

CITY OF SHREWSBURY
BOARD OF ALDERMEN
WORK SESSION OF THE BOARD OF ALDERMEN

June 26, 2018

A Work Session of the Board of Aldermen of the City of Shrewsbury, Missouri was held at 6:00 p.m. this 26th day of June, 2018 in the Aldermanic Chambers of City Hall for the transaction of such business that may come before the Board.

Present:

Mayor	Sam Scherer
Alderman	Mike Travaglini
Alderman.....	Keith Peters
Alderman.....	Greg Lauter
Alderwoman.....	Chris Gorman
Alderman	Elmer Kauffmann
Alderman.....	Rich Steingrubby

Also Present:

Director of Administration	Jonathan D. Greever
Street Superintendent	Tony Wagner
Police Chief.....	Jeff Keller
Fire Chief.....	Chris Amenn
Director of Parks and Recreation.....	Chris Buck
City Clerk.....	Kathy Marlock
City Attorney	Mike Darning

Roll Call

Mayor Scherer opened the meeting and City Clerk Kathy Marlock commenced with the roll call. all Board members were present for the transacting of City Council business.

Minutes

Mayor Scherer introduced the minutes for May 22, 2018 and asked for a motion to approve the minutes. Alderman Travaglini made the motion to approve the minutes; this was seconded by Alderman Kauffmann and the motion carried unanimously.

Public Hearing

Mayor Scherer then gaveled the meeting into the Public Hearing for the purposes of discussing the 2019 CDBG application for funding for the City of Shrewsbury. No residents or community members were present for discussion. Therefore, the Mayor invited the Board into a discussion of the allocation of the \$20,000 grant application, and recognized that this has been a long standing application process for the City. The City Council noted that the application should be for \$15,000 for street improvement and for \$5,000 for the Housing Improvement Purposes as part of the 2019 application process. There being no further discussion, the Mayor concluded the Public Hearing.

Bills

Mayor Scherer then introduced the topic of the monthly bills. He reviewed each Accounts Payable line item and the total due of \$37,796.60. The Mayor called for a motion to approve the bills for payment. Alderman Kauffmann made the motion to approve for payment; this was seconded by Alderman Travaglini and the motion carried.

Hear Citizens

None

Liquor License Applications

Discussion/Administration Department/Waterway Enhancements

Mayor Scherer introduced the discussion of Waterway enhancements. Director Greever noted that the proposed changes followed the recent Special Use Permit obtained by Waterway and that all changes met with staff approval and were largely related to the new signage associated with the efforts to modernize the facility.

The Mayor then called for further discussion. There being no further discussion, the Mayor called for a motion to approve. Alderman Travaglini made the motion to accept Waterway's enhancements as presented; this was seconded by Alderman Peters and the motion carried unanimously.

Discussion/Finance Department/MoSIP

Mayor Scherer introduced the topic of the Missouri Securities Investment Program. She indicated that the program needed to be passed by ordinance. This program represents a statewide local government investment program owned 100% by its investors. Director Oettle indicated that the program had no monthly or quarterly fees for investing. And, she requested that the Board authorize the City to participate in the program by authorizing this by ordinance. The Mayor indicated that the Board would take a little time to study the program and then in the future, if appropriate, an ordinance would be considered.

Discussion/Finance Department/First Quarter 2018 Financial Highlights

The Mayor then invited Director Danielle Oettle to review the 2018 first quarter financial highlights. Director Oettle indicated that, overall, the General Fund Revenues and Expenditures will be within budgeted amounts. She noted that expenses were approximately 22.6% of the budget and \$27,806 less than last year. She further indicated Revenue was 22.7% of expected budget or \$191,264 more than last year at the same time. The increase in revenue is due to a large increase in sales tax revenue and an increase in license and permit revenue. The Mayor thanked Director Oettle for her report and invited the next discussion item.

Discussion/Parks Department/Chemtrol

Mayor Scherer introduced the subjects to be discussed by the Department of Parks and Recreation and invited Director Chris Buck to address the Board. Director Buck indicated that the Aquatic Center has two Chemtrol's that automate each of the swimming pool's chemistry levels. One of the

controllers went bad and needs to be replaced. Therefore, Director Buck recommended the City purchase Midwest Pool and Court Model PC2100 at a cost of \$3,185 (without installation costs). Chris noted that his Parks team will assume responsibility for the installation of the new device. The Mayor then called for further discussion. There being no discussion, the Mayor called for a motion to approve the purchase. Alderwoman Gorman made the motion, seconded by Alderman Lauter and the motion carried.

