

**CITY OF SHREWSBURY
BOARD OF ALDERMEN
REGULAR SESSION OF THE BOARD OF ALDERMEN**

January 8, 2019

A Regular Session of the Board of Aldermen of the City of Shrewsbury, Missouri was held at 6:30 p.m. this 8th day of January 2019 in the Aldermanic Chambers of City Hall for the transaction of such business that may come before the Board.

Present:

Mayor	Sam Scherer
Alderman	Mike Travaglini
Alderman	Rick Steingrubby
Alderman	Greg Lauter
Alderwoman	Chris Gorman
Alderman	Keith Peters

Excused Absence:

Alderman	Elmer Kauffmann
----------	-----------------

Also Present:

Director of Administration	Jonathan D. Greever
Director of Finance	Danielle Oettle
Fire Chief	Chris Amenn
Chief of Police	Lisa Vargas
Public Safety Director	Jeff Keller
Parks Director	Chris Buck
City Attorney	Mike Darning

Roll Call

Mayor Scherer opened the meeting and Director Greever commenced with the roll call. All Board of Aldermen except Aldermen Kauffman were present. A quorum was present for the transaction of city business.

Approval of Minutes

Mayor Scherer introduced the minutes from the December 11, 2018 Regular Session and opened the floor for discussion. There being no discussion, Alderman Travaglini made a motion to approve the minutes; Alderman Steingrubby seconded the motion, and it passed unanimously.

Hear Citizens

Ms. Dee Wiecher of 5322 Kenrick View Dr. addressed the Board to recommend that the City consider placing additional sidewalks in certain areas close to the Metrolink. Since the County was in charge of such areas, the Mayor stated that the City would be happy to entertain any future discussions that the County would posit towards this end.

Approval of Bills

Mayor Scherer then reviewed the monthly bills submitted for payment. The Mayor called for a motion to approve the bills for payment. Alderman Travaglini made the motion, seconded by

Alderwoman Gorman, and the motion passed unanimously.

Purchase Requests & Bid Presentations

Public Works Department

Equipment Trailer Bid Results and Department Recommendation

Mayor Scherer invited Public Works Superintendent Tony Wagner to report on the bids that were placed for the purchase of an equipment trailer. Superintendent Wagner reported that five bids were received for the purchase of a new 22" (16+6) x 83" 14K equipment trailer. Superintendent Wagner discussed the bids and recommended that the Board accept the bid for the trailer from Lawn Care in the amount of \$6,131.49 as the lowest and best bid. Superintendent Wagner further explained that \$10,000.00 was budgeted through the Capital Improvement fund for a trailer and acceptance of the bid from Lawn Care would leave a budget surplus of \$3,868.51. There being no further discussion, Alderman Lauter made a motion to accept the department recommendation; Alderman Steingrubby seconded, and the motion passed unanimously.

Police Department

2019 Police Vehicle Purchase Request

Mayor Scherer invited Public Safety Director Jeff Keller to report on the 2019 police vehicle purchase request. Director Keller reported that in the 2019 budget \$84,978 was allocated for the purchase of two patrol vehicles. The new vehicles would replace a 2014 Ford Explorer and a 2015 Ford Explorer. Both vehicles are out of warranty and have more than 100,000 miles logged. Director Keller explained that at the time the 2019 budget was prepared, Ford Motor Company did not know what the price increase for the new model Explorers would be. Director Keller discussed further that the department had received Ford's final pricing and the cost for each vehicle was \$6,959.53 higher than budgeted. Director Keller added that the trade-in values of the vehicles being replaced had a higher value than originally estimated. Thus, the net increase was \$6,038 more than the budgeted amount. Director Keller emphasized that the department reviewed other manufacturers to see if a similar SUV could be acquired at a lower cost. Director Keller noted that it was determined that SUVs from other manufacturers would be more expensive or did not meet the department's needs. Director Keller recommended to the Board that the police department be authorized to purchase two 2020 model Ford Explorers from Lou Fusz Ford. There being no further discussion, Alderman Travaglini made a motion to accept the department recommendation; Alderwoman Gorman seconded, and the motion passed unanimously.

