

**CITY OF
SHREWSBURY
BOARD OF ALDERMEN
REGULAR SESSION OF THE BOARD OF ALDERMEN**

August 14, 2018

A Regular Session of the Board of Aldermen of the City of Shrewsbury, Missouri was held at 6:30 p.m. this 14th day of August, 2018 in the Aldermanic Chambers of City Hall for the transaction of such business that may come before the Board.

Present:

Mayor	Sam Scherer
Alderman	Mike Travaglini
Alderman	Keith Peters
Alderman	Rick Steingrubby
Alderman.....	Greg Lauter
Alderman.....	Elmer Kauffmann
Alderwoman.....	Chris Gorman

Also Present:

Director of Administration.....	Jonathan D.Greever
Director of Finance	Danielle Oettle
Police Chief.....	Jeff Keller
Fire Chief	Chris Amenn
Parks Director.....	Chris Buck
City Attorney	Mike Darning

Roll Call

Mayor Scherer opened the meeting and City Clerk Kathy Matlock commenced with the roll call. All Board of Aldermen were present.

Approval of Minutes

Mayor Scherer introduced the minutes from the July 24, 2018 Work Session and opened the floor for discussion. There being no discussion, Alderman Travaglini made a motion to approve the minutes. Alderman Kauffmann seconded the motion, and it passed unanimously.

Bills

Mayor Scherer then reviewed the Bills submitted for payment which totaled \$29,095.84. The Mayor then called for a motion to approve the bills for payment. Alderwoman Gorman made the motion, seconded by Alderman Steingrubby and the motion carried unanimously.

Hear the Citizens

None

Discussion/Purchase Request/New Computers/Police Department

Mayor Scherer then invited Chief Jeff Keller to discuss his purchase request for seven replacement desktop computers, which were included in the 2018 budget, line item 220-62100, "Computers & Software" in the amount of \$14,000. The Chief noted that he wished to utilize the State of Missouri Division of Purchasing Cooperative Purchase Contract, #CT16091001, awarded to SHI by the State of

Missouri, after a competitive bidding process. The total purchase for the seven computers would be \$12,712.07. The price included the purchase of the computer, monitor, MS Office, Adobe Acrobat Pro as well as the five-year extended warranty. The Mayor then called for a motion to approve the purchase. Alderman Travaglini made the motion; Alderman Peters and Kauffmann seconded the motion and the motion carried unanimously.

Discussion/Six-Month Financial Overview

Mayor Scherer then invited Director Danielle Oettle to present the six-month financial overview for the City. She reviewed the financial report highlights as of 6/30/2018. Director Oettle reviewed the category, *Summary of All Funds*. She indicated that the revenue for the first half of 2018 totaled \$3,836,999 reflecting an increase of \$322,294 over last year. Expenses totaled \$4,251,044 for the first half of FY 2018 which were \$156, 112 less than last year, for the same time period.

Director Oettle then reviewed the *General Fund Revenues, General Fund Expenses, and Sales Tax Revenue*. Director Greever requested that the *Combined Sales Tax Table – 3.0%* be amended to note that the data represents the past six months rather than the three month period as titled. Director Oettle verified that the data was for the first half of the year and indicated she would amend the title of the table.

In summary, Director Oettle indicated that General Fund Revenues and Expenditures were on trend for budget projections and were likely to be within budgeted amounts. The increase in revenues was attributed to increases in licenses, permits, and utility tax revenue. Director Oettle also noted that *Capital Fund Revenues* are less than last year, for the same time period, at \$127,598 or 27%. Danielle explained that the decrease is due to a major grant received in FY 2017 which was not received in FY 2018.

Ordinances

Bill No. 2944 City Compensation Guidelines

Mayor Scherer introduced Bill No. 2944 related to City compensation guidelines for employees. The Mayor noted that there would be a first reading, second reading, as well as consideration for passage. He then called for discussion. The City Compensation Guidelines are, from time to time, brought before the board as an update to the grades and compensation classifications of all city employees; pay grades noted were from grade level 1 to grad level 16. There being no additional discussion he called for a reading by title only in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only. Alderman Travaglini made the motion for the first reading by title only, seconded by Alderwoman Gorman. City Attorney Mike Daming conducted the reading. The Mayor then asked for any further discussion. There being no discussion the Mayor called for the second reading by Title Only. Alderman Travaglini made the motion for the second reading, Alderwoman Gorman seconded the motion and City Attorney Daming conducted the second reading.