Discussion/Parks Department/Pool Chair Lift

Mayor Scherer introduced the subject of the pool Chair Life to be discussed by the Department of Parks and Recreation and invited Director Chris Buck to address the Board. Director Buck indicated the ADA Chair life needed to be replaced. He recommended the purchase of the chair life from

Pool Supplies Superstore at a cost of \$3,799. The Mayor called for additional discussion. There being no further discussion, he asked for a motion to approve the purchase. Alderwoman Gorman made the motion to make the purchase, Alderman Lauter seconded the motion and the motion carried.

Discussion/Public Works Department/Flag Poles

The Mayor invited Director Tony Wagner to address the topic of flag poles. Director Wagner indicated that the City is being asked to assume responsibility for the maintenance of the flag poles at the American Legion Post 111 located at 7300 Lansdowne Ave. Tony indicated that he felt this would not be a burden on the City and would make a positive contribution to the Veterans and community. The Mayor called the discussion and asked for a motion. Alderman Travaglini made the motion for the maintenance of the flag poles and Alderman Peters seconded the motion. The motion carried unanimously.

Discussion/Public Works Department/Brinkop Park

The Mayor invited Director Tony Wagner to address the topic of cutting the large Oak Tree in Brinkop Park. Director Wagner indicated that he discussed this with the Mayor and that he is gathering bids to have the tree taken care of rather than assume the risk by the Department of Public Work. The Mayor asked if there was any further discussion at this time. If not, Mayor Scherer indicated that Tony would be reporting back.

Liquor License Approvals

Mayor Buckley then introduced four St. Michael's Church liquor license applications for 2018. These included: a) Church picnic June 4, 2018, b) Soccer Tournament August 8-19, 2018, c) Oktoberfest October 5, 2018 and the d) the Annual Liquor License application. She requested a motion to approve all at once; Alderman Kopff abstained given his association with St. Michael's. Alderman Scherer made the motion to approve; Alderman Gorman seconded the motion; and, the motion carried with five votes in favor.

Purchase: Public Works Department – Chip Seal Bid – West Contracting

Mayor Buckley invited Director Wagner to address the Board by discussing the Chip Seal Bids received. Tony Wagner reviewed the bids received for the Chip Seal work for summer, 2018. He received bids from West Contracting, Missouri Petroleum, and Gershenson Construction. Director Wagner recommended that the bid from West Contracting be accepted in the amount of \$43,573.00. Alderman Travaglini made the motion to approve; Alderman Kauffmann seconded the motion; and, the motion carried unanimously.

Ordinances

Bill No. 2936– Election Results for the City of Shrewsbury

First Reading, Second Reading, Consideration for Passage

AN ORDINANCE DECLARING THE RESULTS OF THE ELECTION HELD IN THE CITY OF SHREWSBURY, ST. LOUIS COUNTY, MISSOURI ON APRIL 3, 2018.

The Mayor then introduced Bill No. 2936 related to the declaration of the election results. The Mayor asked Director Jonathan Greever to comment and he stated that this is a tradition to indicate, by ordinance, the official tally of election results. The Mayor then called for discussion. There being no discussion he called for a motion. Alderman Travaglini made the motion for the first reading by title only, seconded by Alderwoman Gorman. City Attorney Mike Daming conducted the reading. The Mayor then asked for any further discussion. There being no discussion the Mayor called for Bill No. 2936 second reading by Title Only. Alderman Travaglini made the motion for a second reading by Title only which was seconded by Alderwoman Gorman. City Attorney Mike Daming conducted the second reading. The Mayor then called for passage of the ordinance. Alderman Travaglini made the motion for passage, seconded by Alderwoman Gorman. The motion passed unanimously with a roll call vote Alderman Travaglini, “aye,” Alderwoman Gorman, “aye,” Alderman Peters, “aye,” Alderman Lauter, “aye.”

New Business

Mayor Scherer reminded the Department Heads that the first, official, Department Head meeting would be held at 4 p.m. prior to the June Work Session. All Board of Aldermen are welcome to attend the 4 p.m. meeting. It will be held in the Aldermanic Conference Room, Thursday, June 26, 2018 with the

Old Business

None

Hear the Citizens

Cecelia McGrew, 7515 Brunswick, addressed by Board by discussing the Oak Tree that is between Brinkop Park and which also hangs over her house. The Mayor indicated that this was being taken care of per the earlier discussion with the Department of Public Work. Ms. McGrew thanked the Board and the Mayor expressed his appreciation for her concern.

Mayor's Open House Patio Gathering: 6:30 – 8:30 p.m.

Mayor Scherer invited all who attended the meeting to please join the Board of Aldermen at the Patio Gathering immediately following the Board's Work Session. The Mayor then invited the Board to make a motion to adjourn.

Adjournment: 6:35 p.m.

Alderman Travaglini made the motion to adjourn, this was seconded by Alderwoman Gorman and the motion carried unanimously.

Respectfully submitted,

Mary Kathryn (Kathy) Marlock
City Clerk

ATTEST:

Sam Scherer
Mayor