2019 Police Vehicle Equipment Purchase Request

Director Keller reported that in the 2019 budget was funding in the amount of \$84,978 to purchase two patrol vehicles as well as the required replacement equipment for the vehicles. Director Keller noted that 2019 budget included removal and installation services in the line item. Director Keller noted the equipment purchases would include an emergency lighting system and computer mounts. Additionally, old equipment would be removed, and installation would be included in the final cost. Director Keller reported the final cost for the equipment purchases would be \$12,663.49. Director Keller recommended that the police department be authorized to purchase the required equipment and installation services from

Ed Roehr Safety Products. There being no further discussion, Alderman Lauter made a motion to accept the department recommendation; Alderwoman Gorman seconded, and the motion passed unanimously.

2019 Police Emergency Light Bar Purchase Request

Director Keller reported that in the 2019 budget was funding in the amount of \$13,000 to replace six of the seven emergency light bars on the patrol vehicles. Director Keller noted that each light bar unit currently on the vehicles are out of warranty and beyond their life expectancy. Director Keller explained that six “Code 3 Pursuit Lightbars” would be purchased for a total cost of \$12,498. Director Keller added that the department recently applied for and received a Local Law Enforcement Block Grant in the amount of \$9,800 to assist with the purchase of the light bars. Director Keller further explained that once the purchase is completed, the grant authority will reimburse the city in the amount of \$9,800. Director Keller recommended that the police department be authorized to purchase the emergency light bars in the amount of \$12,498 from Ed Roehr Safety Products. There being no further discussion, Alderman Peters made a motion to accept the department recommendation; Alderman Lauter seconded, and the motion passed unanimously.

Sign Permit Request –Mercy Clinic Hospital Services – Western End of Mackenzie Point

Director Greever invited a representative from Mercy Clinic Hospital Services to quickly overview the proposed changes to the front monument and building signs. The signs had been reviewed by staff, were compliant with code, and required Board approval since they were located in a Planned Commercial (C-2) Zone. The Board discussed the sign permit application generally, and liked the signs as submitted. There being no further discussion, Mayor Scherer then called for a motion of approval. Alderman Steingrubby made the motion for approval; seconded by Alderwoman Gorman, and the motion passed unanimously by voice vote.

Department Head Reports

The Directors of each of the five departments present reported on matters of significance in their respective areas.

Public Works Superintendent Wagner reported that the department was assisting in the remodeling efforts with the police department. Superintendent Wagner added that the Christmas decorations around the city have been removed. Additionally, the department would be focusing on removing honeysuckle along the creek in Wehner Park in the coming weeks.

Director of Finance Oettle reported that she was continuing to work on 2018 financials and expected to have them distributed by the second week in February. Additionally, Director Oettle discussed that key year end activities were expected to be completed soon, including the preparation and mailing of all employee and vendor tax forms.

Parks and Recreation Director Buck discussed the upcoming department brochure.

Police Chief Vargas reported that the department had begun recruiting for two additional officers. Chief Vargas noted that oral interviews with candidates would occur throughout January.

Director of Administration Greever reminded the Board of the upcoming 2019 Missouri

legislative session and that he will provide weekly legislative updates pertaining to local government management. Director Greever highlighted several upcoming events that may be of interest for members of the Board. Director Greever reported that the Planning and Zoning Commission would be resuming its review on the Comp Plan. Additionally, Director Greever updated the Board that the Mackenzie Point CID Revenue Projection would be completed soon and presented to the Board when completed.

Mayor's Report

The Mayor Scherer stated that Fire Chief Amenn was unable to attend to the meeting due to his work on some IT matters for the City and added that he was looking forward to meeting with the state representatives and senators to discuss legislation affected local government.

Old Business

None

New Business

None

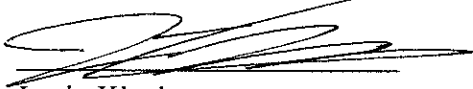
Hear Citizens

No residents addressed the Board

Closed Session

The Mayor noted the need for a Closed Session. Alderman Travaglini made the motion for the Closed Session and read the Closed Session, Closed Vote and Closed Record RsMO 610.021, noting permission to close the session per subparagraph 12. Alderwoman Gorman seconded the motion and the roll call vote was recorded as follows. Alderman Travaglini, "aye," Alderwoman Gorman, "aye," Alderman Lauter, "aye," Alderman Peters, "aye," and Alderman Steingruby, "aye."

Submitted for Approval,



Justin Klocke,
City Clerk

ATTEST:



Sam Scherer
Mayor