle stated that she believes the County will be making efforts to place this issue on the April election as well. She stated that it was recommended that the municipalities put it on the ballot at that time.

Director Oettle stated this is not a new tax. She stated that if this is not placed, the City would lose that revenue that it is receiving. Director Oettle added this is the local option sales and in order for Shrewsbury to retain this local option sales tax, this must be passed.

Alderman Travaglini asked if this only effect out of state purchases. Director Oettle said yes.

Director Greever stated that this was passed years ago. He stated the language came under legal challenge just recently and the Missouri Supreme court made a ruling on this case and now there need to be a ballot language put out to the voters.

Alderman Travaglini asked how much money that represents to the City on an average. Director Oettle stated that its estimates at \$40,000 for Shrewsbury.

Alderman Kopff asked how much it cost to put it on the ballot. Director Greever stated it is about \$2500 - \$3500 based upon the population of the city and a formula they use to calculate the cost.

Director Oettle stated that there are sample ballot language from Municipal League.

Alderman Kopff asked if Shrewsbury does not put this on the ballot for next year, could the City reinstated at a later date. Director Oettle stated that this is a one-time shot.

Mayor Buckley asked when the City would have to have the language turned in to election board. Director Greever stated it would have to be in by January for the April election.

Alderman Kauffmann asked if it is just a simple majority is. Director Oettle said yes.

Alderman Travaglini asked if there was a reason for the City to not considering doing the ballot vote. Mayor Buckley stated we need to give the voter the opportunity to say yes or no.

Alderman Kauffmann asked what year was this tax started. Director Oettle stated is was back in the 1970's. Alderman Kauffmann asked if this tax effect used cars sells. Mayor Buckley said yes it does effect used car sales.

Mayor Buckley opened the discussion regarding TIF Bond Issuance and financial consultation. She turned the floor over to Director Oettle.

Director Oettle stated that she met with Joy Howard to go over redevelopment agreement and time frame to issue the bond to repay the notes. She stated once the City received the certificate of completion from the developer, Ms. Howard would like to do three (3) months of revenue analysis to move forward with the bond sale.

Mayor Buckley stated there is a contract for Ms. Howard's service with the City that Attorney Daming will review before it is disturbed to the Board. She stated the contract will be distributed at the next meeting.

Mayor Buckley opened the discussion regarding Missouri Highway Safety Program. She turned the discussion to Chief Keller. Chief Keller stated that MoDot required the Board to sign this grant. He stated the City has done this in years passed and nothing has changed regarding the grant.

There being no discussion, Alderman Scherer made a motion to approve the grant. Alderman Steingrubby seconded the motion, and it passed unanimously.

### **Old & New Business**

None

The Mayor asked the Board if they would amend the agenda to move the budget workshop up before the closed session. Alderman Travaglini made a motion to amend the agenda to move the budget workshop session before the closed session. The motion was seconded by Alderwoman Gorman and passed unanimously.

### **Fiscal Year 2016 Budget Workshop Session #2**

Mayor Buckley introduces the FY 2016 budget and the discussion of the capital improvement fund. She asked the Board where they want the reserves to end up. She stated that unlike the general fund, there is no recommendations on the capital funds supported by an ordinance.

Director Oettle passed out a summary of the (5) year plan. Mayor Buckley asked how much the City want to let the funds drop that the Board would be comfortable. She stated that the summary report shows the City did not take any funds out. Mayor Buckley stated that the reserve has been there to protect the City during difficult financial years. She stated that the STP grant is an example of what has been used from the reserve. She stated that the City has done a really good job over those difficult years picking and choosing what to use the reserve on. She asked how low the Board feel comfortable allowing the reserves go down. Mayor Buckley suggested keeping the reserve around \$300, 000 to \$500,000.

Alderman Kauffmann suggested at keeping the reserve at \$500,000.

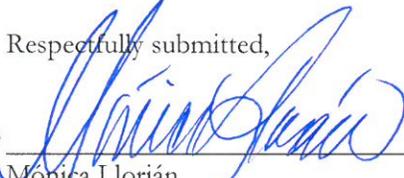
Alderman Steingrudy asked what the highest point was the reserve. Mayor Buckley stated it was 1.3 million dollars and that was during the years the City was putting away for the STP grant. Alderman Steingrudy stated that he agreed with Alderman Kauffmann at keeping the reserve between \$400,000 and \$500,000.

Mayor Buckley concluded that with those ideas in mind and direction, she will look at the numbers again. She stated that not much has changed with the general fund.

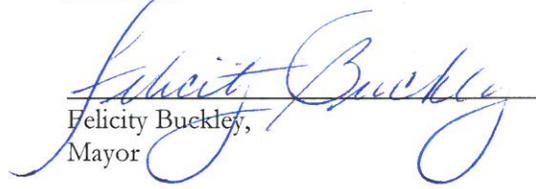
**Closed Session**

Alderman Travaglini made a motion to enter into a closed session pursuant to RSMo 610.021 (1,9). Alderman Kauffmann seconded the motion and upon roll call, the following vote was recorded: Alderman Kauffmann, "Aye"; Alderman Travaglini, "Aye"; Alderwoman Gorman, "Aye"; Alderman Scherer. "Aye"; Alderman Kopff, "Aye" and Alderman Steingrudy, "Aye"

Respectfully submitted,

  
\_\_\_\_\_  
Monica Llorián,  
City Clerk

ATTEST:

  
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Felicity Buckley,  
Mayor

