

CITY OF SHREWSBURY
BOARD OF ALDERMEN
REGULAR SESSION OF THE BOARD OF ALDERMEN
April 11, 2017

A Regular Session of the Board of Aldermen of the City of Shrewsbury, Missouri was held at 6:30 p.m. this 11th day of April, 2017 in the Aldermanic Chambers of City Hall for the transaction of such business that came before the Board.

Present:

Mayor Felicity Buckley
Alderman Chris Gorman
Alderman Elmer Kauffmann
Alderman Ed Kopff
Alderman Mike Travaglini

Absent:

Alderman Sam Scherer
Alderman Rick Steingrubby

Also present:

Director of Administration Jonathan D. Greever
Director of Finance Danielle Oettle
Street Superintendent Tony Wagner
Police Chief Jeff Keller
Fire Chief Chris Amenn
Parks Director Chris Buck
City Attorney Mike Daming

Roll Call

Mayor Buckley opened the meeting and Kathy Marlock, City Clerk, commenced with the roll call. Two board members were absent Alderman Scherer and Alderman Steingrubby.

Approval of Minutes

Alderman Travaglini moved to approve the minutes, seconded by Alderman Kopff. They were unanimously approved.

Bills

The bills submitted for Board review totaled \$162,089.01. Alderman Travaglini made a motion to approve for payment, Alderman Kopff seconded the motion. The bills were unanimously approved for payment.

Hear Citizens

No one approached the Board to speak.

Year Review for Walmart (Finance Director, Danielle Oettle)

An updated was provided on the performance of the TIF. The City has had one full year of operation. Based on the receipts received from the economic activity, the taxes are right on schedule in line with the projected amounts in the revenue study. The City did not have to contribute the bottom half to the retirement of the TIF fund which is also a positive, so it looks to be on schedule and we may even be ahead of schedule. Annual updates will be provided.

Hardware Purchase Adjustment for Wireless Networks in the Community Center and Public Safety Facility (Finance Director, Danielle Oettle)

Rejis, the City of Shrewsbury IT contractor, was solicited to upgrade the wireless capacity in City Center and in the Public Safety Building. A walk-through was conducted to identify the required hardware and software infrastructure as well as the total number of access points needed to support and to secure wireless connectivity in an efficacious manner.

Bid solicitation resulted in a recommendation to purchase all hardware, except the switches, from Worldwide Technologies. The competitive bid on the switches resulted in the recommendation that they be purchased from Prince Technology, LLC. The third bid for the wireless project was obtained from Amazon. Given the hardware requirements, the funding needed for the success of this project, reflects a budget overage of: \$2,186.51. Therefore, three motions were entertained.

The *initial motion* is to obtain the switches from Prince Technologies, LLC as the lowest and best bidder. Aldermann Kauffman moved to accept Prince Technologies, LLC as the provider of the switches given the \$1,200 savings over the state contract. Alderman Gorman seconded. Unanimous approval.

The second motion was to use Worldwide Technologies for all other hardware, as a competitive state bid, Alderman Gorman made the motion, Alderman Kauffmann seconded. Unanimous approval.

Ordinances**Bill No. 2895, Ordinance No. 2885. (Golf Carts)
Second & Final Reading and Consideration for Passage.**

AN ORDINANCE AMENDING CHAPTER 300: GENERAL PROVISIONS AND CHAPTER 340: MISCELLANEOUS DRIVING RULES OF THE CITY OF SHREWSBURY, MISSOURI CODE, PROVIDING FOR THE REPEAL OF ALL CONFLICTING ORDINANCES; AND PROVIDING FOR THE EFFECTIVE DATE OF THIS ORDINANCE.

Motion for second and final reading of Bill No. 2895 by title only. Alderman Travaglini made the first motion and Alderman Gorman seconded. Unanimous approval for reading by title only.

City Attorney Mike Daming read Bill No. 2895 by title, only. With no immediately following or further discussion, a motion for passage was moved by Alderman Travaglini, seconded by Alderman Gorman. Roll call by Kathy Marlock, City Clerk. Unanimous approval.

Department Head Reports**Administration Director – Jonathan Greever**

Director Greever reviewed seven projects.

- 1) **Solid Waste RFP** - five year process or three year contract with two single year options for trash service for the entire city. Bids are due at noon on Thursday, April 20 at which time a public bid opening will occur. The board will consider the responses at the April work session. The contract will be developed in May, 2017 targeting the work to begin June 1, 2017.