The Mayor then requested any final discussion. There being no discussion, the Mayor asked for a motion to consider Bill No. 2944 for passage. Alderman Travaglini made the motion for passage, seconded by Alderwoman Gorman. The motion passed unanimously with a roll call vote recorded as follows: Alderman Steingrubby, “aye,” Alderman Lauter, “aye,” Alderman Kauffmann, “aye,” Alderman Peters, “aye,” Alderman Travaglini, “aye,” Alderwoman Gorman, “aye.”

With unanimous approval for passage, Bill No. 2944 became Ordinance No. 2931.

Bill No. 2945 Intergovernmental Cooperation Agreement – Prisoner Conveyance

Mayor Scherer introduced Bill No. 2945 related to the Intergovernmental Cooperation Agreement associated with Prisoner Conveyance. The Mayor noted that there would be a first reading, second reading, as well as consideration for passage. He then called for discussion. The agreement was noted a pertaining to the cities of Richmond Heights, Maplewood, Webster Groves, Shrewsbury and Brentwood. This agreement has been enacted in the past and this is a renewal of that same process. There being no further discussion he called for a reading by title only in accordance with Section 79.130 as approved by the General Assembly of the State of Missouri, to read the Bill by Title only. Alderman Kauffmann made the motion for the first reading by title only, seconded by Alderman Lauters. City Attorney Mike Daming

conducted the reading. The Mayor then asked for any further discussion. There being no discussion the Mayor called for the second reading by Title Only. Alderman Kauffmann made the motion for the second reading, Alderman Lauters seconded the motion and City Attorney Daming conducted the second reading.

The Mayor then requested any final discussion. There being no discussion, the Mayor asked for a motion to consider Bill No. 2945 for passage. Alderman Kauffmann made the motion for passage, seconded by Alderman Lauters. The motion passed unanimously with a roll call vote recorded as follows: Alderman Steingrubby, “aye,” Alderman Lauter, “aye,” Alderman Kauffmann, “aye,” Alderman Peters, “aye,” Alderman Travaglini, “aye,” Alderwoman Gorman, “aye.”

With unanimous approval for passage, Bill No. 2945 became Ordinance No. 2932.

Hear Citizens

None

Department Head Reports – A Few Key Highlights

The Department Heads reviewed items of interest and activities in their respective areas with the Board.

Of special note, for the Fire Department, Chief Amenn thanked the board for their recent support of the adoption of the 2015 IFC Code which was directly related to the probable improvement of the ISO insurance rating from a “4” to a “3.” Chief Amenn clarified that he thought this improved rating would be realized but the official verification of said improvement would be received in future months.

Of key importance for the Department of Administration, Director Jonathan Greever noted the newly hired professional, Paul Jokerst, for the position of Executive Director of the East Central Dispatch Center (ECDC).

The Parks Department recognized Greg Meyer for his work in designing the new Parks signage and Director Chris Buck thanked the Public Works Department for their part in signage installation. Director Buck also commented on the roof being repaired and noted that the HVAC is to be installed. Chris also stated that a section of the gymnasium floor is being removed and replaced and the gym may open late September, 2018. He further commented that a permanent net was installed in Brinkop Park for Pickleball.

Mayor’s Report

The Mayor thanked Chief Amenn, Chief Keller, and Jonathan Greever and all Department Heads for their work in continuing to help the City of Shrewsbury run smoothly.

Old Business

None

New Business

None

Closed Session

The Mayor noted the need for a Closed Session. Alderman Travaglini made the motion for the Closed Session and read the Closed Session, Closed Vote and Closed Record RsMO 610.021, noting permission to close the session per subparagraph 12. Alderman Kauffmann seconded the motion and the roll call vote was recorded as follows.

Alderman Kauffman, “aye,” Alderman Travaglini, “aye,” Alderwoman Gorman, “aye,” Alderman Lauter, “aye,” Alderman Peters, “aye,” and Alderman Steingrubby, “aye.”

Respectfully submitted,

Kathy Marlock,
City Clerk

ATTEST:

Sam Scherer
Mayor