- 2) **STP Street Project** - has commenced with several initial meetings with Cochran, the construction engineer on the project. Pre-construction meetings were completed on March 31, 2017. The project timeline for road improvement was created. Contractually, the work must be completed within 120 days or penalties will accrue.
- 3) **Ameren** - Spring, 2017 tree trimming and wire replacement will occur as part of an overall work schedule in the three municipalities of Oakland, Shrewsbury, and Webster Groves. Uniquely, they will be using helicopters to replace outdated wires, wherever required. The helicopters will occasionally be in the area covering up to 26 miles at a time, to increase the efficiency of time to project completion.
- 4) **Edward Jones Building** - the Edward Jones Building, located at Shrewsbury and Murdoch, will soon have a new building sign following the recently completed upgrade to their façade.
- 5) **East Central Dispatch Center** – the new Executive Director, Amy Williams, has done well adapting to the new environment. Budget has been identified as the next priority. The next Board of Directors meeting is Wednesday, April 19.
- 6) **Comp Plan** – the review of the multi-family dwelling unit zones (R3) were completed on March 30. The next scheduled review will be Thursday, April 13.
- 7) **Bunnies on the Loose** – the Chamber of Commerce is in its 4th year of hosting this 5K event that begins at Wehner Park and concludes at City Center. Event date: Saturday, April 15, 2017.

Finance Director – Director Oettle

Director Oettle stated that an audit is underway, this week, and the final audit report of findings will be ready June, 2017.

Public Work Director – Tony Wagner

Director Wagner reported on four items.

- 1) **Summer equipment** - has been updated and is readied for a busy season. The department has been using the equipment, as updated.
- 2) **2017 Chip Seal Bid Packet** - Due back by April 19. Started the patch work. The department completed Danbury Street. Tomorrow, will focus on either St. Charles Place or Vuguene. We are not yet putting up “no parking” signs until the chipping of the street begins.
- 3) **Grass cutting** - has begun between rain storms.
- 4) **Retrofitting parking lot lights** - In the City Center Parking Lot lights are being gutted and taken from 220v to 110v. Each light takes about 45 minutes to one hour, per. In the long run, it will represent a savings for the city.

Police Department – Chief Keller

Chief Keller -- no new updates but welcomes questions.

He did also extend his gratitude to Danielle Oettle and Jonathan Greever for their support and work on the wireless project that will be of great benefit to the Police Department.

Fire Department – Chief Chris Amenn

- 1) Chief Amenn echoed Chief Keller and shared his gratitude for the wi-fi environment that will soon be available. The Fire Department will be able to use their mobile data tablets especially for securing files over a wireless cellular connection. He predicts long-range cost savings for the department and City.

Given that a firefighter resigned last month, the new opening was posted April 10, 2017. Chief Amenn has chosen to pursue a new approach to the recruitment and retention of a firefighter. The deadline for applicant submissions is April 26, 2017 and a written, validated exam has been purchased to be implemented May 6, 2017 to test firefighter knowledge. From there an interview and hiring process will follow. The Chief will establish a hiring list which will be good for one year. Plans are to continue each April with the recruitment and retention process to ensure the department is comprised of skilled, compassionate firefighters.

Parks and Recreation Area – Director Chris Buck

- 1) Design bids were received for playground structures. The Park Board will review April 12, 2017 and give opinions on recommendations..
- 2) By Friday, April 21, Galaxy Flooring will finish replacing the carpet and hardwood flooring in the Ballroom, on time, as a wedding is scheduled for that evening.
- 3) The youth Egg Hunt was held on Saturday, April 8 in Wehner Park from 11:00 - 12:00 p.m. and the adult egg hunt will be held Friday, April 14 at Kirkwood Park, starting at 8:00 p.m.
- 4) The Parks Department commends Captain Ken Buss for his instructional leadership in assisting the department in renewing their CPR certification.
- 5) Bunnies on the Loose has had about 100 runners in the streets of Shrewsbury and the event is next Saturday, April 15, 2017.

Board of Alderman Re-Elections

The Mayor commended Alderman Travaglini, Alderman Kauffman, and Alderman Steingruby on their re-appointments through re-election and shared appreciations for their significant community service to the City of Shrewsbury.

Old Business

None reported.

New Business

None reported.

Hear Citizens

No one approached the Board to speak.

Adjournment to Closed Session

Alderman Travaglini made a motion to adjourn to closed session. Alderman Kopff seconded the motion, and it passed unanimously. The roll call commenced by City Clerk, Kathy Marlock.

Respectfully submitted,

Mary Kathryn Marlock,
City Clerk

ATTEST:

Felicity Buckley,
Mayor